



The University of Memphis

Faculty Senate

Presiding: John R. Petry

Secretary: Larry W. Houk

Senators Present: Mary V. Battle, Cynthia Bond-Hopson, Alan Bush, David W. Case, Cheryl A. Cox, Carol M. Eady, Richard D. Evans, James Chumney, John W. Hanneken, Khan M. Iftexharuddin, Satish K. Kedia, Roger J. Kreuz, O. Richard Lightsey, David N. Lumsden, H. Richard Mahood, Thomas E. Mason, Christopher E. Matz, Sheryl A. Maxwell, Roger W. Meier, John T. Mueller, Caroline Royal-Evans, Robert J. Scoff, Leslie S. Scruggs, Jerry R. Sparger, Thomas Stafford, Stanley E. Stevens, Irvin L. Tankersley, Joan D. Thomas, Howard S. Tu, and Mate' Wierdl.

Senators Present by Proxy: Graves E. Enck (Jean-Pierre Reed), Patricia M. Stevens (Broderick Nichols).

Senators Absent: Wilford A. Alston, John Campbell, Gene G. James, Erno Lindner (explained), Michael O'Nele, James I. Penrod (explained), and Gang Qi.

T.B.R. Rep: Charles J. Biggers (present).

The three hundred and thirty first (331st) meeting of The University of Memphis Faculty Senate was held on Tuesday, November 2, 2004, in the Senate Chambers, University Center, Room 404.

11.02.04:01 **CALL TO ORDER**

The meeting was called to order at 2:40 p.m. with a quorum being present. The chair thanked all senators for attending and asked each new senator present to stand and be recognized. The order of business was modified to accommodate the guest speaker.

11.02.04:02 **APPROVAL OF THE AGENDA**

The agenda was approved as written.

11.02.04:03 **GUEST SPEAKER**

Dr. Shirley Raines, President, The University of Memphis, presented a power-point presentation on the Faculty and The University of Memphis. Dr. Raines' power-point presentation can be downloaded from her web site at <http://memphis.edu/presweb/archive/index.html>. You may click on Fall 2004 Faculty Presentation.

11.02.04:04 APPROVAL OF THE MINUTES

The minutes of the October 5, 2004, were approved with the exception of showing Joan D. Thomas as present.

11.02.04:05 OLD BUSINESS

Senator Battle provided the latest status on her review of the Faculty Handbook. She encouraged the senators to review the on-line version.

The Status of Charges was reviewed by the senators. Any changes, corrections, or other information should be forwarded to the Senate office via telephone or e-mail.

11.02.04:06 NEW BUSINESS

The status of General Education was discussed.

The Senate President presented the issue of “reimbursement policies for faculty members who attended conferences and compensation for summer school (for example, mileage reimbursement).” There was no motion to send the issue to a Senate committee.

11.02.04:07 PRESIDENT’S REPORT

The Senate President mentioned the status of The University of Memphis’ Strategic Planning Committee.

11.02.04:08 COMMITTEE REPORTS

Committee on Committees - E. Stevens

The Committee on Committees had no business to bring before the Faculty Senate.

Academic Policies Committee - P. Stevens

The Academic Policies Committee had no business to bring before the Faculty Senate.

Academic Support Committee - M. Wierdl

The Academic Support Committee had no business to bring before the Faculty Senate.

Faculty Policies Committee - C. Eady

The Faculty Policies Committee had no business to bring before the Faculty Senate.

Library Policies Committee - C. Matz

The Library Policies Committee reported on The University Libraries Program Review results performed by the Provost’s Office in 2003-2004. The University Libraries debuted a multimedia presentation for new faculty this August, which was screened for the Committee. See the attached committee report.

Research Policies Committee - R. Lightsey

The chair of the Research Policies Committee announced that it discussed concerns regarding Resource 25 (The university's campus-wide space scheduling system).

11.02.04:09 MARCUS ORR FACULTY SENATE LECTURE IN HIGHER EDUCATION - J. Penrod, 04/05 Chairman

The Faculty Senate President reported for J. Penrod, who was absent to attend a conference. The Senate President provided feedback about the speaker Alan E. Guskin's lecture. He informed the Senators that Dr. Guskin provided a copy of his power-point presentation to the Senate for those who wanted it.

11.02.04:10 TBR FACULTY SUB-COUNCIL – C. Biggers, Representative
C. Biggers reported about the Faculty Sub-Council meeting October 22, 2004, and on the following issues: Lottery Task Force, RODP (Regents On-Line Degree Program), Overload Pay, and Plagiarism. A handout of his presentation was provided to the senators.

11.02.04:11 ANNOUNCEMENT

It was announced that the Faculty Ombudsperson is E.W. Brody (Journalism), effective 10/1/04. NOTE: The agenda, in error, indicated 10/11/04 as the effective date.

11.02.04:12 ADJOURN

The meeting was adjourned at 4 p.m.

Attachment

1. President/Dr. Shirley Raines' power point presentation.
2. Library Polices Committee report (C. Matz, Chairman)
3. Alan E. Guskin's power point presentation, Dealing with the Future Now: Principles for Creating a Vital Campus in a Climate of Restricted Resources
4. C. Biggers' Faculty Sub-Council meeting report

Larry Houk, Secretary

Library Policies Committee minutes

Tuesday, 14 September 2004 / 300pm

Present: Dr. Caroline Royal-Evans, Dr. David Lumsden, Tom Mendina, and Chris Matz

Absent: Dr. Gene James, Dr. Roger Meier

SCHEDULE FOR FALL SEMESTER

12 October 2004

9 November 2004

7 December 2004

(All times are on Tuesdays at 300pm in the library's conference room)

PROGRAM REVIEW RESULTS

The University Libraries received a report from the Program Reviews performed by the Provost's Office in 2003-2004 (results are found on the next page). Several of the points were discussed, and it was emphasized that this report produced some action points over which the library either has little influence or has already made a recommendation upon. The Provost's Office will be following up throughout the year, and the Committee will be made aware of updated information.

NEW FACULTY ORIENTATION PRESENTATION

The University Libraries debuted a multimedia presentation for new faculty this August, which was screened for the Committee. It is an overview of library services that may be suitable for returning faculty orientation, as well. The presentation will soon be mounted on the library's web site, and the URL will be provided at that time.

NEXT MEETING

300pm, Tuesday, 12 October 2004 in the library's conference room.

Program Reviews 2003-2004: *University Libraries*

STRENGTHS

- McWherter facility
- Student satisfaction with main library facility
- Liaison activities with academic departments

DEPARTMENT CONCERNS

- Centralizing branch libraries for more efficient management
- Lack of technology support
- Ongoing accreditation concerns (desired level)
- Low staff salaries making it difficult to attract and retain quality staff
- Depth of holdings to support doctoral and faculty research
- Base funding
- Staffing in comparison to peer institutions

ISSUES TO ADDRESS

- Increase external funding
- Ongoing audit problem with library fine collections (for overdue/lost materials)
- Continue to increase library faculty involvement with academic departments
- Training to assist patrons with library technology
- Online tutorial needed to assist students and faculty in navigating library resources
- Assessment of needed electronic resources v. bound resources
- Development of partnership with Advanced Learning Center
- Establish goals for library faculty research productivity

SUGGESTIONS

- Make decisions on consolidation of branch libraries
- Set expectations for faculty research activity
- Set goals for external fund raising
- Examine faculty/professional staff roles for libraries

FOCUS AREAS

- UL will play crucial role in supporting academic units in order to address their Focus Areas

SUMMARY

- Efforts to resolve ongoing support enhancement must be addressed
- Audit concerns, faculty research, staffing, external funding, and electronic resources

Revised 21 June 2004