# University of Memphis

## Department of Communication & Film

## Comm 3801

### Date Day Class Activity

1/21 W Course introduction

Discussion of:

- composition

- shot lists

- equipment request forms

- cameras, tripods

- shoot LS, MS, & CU of subject

1/26 M Discussion of:

- cutaways

- shot list for practice exercise

- equipment request forms

- cameras, tripods, EV 635 mics

- schedule for review of practice exercise

- shoot practice exercise

1/28 W Review of practice exercise

Discussion of Exercise # 1 (activity with cutaways)

- shot list

- equipment request form

2/2 M Shoot Exercise #1 (:30)

(activity with cutaways)

2/4 W Edit Exercise #1 (video with natural sound)

2/9 M Edit Exercise #1 (video with natural sound)

2/11 W **Quiz #1**

Screen Exercise #1

Discussion of Exercise #2

- scripts for narration

- Shure SM 11microphones

- recording narration

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2/16 M Shoot Exercise #2 (:45)

- record narration

2/18 W Edit Exercise #2 (video, natural sound & narration)

2/23 M Edit Exercise #2 (video, natural sound & narration)

2/25 W **Quiz #2**

Screen Exercise #2

Discussion of Exercise #3

- editing script for package

- scripts for packages & Vo-Sot-Vo

3/2 M Shoot Exercise #3 (1:20)

- record narration

3/4 W Edit Exercise #3 (video, natural sound, narration, sound bite)

3/16 M Edit Exercise #3 (video, natural sound, narration, sound bite)

3/18 W **Quiz #3**

Screen Exercise #3

Discussion of:

- package script

- vo-sot-vo script

- shooting schedule for Story #1

- equipment request forms

3/23 M Shoot Story #1 (1:20)

#### - record narration

3/265 W Edit Story #1 Package (video, natural sound, narration, sound bite)

3/310 M Edit Story #1 Package & Vo-Sot-Vo

4/1 W Edit Story #1 Package & Vo-Sot-Vo

4/6 M Screen Story #1 - (Package #1 and Vo-Sot-Vo #1)

Hand in completed scripts for Story #1 (Package #1 and Vo-Sot-Vo #1)

Discussion of:

- shooting schedule for Story #2

- equipment request forms

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4/8 W Shoot Story #2 (1:20)

- record narration

4/13 M Edit Story #2 Package & Vo-Sot-Vo

4/15 W Edit Story #2 Package & Vo-Sot-Vo

4/20 M Screen Story #2 - (Package #2 and Vo-Sot-Vo #2)

Hand in completed scripts for Story #2 (Package #2 and Vo-Sot-Vo #2)

Discussion of:

- shooting schedule for Story #3

- equipment request forms

4/22 W Shoot Story #3 (1:20)

- record narration

4/27 M Edit Story #3 Package & Vo-Sot-Vo

4/29 W Edit Story #3 Package & Vo-Sot-Vo

5/6 W Final 10:00 – 12:00

Screen Individual Story #3 - (Package #3 and Vo-Sot-Vo #3)

Hand in completed scripts for Story #3 (Package #3 and Vo-Sot-Vo #3)

## Notes

1. Equipment Room 678-3180
2. All assigned scripts must be typed
3. This class has a mandatory attendance requirement

1. Your assignments will be shot and edited during class as indicated on the syllabus

1. Equipment can be checked out for class use only
2. You are FINANCIALLY RESPONSIBLE for any loss, damage, or theft of

equipment during the time it is checked out to you. READ the equipment

responsibility /check out form carefully before you sign it. You will be billed

for loss, damage or theft if it occurs.

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6) All equipment must be repacked neatly before being returned to the equipment

room.

7) Grades:

Exercise #1 (video & nat sound) 3%

Exercise #2 (narration) 7%

Exercise #3 (Package) 10%

Story #1 (Package & Vo-Sot-Vo) 15%

Story #2 (Package & Vo-Sot-Vo) 20%

Story #3 (Package & Vo-Sot-Vo) 25%

Quiz #1 - #3 15%

Class Preparation and Participation 5%

Note: Plus/Minus Grading Scale will be used in this class

Equipment

(Equipment Room: 678-3180)

Panasonic AG-HMC 40

Bogen Tripod

EV 635

Shure SM 11

XLR to XLR mic cable