

Academic Proposal Form for a New Minor

INSTRUCTIONS: Please complete each part of this document and upload with the appropriate form in *Curriculog*.

1. **College/School and Department**

2. **Minor Title**

3. **Minor Curriculum and Structure**

a. **Note: Minors are minimum 18 hours, maximum 24 hours; at least 9 hours must be upper division. Please indicate if any of the courses in the minor are new courses (proposal for new courses must be submitted separately but attach new course syllabus to this form as well).** Provide prefix, number, title, credit hours and catalog description of each course in the proposed minor and any structure of the program (core, requirements, electives, etc.).

4. **Need/Rationale for Minor and Students Served.** Give a brief description of why this minor is needed and what students/majors might be interested in this minor and why. In other words, what student populations would this minor serve.

5. **Resources.** Discuss resource requirements, if any, for establishing this new minor. For instance, how will the department offer the courses for the minor regularly in order to support student demand without requiring additional instructional resources.

6. **Contact person for this proposal (name, title, email).**