

Engaged Scholarship Committee Meeting
11-12 pm, March 31, 2014

Introductions & “Take Aways” from Hiram Fitzgerald’s Visit to UM

- Charlie Santo, City and Regional Planning: Increase institutionalization and evaluation.
- Michael Hagge, Architecture: Increase institutionalization and evaluation, especially in ways that the Provost would like to see.
- Latrice Pichon, Public Health: Learned techniques to integrate ES into a successful T&P portfolio
- Joy Clay, Public & Non-Profit Admin, CAS: Increase visibility and interdisciplinary work, and better articulate ES across campus.
- Stan Hyland, SUAPP: Think about a center/nonprofit structure for ES on campus.
- David Cox, Public & Non-Profit Admin: Currently working on identifying resources to build ES infrastructure.
- Pat Travis, Healthcare Leadership and Admin (Health and Sports Sciences): Format of visit could be improved.
- Elena Delavega, Social Work: Would like to see more strategic planning for ES. Appreciated hearing his insights on the definition of ES and expanding what she considers ES.
- Micah Trapp, Anthropology: Appreciated hearing his insights on the definition of ES. Would like to discuss how to adapt and implement elements of the Michigan State model at the U of M.
- Brandon Goldsmith, Communication: Recently visited Michigan State’s ES Center. Their Center was not elaborate, but was functional.
- Linda Bennett, Anthropology and CAS: Gave Dr. Fitzgerald the most recent edition of *Annals of Anthropology*. Dr. Bennett is the editor of this publication and in the introduction mentioned Dr. Fitzgerald’s exclusion of anthropology from ES. He responded positively to the critique.
- Nicole Thompson, Instruction and Curriculum Leadership: Increase visibility, evaluation, and promotion across University/community. Personally, increase inter-disciplinary practice.
- Lynda Sagrestano, CROW and Psychology: Ensure Committee agreement on what qualifies as ES before moving forward with major projects
- Katherine Lambert-Pennington, Anthropology: Struck by the scale of what they are doing at Michigan State and how much is institutionally invested in ES. Thanks to the Networking Committee for helping put together the visit and the poster session (Kathryn Hicks, Linda, Nicole, Brandon, David).
- Diana Ruggiero, Foreign Languages: Appreciated hearing his insights on the definition of ES and learned techniques to integrate ES into a successful T&P portfolio
- Daphene McFerren, Hooks Institute: Would like to connect better with faculty to explain Hooks grants and increase responses to their RFP’s.
- Leigh Hersey, Public & Non-Profit Admin: Learned about timing and stability issues.
- Chloe Lancaster, Counseling Education and Research

Action Team Updates (note highlighted items)

- **Community Partner Award Team**
 - This committee recently met with Dr. Rosie Bingham to talk about the ES student award in comparison to another student award that Dr. Bingham is developing. A past concern was that these awards would overlap, but Dr. Bingham's award is more focused on the student learning component. Preliminary announcement is ready to be shared, but will wait until new President is in place so the award can help establish the new President as a supporter of ES.
 - Next steps for this committee include developing criteria for the award and submitting to the ES Committee for feedback. The committee will also develop a timeline for the award.

- **ES Conference Travel Award Team**
 - Application deadline was today. Parameters were expanded from people presenting at IDS conferences, but were opened to trainings/workshops as well.
 - 8 applicants (twice as many as last round).
 - Review Committee is: Charlie, Keri Brondo, and recent recipient, Alison Happel. Dr. Delavega also volunteered to be on the committee.

- **Outreach Team**
 - The following departments have Been Visited: Nursing, Journalism, and Political Science
 - What worked: Respecting dept. time and being brief (positive response from Political Science)
 - Scheduled for Spring 2014: Sociology, Communications (April 25), Health and Sports Sciences, Instruction and Curriculum Leadership, Foreign Languages (Dr. Ruggiero will help with this visit), Criminology, Art (May 1) – Please touch base with Nicole after your visit.
 - Scheduled for Fall: History and Public Health
 - Discussion about expanding institutional outreach through Fall Presidential/Faculty Retreats, or within dean/chair meetings with the Provost. David Cox will follow up.
 - Kemmons Wilson School has also expressed an interest in being involved in Engaged Scholarship. Need a volunteer to follow up with them.
 - Please submit feedback/suggestions about visiting departments and campus outreach to Dr. Nicole Thompson.

- **Networking Team**
 - More than half of those present expressed a continued interest in a social/networking event this semester. Kathryn Hicks will plan this event. The get together will be May 1st in the late afternoon, location TBA.

- Discussion about how to more broadly disseminate information about the ES Committee across faculty.
- **Communications Team**
 - ES Website Updates planned for Summer 2014
 - Bio Updates - We will use a form developed in Qualtrics to compile information to update the faculty profiles on the webpage. The form should take about 15 minutes, and everything should be submitted by May 15th so the website can be updated. You will also have the option to link to your dept. bio. The Link is https://umcas.co1.qualtrics.com/SE/?SID=SV_0JtObprkmeQi3rL
 - Dr. Trapp volunteers for this committee, Daphene volunteers to help after April 26. Brandon volunteered to develop a marketing/communications protocol.

Please let L-P know if you would like to be on a different or additional action team, or if you know of anyone else who would like to be involved.

Engaged Scholarship Resource Updated & Next Steps

- Leadership team met with Henry Kurtz on Friday. The Provost has committed the money and Henry will oversee the account since the funds come from student engagement and retention. Funds are permanent and will not get scooped up if unspent. Money was given as a 3 year pilot – must demonstrate student retention outcomes, community, and scholarly impacts for continued investment in the future.
- Now that the money has been secured, we need to develop guidelines for its expenditure. We should prioritize things that can be undertaken in the immediate future. It's important to note that every funded item needs to be related (even if broadly) to student retention outcomes.
- While the comprehensive proposal includes many unfunded items, particularly related to policy, meeting handout included a potential timeline for funded projects (see handout).
 - Question raised - Can evaluation measures be standardized as part of the Carnegie application and/or as part of annual faculty evaluations. Dr. Cox can assist with this, with assistance from Committee volunteers.
 - Use language and protocol from SCI grants and Learn and Serve Awards as starting point for developing RFPs/Guidelines for ES Research Grants and Learn and Serve Awards.
 - Need to show some progress in a relatively short timeframe is offset by concerns about number of applicants with proposed timeline and rolling this out “cold” without first building up excitement and information.
- ES Research Grants
 - Dr. Hyland volunteered to form a Working Group (ESRGWG) with Dr. Hersey. ESGR will fund both SCI and non-SCI related research. Additionally, ESGR will need to have explicit student retention outcomes, and should be broader than current SCI guidelines.
 - Drs. Hyland and Hersey have the institutional knowledge on SCI infrastructure and timeline, but other ES Committee members are needed for this working group.
 - Will draw language and protocol from SCI grants.

- If ESG follows the timeline currently in place for SCI, then the award would be announced in September and first grants would be awarded in Spring/Summer 2015.

Next Meeting

- Next ES Committee meeting – Early September 2014
 - Full Committee meetings will continue to be held every other month.
 - Format will change slightly to foster more networking and conversation, outside of a business meeting setting.
 - Travel Awardees will give presentations on their work and/or what they learned at the trainings/workshops they attended.

Follow up from Meeting on March 31st

We need Working Groups for each of the areas outlined in the ES Investment Plan (see handout). Some of these working groups are identified in the minutes; others need to be formed. Some of these working groups will need to begin their work this summer.

Please see list below and contact Katherine if you want to be on one of these working groups.

Documentation and Outcomes – will develop guidelines and instruments for student retention and project impacts for ES funded activities – Volunteers: Elena Delavega ---need additional volunteers

Engaged Scholarship Research Grants – Will develop funding guidelines and RFP for ESG – Stan Hyland, Leigh Hersey --- need additional volunteers

Engaged Scholarship Learn and Serve Awards – Will develop funding guidelines and RFP for ESLSA – Nicole Thompson ---need additional volunteers.

Engaged Scholarship Mentor Awards – Will develop guidelines/eligibility and RFP fro ESMA – need volunteers

Engaged Scholarship Travel Award – Travel Award Action Team has this covered.

Engaged Scholarship Student Awards – The Community Partner Awards Action Team will develop the guidelines, RFP, and timeline for this award.