

# AskUp by Upswing

#### Introduction

AskUp by Upswing is the asynchronous tutoring platform where students can submit papers and assignments for later review by tutors. Current partners have the capability to use their own tutors for AskUp; and new schools can use AskUp even if they aren't using Upswing for synchronous tutoring. In combination with Upswing real-time, 24/7 online tutoring, students can select whichever option they prefer based on the assignment, their learning style, and time until the assignment deadline.

#### **How It Works**

The sections below contain a quick-start guide to using AskUp for students, tutors, and administrators, but in general AskUp works by asking students to submit their drafted assignments online where a qualified tutor can pull the assignment from the queue of requests. The tutor is then committed to responding to the assignment with suggestions, further questions, and tips designed to make the student reflect and edit their assignment in keeping with Upswing's policy of academic integrity and tutoring for independent learning skills. Administrators are able to supervise the entire process, and receive reports, early alerts, and analytics.

### **For Students**

# **Benefits of AskUp:**

- Quick and thorough review of upcoming assignments by qualified tutors
- No need for scheduling a session for direct interaction
- Ability to add comments and concerns about the assignment to receive specific feedback



Layer of anonymity

## How to Use AskUp:

- 1. Log into Upswing account as a student
- 2. Click on the AskUp tab directly on the homepage next to Profile Info
- 3. To submit an assignment for review:
  - a. Upload the document from your computer in a compatible format (PDF, Word, etc.)
  - b. Fill out the Description with background information for the tutor to understand the assignment requirements
  - c. In the Reason box, enter specific areas of feedback sought
  - d. In the Subject box, find the relevant course and/or section for the assignment
  - e. Click the Submit button to send the assignment for review
- 4. Submissions being currently edited will be displayed in the top right corner
- 5. Completed submissions will appear in the Previous Submissions box after a tutor has reviewed and processed feedback

