

**ES Committee Meeting Minutes**  
February 7, 2014, 10:30-11:30 am  
University Center, Poplar Room

**Attendees:** Katherine Lambert-Pennington, Lynda Sagrestano, Michael Hagge, Charlie Santo, Nicole Thompson, Angie Powell, Leigh Hersey, Kathryn Hicks, Micah Trapp, Donalyn Heise, Stan Hyland, Michael Duke, David Cox, Lauren Burrow, Brandon Goldsmith, Linda Bennett, Susan Neely-Barnes, Latrice Pichon, Stephanie Ivey

Apologies: Keri Brondo, Moira Logan, Chloe Lancaster, Alison Happel

**Update on Hi Fitzgerald's Visit – February 27<sup>th</sup>** based on availability of Provost and Fitzgerald.

General discussion:

- Networking committee will plan for visit with support of Brandon Goldsmith
- HF is open to whatever we want him to speak on
- Do we want to have him meet with Deans and administrators?
- Maybe several different events with different audiences?
- Public address by similar speaker in past brought a lot of people from off campus

Suggestions of topics

- Have him reflect on successes and failures at Michigan State
- Could he explain the institutional structure at Michigan
  - U admin in flux, so good time to set up structure
- Best practices for institutionalizing engaged scholarship (ES) including T&P, realities of ES for people unfamiliar with it
- Maybe general ES talk for broader audience and smaller meeting for ES community?
- Maybe he can talk about how to obtain resources to support ES
- Do we want to share any of our work with him and get his feedback?
  - This could allow us to share our work with admin at the same time
  - Can use existing Strengthening Community (SC) posters for this
- Provost should be at both public talk and follow-up meeting
- Would he have anything to say to community partners?
- We would need to make sure that something happened in the evening, perhaps after public address

\*Kathryn Hicks will organize networking committee to meet on this ASAP and coordinate with David Cox

## **Report on December meeting with Provost Rudd**

- Small group of 5 faculty members, representing several different colleges, spoke with Provost about support for and institutionalization of ES. It was a productive conversation.
- He believes this is important to the mission, but clearly wants to see results if support is to continue (funding, recruitment and retention).
- He committed \$50 000 each year for three years from student recruitment and retention funds. He was also clear that our allocation of these funds needs to reflect these goals
- We share the committee's concerns about infrastructure, RCM, tracking. He asked for memo with official request for funds and recommendations for institutional changes
- He's reviewing and will reply. We've asked for a follow up meeting.

### **General discussion:**

- Will there be any financial support built into this for community partners?
- Is there a tracking and evaluation procedure in place for these funds?
- Some of the money will go to SCI, which involves matching funds for community partners. This will ensure that the University makes the faculty match for the program.
- Could community members submit proposals to Learn and Serve (LS) program?
- This does happen to some extent now, as these partnerships are sometimes initiated by partners?
- Do we need to formalize this though?
- Is there a way to support students with some of this money?
  - Have to address the fact that our students may face more economic barriers to service learning than i.e. Rhodes students
  - Should pursue funds for something like this
- This LS money is available across campus
- How can we engage high school students as a way to get them on a path to college?
  - Architecture is collaborating with design charter school (in planning phase) for this reason
- How can we share experiences of current students as recruitment tool?
- Need to see how this would fit into existing UM media strategy, and not duplicate work they might easily do
- Marketing to high school students probably needs to go beyond website
- We should maybe have a list of questions we can ask students and film them for inclusion on website etc.
- Perhaps we can make an ES brochure
- Not clear yet on who will be responsible for tracking and reporting all of this, and how this information will be shared with admin

- Could we encourage a PhD student to do their dissertation on this as one means of collecting data?
- We should meet with someone from recruiting to see what kinds of things they already do and how we can work with them
- Compliments to leadership (Katherine and Lynda) for all of this

### **Action Team Updates**

- ES Conference Travel Award (Charlie Santo)
  - Have only awarded \$1000 so far or \$5000; need to decide whether to have another deadline for the summer and fall, or one for each
  - Can we carry the money forward? – Need to have it committed before the end of the fiscal year.
  - Can committee include a list of upcoming conferences along with call for applications?
  - Aren't they mostly in the fall? Not necessarily
  - Can we choose to relax guidelines to facilitate networking? E.g. if someone attends without presenting they would come back and present a summary to the committee?
  - Virginia Tech Academy of Engaged Scholarship – must be nominated by president and have certain qualifications, but it would be worthwhile to send someone to this in June (2<sup>nd</sup> to 5<sup>th</sup>)
  - Nicole is interested in representing UM
  - Send Charlie any ES conferences we come across
- Networking Team (Kathryn Hicks)
  - Please respond to doodle poll on ES party and details will be forthcoming
  - We will meet shortly to plan the Fitzgerald visit
- Community Partner Award (David Cox)
  - Sent draft to Rosie Bingham and she has some questions about how we define community partner
- Outreach Team (Nicole Thompson, Ruthbeth Finerman)
  - RB made visit to Nursing - Had limited knowledge of ES, but were interested in networking, T&P issues, publications and conferences; Discussed fit with transformational nursing
  - Ruthbeth will resend talking points and will follow up with people who signed up to visit other departments, but have not yet done so.
  - Additional information on T&P guidelines for the website

**Announcements - Next Meeting – April 2014 – Date/Time TBA -**