

University of Memphis

Controlled Substance Research Record

Other Authorized Individual Screening Form

The following questions must be answered during screening of potential personnel or students when access to controlled substances is likely to be part of their employment or laboratory research training (21 CFR, 1301.90).

1. Within the past five years, have you been convicted of a felony, or within the past two years, of any misdemeanor, or are you presently formally charged with committing a criminal offense? (Do not include any traffic violations, juvenile offenses, or military convictions, except by general court-martial.)
☐ Yes
☐ No

If the answer is yes, attach details.

2. In the past three years, have you ever knowingly used any narcotics, amphetamines, or barbiturates, other than those prescribed to you by a physician?
☐ Yes
☐ No

If the answer is yes, attach details.

3. At any time, have you had an application for registration with the DEA denied, a DEA registration revoked, or has surrendered a DEA registration for cause?
☐ Yes
☐ No

If the answer is yes, attach details.

If I have knowledge of controlled substance diversion from the University of Memphis (e.g., by a colleague, student, or fellow employee), I agree that it is my obligation to report such information to the Licensed Individual, EH&S, or University Police. I understand that failure to report controlled substance diversion will be considered in determining the feasibility of my continuing to work in an area using controlled substances. I certify that this information is true, accurate, and complete. I agree to abide by all federal and state laws/regulations associated with the use of controlled substances.

Signed

Date

Print Name

UID#

This form shall be maintained by the Licensed Individual with a copy to EH&S. Do not send this form to the DEA or State of Tennessee. Any changes to your status during the course of your employment must be reported to the Licensed Individual.