



TIGER  
**STRONG**

PREPARED BY

**The Student Support  
and Student Life Team**

JULY 2020



# Guiding Principles

To review our current student support and student life resources and offer recommendations for any needed adjustments.

Identify best practices that our students, faculty and staff can implement to preserve student support and student life.



The Student Support and Student Life team has identified 16 broad recommendations that have been adopted by the Fall Preparedness Steering Committee along with specific guidelines for various types of student events and activities. These recommendations are summarized below and detailed in the following pages.



## **General Student Success**

Increase access to business processes for a remote/hybrid environment.

1. Facilitate regular communication with all students via multiple communication channels.
2. Facilitate a safe and welcoming return to campus.

## **Academic Support**

Special consideration should be given to expansion of alternative credit options and course formats. Priority should be given to courses that are prereqs for courses offered in the spring and/or courses that are only offered in the fall term.

1. Prepare for both remote learning and hybrid instructional models to facilitate a smooth transition if necessary.
2. Pay special attention to the impact that remote and hybrid instruction has on accessibility.
3. Take steps to mitigate any negative impact that the hybrid fall format may have on student progress.
4. Facilitate a smooth transition to the spring term by beginning preparations as soon as possible.
5. Ensure students, faculty and staff have easy access to student support resources.
6. Ensure that all academic support programming is conducted in a safe manner.

## **Non-Academic Support**

Develop Health and Wellness Awareness Campus Campaign to reinforce healthy behaviors and resources and increase accessibility to remote technology resources.

1. Develop a centralized, online repository for student support resources and information on all support programming.
2. Cross-training for student support – online training repository for faculty/staff.
3. Encourage use of reporting systems to connect students with resources/services and ensure effective collaboration for student support.
4. Development of Quarantined Student Support Protocol.

## Student Life/Involvement/Activities General

### GUIDELINES & RECOMMENDATIONS

- All student meetings, events and activities should occur in a virtual space unless otherwise approved.
- All in-person events or activities must be approved by the Office of Student Leadership & Involvement (SLI) in TigerZone, and must include an approved safety plan.
- No event shall exceed 50 people indoors and 100 people outside.
- Food and catering guidelines will be under the direction of Chartwells. No buffet lines should be used, and all food should be pre-packaged with bottles and/or cans for beverage consumption.
- No outside guest/visitors will be allowed at student events, activities and meetings unless participating as a speaker, facilitator or panel member. Exceptions must be approved by the Dean of Students.
- Student travel will be reviewed on an individual basis for those student organizations affiliated with a national organization which requires members to attend a conference or convention to maintain active status.



## Guidelines for Approved Specific Events

Type of Event	Examples	Recommendations	Personal Protective Equipment (PPE)	Attendance Process & Attendees
Meetings	RSO Meetings, department meetings, interest meetings, focus groups, team meetings, etc.	In-person meetings are permitted based upon appropriate capacity guidance, based upon current health standards. Capacities may be limited to 25%, 50% or 75%, or depending on the ability to social distance. Large meetings should occur in a virtual format or some sort of hybrid to accommodate social distancing.	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offer an in-person meeting option.	Events should have a pre-registration/ticket system in place. RSOs and departments should consider using TigerZone's RSVP features. Attendees should sign in at the door to ensure proper contact tracing is available if necessary.  All in-person meetings, events and activities are limited to UofM students, faculty and staff.
Retreats	Overnight retreats or meetings at a campsite, hotel, on-campus or lodging facility	No overnight retreats whether on or off campus are permitted. Retreats should be reformatted to a virtual meeting if possible, or in-person meeting based upon appropriate capacity guidance, or a hybrid of the two to accommodate social distancing based upon current health standards. Capacities may be limited to 25%, 50% or 70%, or depending on the ability to social distance in space.	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offer an in-person meeting option.	Events should have a pre-registration/ticket system in place. RSOs and departments should use TigerZone's RSVP features. Attendees should sign in at the door to ensure proper contact tracing is available if necessary.  All in-person meetings, events and activities are limited to UofM students, faculty and staff.
Speakers Workshops Lectures	RSO or department-sponsored event where there is a keynote speaker, panel or group facilitator	Speakers and workshops are permitted. Events must adhere to capacity guidelines or the reserved space. For events that pull large crowds, departments/RSOs should consider hosting more than one session or offering a virtual/streaming option for attendees.	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offers an in-person meeting option.	Events should have a pre-registration/ticket system in place. RSOs and departments should use TigerZone's RSVP features. Attendees should sign in at the door to ensure proper contact tracing is available if necessary.  All in-person meetings, events and activities are limited to UofM students, faculty and staff.

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Campus-Wide Tabling	Recruitment tables, awareness tables, petition tabling	Tabling is permitted but there can only be one person working the table at a time to effectively social distance. Marks/tape should be placed on the ground to indicate 6-feet of distance. There should be no exchange of food, snacks or drinks that are not bottled or packaged.	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offer an in-person meeting option.	Limited to UofM RSOs, departments, students, faculty and staff. Any outside tabling must be sponsored or hosted by a campus constituent.
Intramurals	Campus recreation and sporting events	No contact intramurals and recreational activities are permitted. All appropriate measures for non-contact activities should be taken to ensure that equipment is sanitized after every use. Indoor events should be limited to participants only. No spectators. (Indoor activities should be assessed on the ability to social distance with 6 feet of space.)	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offer an in-person meeting option.	Events should have a pre-registration/sign-in system in place.  Campus recreation should consider using TigerZone's RSVP features. Participants should sign in upon entry or arrival to ensure proper contact tracing, if necessary.
Campus Events	Banquets, game nights, movie nights, dances, parties, concerts, festivals, races, new member presentations/probates, fashion shows, mixers, pageants, yard shows	Speakers and workshops Organizational activities are permitted based upon appropriate capacity guidance, based upon current health standards. Capacities may be limited to 25%, 50% or 75%, or depending on the ability to social distance in space. Activities must be 100% contactless. All RSO in-person events or activities must be approved by the Office of Student Leadership & Involvement on TigerZone.	Mask, hand sanitizer and disinfectant wipes are required for any and all meetings, events or activities that offer an in-person meeting option.	Events should have a pre-registration/ticket system in place. RSOs and departments should consider using TigerZone's RSVP features. Attendees should sign in at the door to ensure proper contact tracing, if necessary  All in-person meetings, events and activities are limited to UofM students, faculty and staff.

Type of Event	Examples	Recommendations	Personal Protective Equipment (PPE)	Attendance Process & Attendees
Student Travel	Off-campus conferences, workshops, conventions, seminars, formals, etc.	Student travel is not permitted. Students are encouraged to participate in virtual experiences that do not require physical attendance. This applies to individuals and groups.	N/A	N/A
Athletics	Tailgating and sporting events related to the University of Memphis Athletics program.	Details TBA.  Organizations will adhere to guidelines from athletics and associate partners	TBA	TBA





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