**Department of Communication and Film**

**MA Plan of Study Template**

**(Revised May 2023)**

**Student Name:**

**Date:**

(Note that each time your committee meets, you should present them with an updated plan, and document such updates. Please remember to change the date with each revision)

**Advisory Committee**

|  |  |  |
| --- | --- | --- |
| Committee Member | Signature | Date |
| [INSERT ADVISOR NAME] |  |  |
| [INSERT MEMBER NAME] |  |  |
| [INSERT MEMBER NAME] |  |  |

**Statement of Purpose**

About 500 words that explain your central goals for pursuing the MA, including your key research questions and the primary areas of focus you will pursue.

**Completion Option**

Explain which of the three MA completion options – exams, thesis, or special project – you plan to follow.

**Teaching and Research Assistantship Work**

If you are a graduate assistant, document the courses you plan to teach or have taught already, as well as any research assistantship work you have completed. Please estimate the total number of TA/RA hours worked while in the program.

**Coursework**

List all the courses you plan to take to complete your degree. Please include any approved transfer classes (and institutions).

**For MA in Communication:** **Please clearly indicate the completion of required courses in communication and three hours of methods classes you intend to take or have taken already. You can find more information here: https://www.memphis.edu/communication/graduate/config/corerequirementsincommunication/**

Once you finish a course, update your plan to include the grade you received. We understand that this is a projection and that the courses will change. That’s okay. But when they do, please update the plan of study accordingly.

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| --- | --- | --- | --- | --- |
| PREFIX ### | Title (Instructor last name) | #hrs | Grade | Semester-Year |
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| PREFIX ### | Title (Instructor last name) | #hrs | Grade | Semester-Year |
| PREFIX ### | Completion Option course | #hrs |  | Semester-Year |

**Total hours earned for Master’s degree:** (MUST BE AT LEAST 30 for thesis or special project option; 33 for exam option)

Graduate Director Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_