University of Memphis

Department of Communication and Film

Comm 4825 Editing/Post Production

This course is currently scheduled to meet in ACB 150. We will be meeting in three groups on August 17th. I’ll email everyone information regarding group assignments before the first day of class. Please, email me if you have questions.

**Date Day Class Activity**

8/17 M Course Introduction

8/24 M Project – Garden

8/31 M Project – Museum

9/14 M Finish Museum

9/21 M Project – Art

9/28 M Finish Art

10/5 M Project – Ticket 2

10/12 M Finish Ticket 2

10/19 M Project 4891 – JS

10/26 M Finish 4891 – JS

11/2 M Final Project

11/9 M Final Project

11/16 M Finish Final Project

11/18 W Final Exam

**Grades:**

Projects 1-5 50%

Final Project 25%

Final Exam 25%

Additional Information:

**COVID-19 Health and Safety Policy- Masks and Social Distancing**

All students are required to wear masks in classrooms & labs. The first time a student enters a classroom without wearing a face covering, the student will be asked to leave the class until they return with a covering. Further violations will be referred to the Office of Student Accountability. Students who repeatedly or flagrantly violate these community expectations may be referred for discipline under the Student Code and, if appropriate, immediately removed from campus by the Dean of Students.

**Student Health**

Students who are experiencing symptoms such as sneezing, coughing or a higher than normal temperature should inform me by email so they can be excused from class and should stay home. Students should contact their health care provider or the Student Health Center at

<https://www.memphis.edu/health/>

Students who have a positive COVID-19 test should contact the Dean of Students at

[deanofstudents@memphis.edu](mailto:deanofstudents@memphis.edu)

**Student Accommodations**

If and when we return to class, students seeking to remain remote for health or other serious reasons should discuss their options with me. Students with accessibility issues or with other learning accommodation needs due to a disability should contact Disability Resources for Students (DRS) to submit an official request for course accommodations. Contact DRS at 901-678-2880 or at

[drs@memphis.edu](mailto:drs@memphis.edu). (<https://www.memphis.edu/drs/index.php>)

**Student Resources**

Students who need additional resources can contact the Dean of Students Office at <https://www.memphis.edu/deanofstudents/crisis/index.php>