



Student Employment Application

Environmental Health and Safety

This form must be submitted in accordance with the application instructions via email to EH&S for employment consideration.

Date: _____

U-Number: _____ Name: _____
Last First

UEmail: _____ Phone: (____) _____ - _____ U.S. Citizen? Yes No

Do you have a valid driver's license? Yes; State: _____ Number: _____ No

Which degree are you seeking? Bachelor's Master's Doctorate Other

Class status: Freshman Sophomore Junior Senior Other

Major: _____ GPA: _____

For which semester are you applying for employment?	Spring		Summer		Fall	
How many course hours were you enrolled in last semester?	0	<5	5	6-8	9-11	12+
How many course hours are you enrolled in this semester?	0	<5	5	6-8	9-11	12+
How many course hours are you enrolled in next semester?	0	<5	5	6-8	9-11	12+

You must submit a **PDF** copy of your concise student schedule for each required semester. Review application instructions for requirements.

Have you ever been employed by the University of Memphis?	Yes	No
If yes, what department? _____	Supervisor's Name: _____	
Have you ever held a GA position with the University of Memphis?	Yes	No
If yes, what department? _____	Supervisor's Name: _____	
Are you currently seeking a position within another department?	Yes	No

The student position with EH&S requires the following:

- A minimum commitment of 12 working hours each week – must be worked between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday;
- The ability to lift and carry up to 35 pounds;
- The ability to walk for extended periods of time;
- The ability to climb stairs and/or ladders;
- Extreme attention to detail;
- Computer and internet skills; and
- An understanding of Microsoft Office Products.

By checking this box, you certify that you meet the above requirements.

Please list your availability:

	Monday	Tuesday	Wednesday	Thursday	Friday
Start	AM PM	AM PM	AM PM	AM PM	AM PM
End	AM PM	AM PM	AM PM	AM PM	AM PM

Please continue to page two.



Student Employment Application

Environmental Health and Safety

This form must be submitted in accordance with the application instructions via email to EH&S for employment consideration.

Which operating systems do you have experience with?	Windows	Mac	Linux
	Other: _____		None
Which operating systems do you prefer?	Windows	Mac	Linux
	Other: _____		None
What type of tablet do you have experience with?	Android	iPad	Windows
	Other: _____		None

Please choose the option that best describes your computer skills:

I have no experience with computers.

I have composed multiple papers for classes only.

I use the internet daily, but usually only for social media.

I can usually find the information I am looking for online with some effort.

I usually navigate the internet quickly and can find exactly what I am looking for easily.

I understand basic Excel uses.

I am fully comfortable using and understanding Excel functions, such as IF and COUNTIF, and tools, such as Text to Columns and Goal Seek.

I understand basic programming/code.

I understand and am fully comfortable coding in multiple languages.

Please select each program you have experience with:

Microsoft Access

Adobe InDesign

Microsoft Excel

Adobe Illustrator

Microsoft Publisher

Adobe Photoshop

Microsoft Visio

How well does each of the following describe you? 1 – Not at all; 5 – Exactly.

1 2 3 4 5

One day, I'd like to participate in a marathon.

I don't ask many questions in class; I'd rather not be noticed.

I am a self-starter.

I understand how to apply abstract concepts to everyday life.

I need little supervision.

I do not enjoy participating in intense physical activities, such as sports.

I enjoy "search and find" puzzles.

I have experience communicating with many different types of people.

I prefer to let others lead.

By checking this box, you certify that the information above is true to the best of your knowledge.

By checking this box, you understand that submission of this application is not a guarantee of employment.