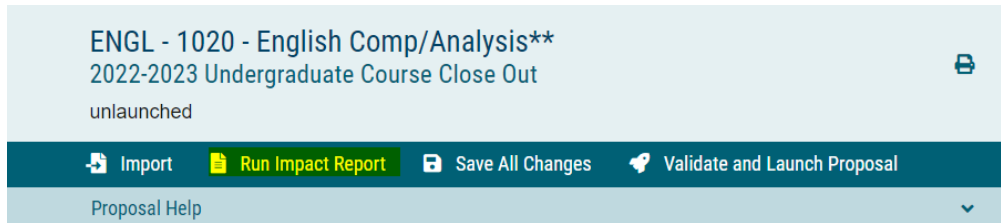
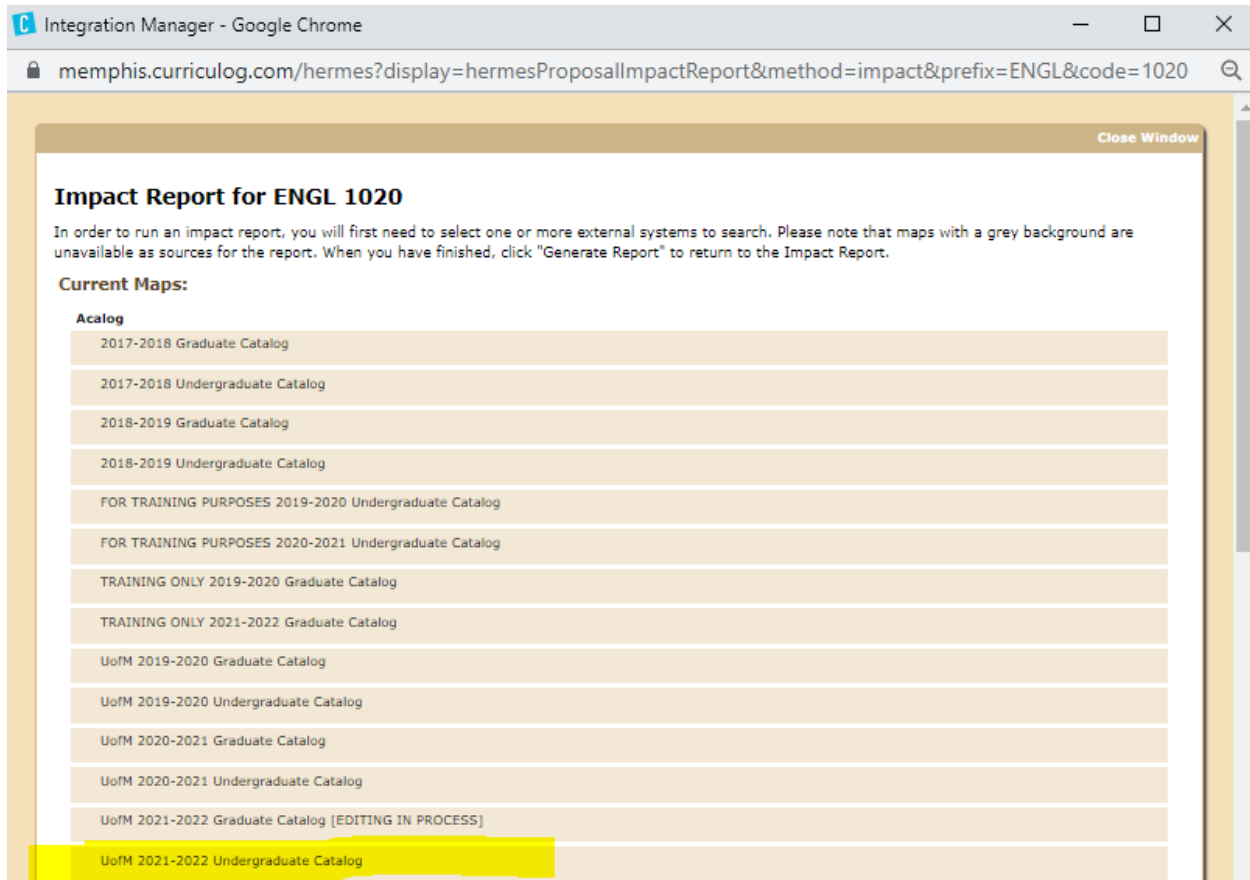


How to Run an Impact Report Within A Proposal

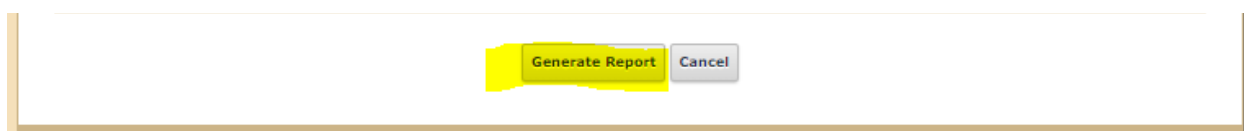
Step 1. Click *Run Impact Report* located at the top of the form. The *prefix* and *code* fields (located in the proposal) are required for an Impact Report to run.



Step 2. A pop-up window will appear. Choose the current Undergraduate Catalog.

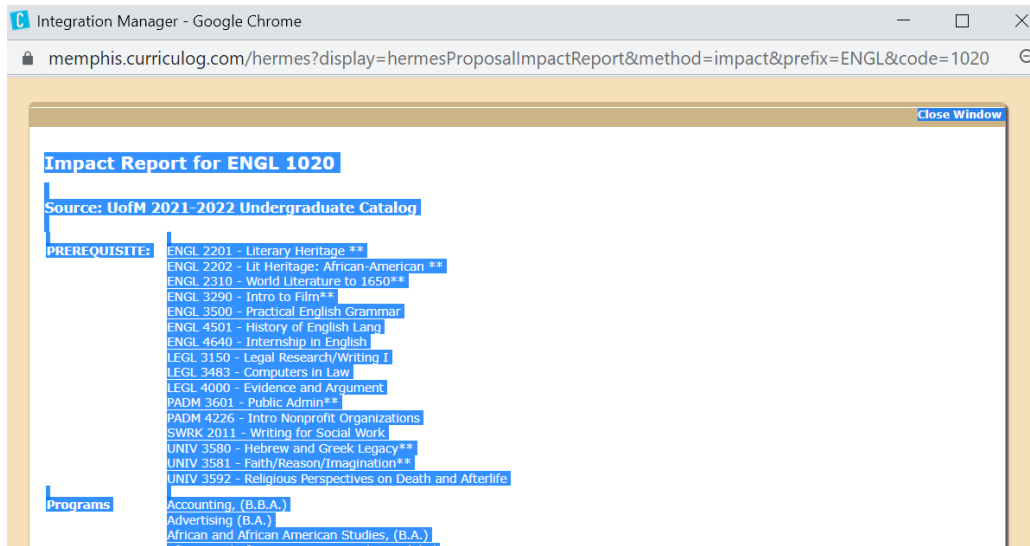


Step 3. Click *Generate Report* located at the bottom of the pop-up window.

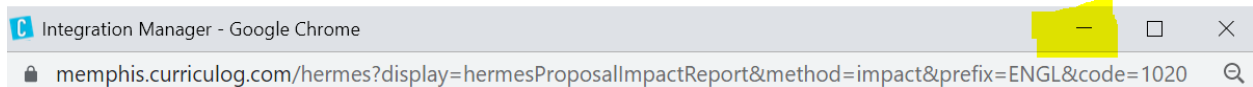


How to Run an Impact Report Within A Proposal

Step 4. Highlight all data by pressing Control + A. Copy all data by pressing Control + C.

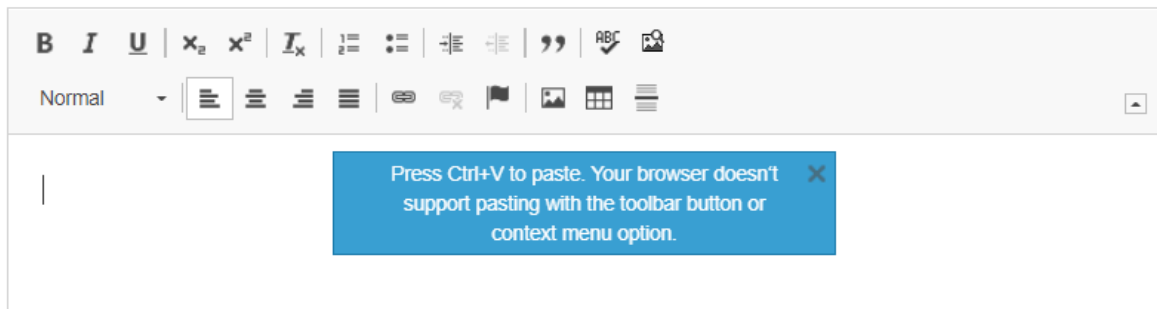


Step 5. Minimize the pop-up window.



Step 6. Locate the Impact Report Box on the proposal. Press Control + V. **DO NOT right click and paste. Your browser may not support this option. You may also lose the copied data and will have to recopy from the pop-up window.**

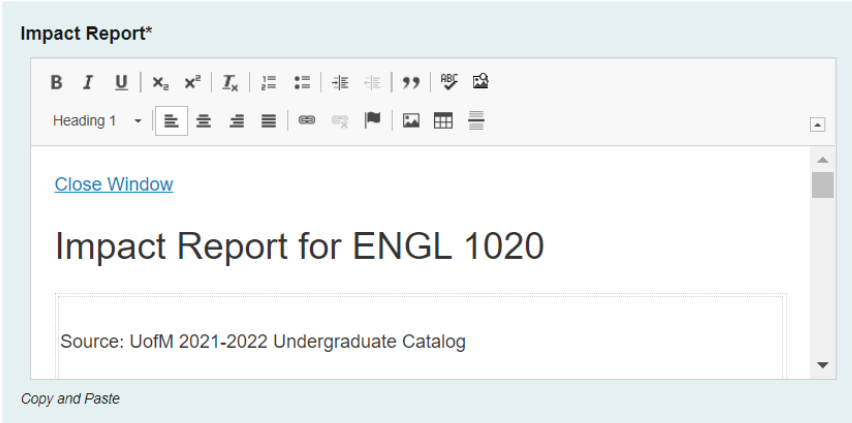
Impact Report*



How to Run an Impact Report Within A Proposal

Step 7. Your pasted data should look similar to the example below. You can now close the pop-up window.

In what programs is this course currently involved? Please run an impact report for this course and cut and paste the results in the box below. Instructions for an Impact Report may be found here.



The screenshot shows a window titled "Impact Report*" with a rich text editor interface. The editor contains the following text:

[Close Window](#)

Impact Report for ENGL 1020

Source: UofM 2021-2022 Undergraduate Catalog

At the bottom of the window, there is a "Copy and Paste" button.