



**Faculty Senate  
Minutes of the Executive Committee**

**Presiding:** Jeffrey G. Marchetta

**Date:** April 13, 2021

**Secretary:** R. Jeffrey Thieme (Secretary)

**Members Present:** Jeffrey G. Marchetta (President), Jill A. Dapremont (President-Elect), Thomas E. Banning (Past-President), R. Jeffrey Thieme (Secretary), Mark Sunderman (Parliamentarian), and W. Pat Travis (At-Large)

**Members Absent:** None

**Guests:** Ombudsperson Gloria Carr

The meeting was held on Tuesday, April 13, 2021 via the Zoom video conferencing platform due to restrictions imposed in response to the COVID-19 global pandemic.

**04.13.21.01 Call to Order**

President Jeff Marchetta called the virtual meeting of the Executive Committee (EC) to order with a quorum at 2:39 pm.

**04.13.21.02 Approval of Agenda**

The agenda was approved as written.

**04.13.21.03 Approval of Minutes**

***(Executive Committee - March 16, 2021)***

The minutes of the March 16, 2021 Faculty Senate (FS) Executive Committee meeting were approved as written.

**04.13.21.04 President's Report**

***Timelines and Calendar for Faculty Senate***

President Marchetta reported that some motions from committees were submitted after the deadline due to wellness days. The EC agreed to extend the deadline for those motions. He recommended that the next EC reconsider the Senate timeline. He's concerned that Senators don't have enough time to discuss issues with their faculty before FS meetings. He believes it would be better to give Senators more notice, especially on the more important issues. He suggested to schedule committee meetings one week after the FS meeting and move the EC meeting to the week after committee meetings. This schedule would give Senators almost two

weeks to review materials with their faculty before FS meetings. Parliamentarian Mark Sunderman pointed out that the standing rule of a 10-day notice for motions would have to be changed to a 17-day notice.

President-elect Jill Dapremont added that she and Parliamentarian Sunderman attended the Office of Institutional Equity (OIE) Compliance Council meeting. The code of conduct and compliance policies are going to the IRB (Institutional Review Board) for approval before they come back for feedback from faculty through surveys. President-elect Dapremont decided against reporting on the Compliance Council in the next FS meeting. The EC agreed that President-elect Dapremont will work with the Committee on Committees over the summer to appoint strong representatives to the Compliance Council.

#### **04.13.21.05 Old Business**

##### ***Update from Senate Office***

President Marchetta yielded to Administrative Assistant Kim Marks who reported that information forms are still coming into the FS Office from Senators. She asked if the discussion boards can be archived. President Marchetta pointed out that the FS will be moving online discussions to MS (Microsoft) Teams from D2L (Desire2Learn). President-elect Dapremont replied that ITS (Information Technology Services) might be able to migrate much of the content to MS Teams. The EC agreed not to archive or migrate online discussion board conversations from one Senate term to the next. President Marchetta added that MS Teams will allow all faculty to view posts, but only Senators will be able to create posts. Graduate Assistant Jada Ingram confirmed that information forms are still coming in to the FS Office and some are still missing.

President Marchetta reported that he attended the Tennessee University Faculty Senates (TUFS) meeting on Saturday. Most faculty senates will continue meeting virtually next year. He suggested that the incoming EC should decide over the summer between virtual and in person meetings for the next term.

#### **04.13.21.06 New Business**

##### ***(M2020.21.30) Motion to Recommend Approval of Changes to HR5011 Proposed by Human Resources – Research Policies Standing Committee***

The EC agreed to place this motion on the agenda for the April FS meeting.

##### ***(M2021.21.31) Motion to Recommend Creation of Ad-Hoc University Committee to Review IDCR/Faculty Buyout Distribution and Allocation – Research Policies Standing Committee***

The EC agreed to place this motion on the agenda for the April FS meeting.

##### ***(M2021.21.32) Motion to Amend Faculty Handbook Section 2.5 – Faculty Policies Standing Committee***

The EC agreed to place this motion on the agenda for the April FS meeting.

***(M.2020.21.33) Motion to Recommend Amendment of Faculty Handbook Sections 1.7, 2.11, 2.12, and Appendix A – Faculty Policies Standing Committee***

The EC agreed to place this motion on the agenda for the April FS meeting.

***(M2020.21.34) Motion to Add Term Limit to Faculty Trustee – Executive Committee***

The EC agreed to place this motion on the agenda for the April FS meeting.

***(M2020.21.35) Motion to Recommend Approval of Policy GE2035 Proposed by the Office of Legal Counsel – Senator Scott Marler***

The EC agreed to place this motion on the agenda for the April FS meeting.

***Faculty Policies Standing Committee Written Report***

The EC agreed to place this report for the April FS meeting.

***Administrative Policies Standing Committee Written Report***

The EC agreed to place this report for the April FS meeting.

**04.13.21.07 Discussion Issues**

***Ombudsperson Report-Carr***

President Marchetta yielded to Ombudsperson Gloria Carr who did not have a report.

President Marchetta noted that has been updating the FS charge log. He suggested to President-elect Dapremont that the items in yellow in the FS charge log should probably be continued in the next Senate term.

The EC discussed options for enrollment of faculty in the FS group in MS Teams: (1) all faculty automatically enrolled or (2) faculty opt-in.

***Trustee Report-Kemme***

President Marchetta reported that he spoke with Faculty Trustee David Kemme about the Trustee term limit motion that will be on the April FS meeting agenda. He reported that Faculty Trustee Kemme had no objections and supports the motion.

***Review Draft Agenda for April Faculty Senate Meeting***

President Marchetta reviewed the draft agenda for the April 20 FS meeting.

***Discussion of April 27th Faculty Senate Meeting***

President Marchetta reviewed the draft agenda for the April 27 FS meeting.

**04.13.21.08 Adjourn**

The meeting adjourned at 4:08 pm.