A UofM OFD Dig Permit is required to be obtained prior to any penetration or excavation into the ground on University property.

Please submit this completed application to the Parties noted below, along with a sketch showing:
   1. Location, depth, width, and length of excavation
   2. Adjacent Buildings and streets with building and street names noted.
   3. Dimensions of distances from the dig to trees, walks, drives and buildings.
   4. Identify all new lines, structures and plants to be installed.

No digging or ground penetration shall occur until the Dig Permit has been issued.
Any deviation from the route shown on the approved Dig Permit shall require a new permit.
Allow a minimum of three working days for the review and approval of the Dig Permit.

Application Date: _____________________ SBC Project # (if applicable): _____________________
Applicant Name: _____________________ Pho #: _____________ Email: _____________________
Alt. Contact: _____________________ Pho. #: _____________ Email: _____________________
Company Name: _____________________ Company Address: ___________________________

Description of proposed dig or ground penetration:
_____________________________________________________________________________________
_____________________________________________________________________________________

Time Frame of Occurrence: State Date: ______ Start Time: ______ End Date: ______ End Time: _______

Please complete the above information and attach the required site plan showing location of the proposed dig/penetration and email the completed application and site plan to the following for review and approval:

<table>
<thead>
<tr>
<th>Contact</th>
<th>Email Address</th>
<th>(Approval Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Plant</td>
<td>Mr. Julian Boyland</td>
<td><a href="mailto:jbyland1@memphis.edu">jbyland1@memphis.edu</a></td>
</tr>
<tr>
<td>Communications (IT Network Services)</td>
<td>Mr. Shawn Wright</td>
<td><a href="mailto:rwroght5@memphis.edu">rwroght5@memphis.edu</a></td>
</tr>
</tbody>
</table>

Upon receipt of emailed approvals from each of the above noted parties, please forward to:
UofM Office of Facilities Development  Mr. Lynn Hicks  jlhicks2@memphis.edu  ______
Mrs. Phyllis Holder  paowens@memphis.edu  ______

Also, please be sure to contact TN One Call 811.

The approved Dig Permit will be emailed to the Applicant listed above, with Dig Permit Number noted in the upper right-hand corner.