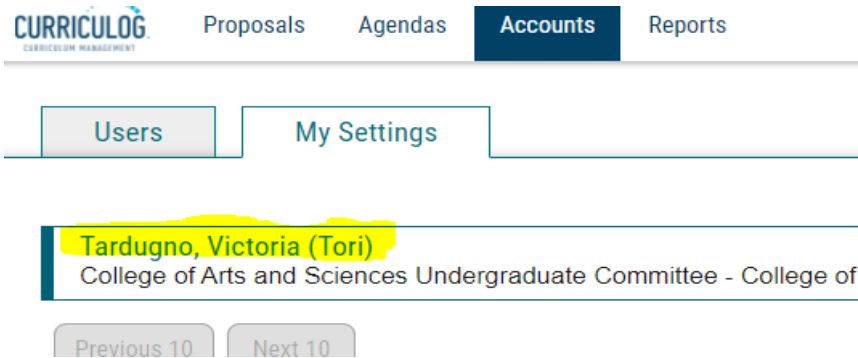# How to view your Signature Pin

Step 1. After you sign in, look at the top right of your screen and hover the cursor over your name.

Step 2. Click My Settings. You will then see your name on the left of the screen. Click on your name.

Step 3. After you click on your name, a new window will slide onto the right of your screen. Scroll to the bottom and click on "View Pin".

Step 4. You will then see your pin, it is usually 4 digits. You cannot change your Signature Pin, you must request that a Curriculog Administrator change it. Please contact, *Victoria (Tori) Tardugno to change your pin. vcrynlds@memphis.edu or 901-678-3051*.