



## Memorandum

**TO:** David Zettergren  
Vice President, Business and Finance

**FROM:** Sam Brackstone *SB*  
Extended Programs

**SUBJECT:** Annual Report, Traffic and Parking Standing Committee

**DATE:** October 8, 2012

The Traffic and Parking Standing Committee met twice during the 2011–12 fiscal year.

On May 3 the Committee held an introductory meeting to familiarize the members with the charge of the Committee and to receive a briefing from the director of parking services. The director provided a brief description of the new Blue Line Shuttle and described the routes and the type of equipment that would be utilized. Additionally, the Committee made two recommendations to the vice president. First, it was recommended that vehicle license numbers be obtained when students or employees obtain parking permits. Secondly, a recommendation of a policy for determining whether certain individuals submitting appeals should be considered as students or as employees was presented.

On June 12 the Committee met with vice president Zettergren, allowing him the opportunity to explain to the Committee his vision of how the Committee would function. Following his briefing, the Committee was brought up to date regarding a number of projects, including Central Avenue construction, Blue Line Shuttle, Richardson Towers parking lots, Park Avenue issues, and the University Master Plan.

During the past fiscal year the Faculty Staff Traffic Appeals Committee, composed of selected members of the Standing Committee, met twelve (12) times. A total of 418 appeals were heard. Of that total, 290 of the appeals were up-held, 76 were denied, and 39 appeals had the amounts of the fines reduced to a lower amount. Thirteen appeals were upheld contingent upon some further action of the appellant, typically the purchase of a valid permit.

The committee wishes to express its appreciation for the cooperation of the Parking Services staff throughout the year, and to thank you for the opportunity to serve.

cc: Angela Floyd