Designer Letter of Interest

Date ______

Campus: University of Memphis

Project title: Central Plant and CFA Building Chillers and HVAC and Replacements

A. Firm (list info only of the office that will do the work):

Name: _________________________________
Address & City: _________________________________
Phone: _________________________________
Website: _________________________________

B. Project Experience (50 points)

1. Describe up to 5 projects of similar type / scope how each project relates to this project. For each project include the name and role of your staff and name and role of consultants:

   • Project Title, Location (City and State)
     • _________________________________
     • _________________________________
     • _________________________________

   • Project Title, Location (City and State)
     • _________________________________
     • _________________________________
     • _________________________________

   • Project Title, Location (City and State)
     • _________________________________
     • _________________________________
     • _________________________________

   • Project Title, Location (City and State)
     • _________________________________
     • _________________________________
     • _________________________________

   • Project Title, Location (City and State)
     • _________________________________
     • _________________________________
     • _________________________________

C. Services (50 points)

1. List your staff proposed for this project, define their roles and qualifications. Provide firm location for staff that will be supporting this project.

   __________________________________________
   __________________________________________

The entire design team is in the __________ metro area within __ miles of campus. ________________, is registered with the Office of the State Architect.