Once you have completed 65-75 hours of work (roughly the half-way point in the internship term), compose a 350-500 word informal reflection upon your internship experience so far. Some suggestions: What projects have you found most interesting so far? Most challenging? What skills from your current or previous English classes have you found to be the most useful? In what ways have your professional writing skills improved? What skills need further improvement? How is the professional work environment different from the classroom? How would you describe the communication dynamic in your department or between interns and “real” employees at your placement facility? Etc.

Due date: __________; upload to the Assignments folder on Canvas.

Reminder: Remember to provide a Mid-Term Evaluation Form to your supervisor to be uploaded to Canvas or emailed to rklwitz@memphis.edu. If your supervisor prefers to use an in-house form or document style to provide an evaluation of your performance, they are welcome to do so.