THE UNIVERSITY OF MEMPHIS

Capital Projects Management

02/19/18

Construction Payment Process

Payment Approval Received At Progress Meeting
G 702, G 703
Sec 01 29 76
Signed Copy to **Contractor** and **Designer**

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Construction Representative

Checks and Enters into **PITS** Payment Log (Initials)

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Construction Director
Enters into **PITS** Received **UM**

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Construction Director
Compares All G 702 Entries with **PITS** Entries Makes Necessary Corrections
Notifies **Designer** and **CR** of Corrections
Once OK'ed Sign and Date

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Construction Representative
Enters into **PITS** Approved by **Manager** and sends to
Accounting