



## The University of Memphis

### Faculty Senate

**Presiding:** John R. Petry

**Secretary:** Larry W. Houk

**Senators Present:** Cynthia Bond-Hopson, Alan J. Bush, John A. Campbell, David W. Case, James R. Chumney, Cheryl A. Cox, Graves E. Enck, Richard D. Evans, Khan M. Iftekharruddin, Gene G. James, Roger J. Kreuz, O. Richard Lightsey, H. Richard Mahood, Christopher E. Matz, Sheryl A. Maxwell, Roger W. Meier, John T. Mueller, James Penrod, Alan W. Proffitt, Gang Qi, Caroline Royal-Evans, Leslie S. Scruggs, Stanley E. Stevens, Irvin L. Tankersley, Joan D. Thomas, Howard S. Tu, and Ma'te Wierdl

**Senators Present by Proxy:** Thomas E. Mason (Robert Tom) and Mary V. Battle (Teresa Dalle).

**Senators Absent:** Wilford A. Alston, Carol M. Eady (explained), John W. Hanneken, Satish K. Kedia (explained), Erno Lindner, David N. Lumsden, Michael S. O'Nele (explained), Jerry R. Sparger (explained), Thomas Stafford (explained), and Patricia M. Stevens.

**T.B.R. Rep:** Charles J. Biggers (absent).

The three hundred thirty fifth (335th) meeting of The University of Memphis Faculty Senate was held on Tuesday, March 22, 2005, in room 404, University Center (Senate Chambers).

#### **03.22.05.01 Call to Order**

The meeting was called to order at 2:40 p.m. with a quorum being present.

#### **03.22.05.02 Approval of the Agenda**

The agenda was modified to add under New Business Donald Franceschette, Topic: SACS Quality Enhancement Plan (QEP); Reports of Committees, Committee on Committees nominees are for a two-year term of service; and Years of Service Award to Carolyn Featherstone, Clerical Assistant to Faculty Senate President.

#### **03.22.05.03 Approval of the Minutes**

The minutes of February 22, 2005, were approved.

#### **03.22.05.04 Old Business**

The Status of Charges was discussed.

- The Senators were provided a copy of the Status of Charges.
- The Faculty Senate standing committee chairs were instructed to report to the Senate office on the status of their individual charge or charges before the final meeting of the 2004-05 Faculty Senate.
- At the final meeting, charges will be finalized or continued for the 2005-06 Faculty Senate.

### **03.22.05.05 New Business**

NOTE: Julie A. Johnson, Vice President for Advancement was unable to attend the meeting as noted on the agenda, because an emergency meeting with Dr. Shirley Raines, President, UoM. President Petry informed the Senators about the article in The Commercial Appeal's Campus Notebook, Sunday, March 20, 2005 announcing the selection of Julie Johnson as Vice President.

Guest Speaker, Dr. Donald "Don" Franceschetti, Co-Chair, SACS and member of The University of Memphis Quality Enhancement Program (QEP) committee. Topic: SACS and QEP. Dr. Franceschetti gave a general overview of the SACS program and the QEP committee.

- Dr. Franceschetti can be reached at ext. 5257 or e-mail: [dfrcsch@memphis.edu](mailto:dfrcsch@memphis.edu).
- SACS is reviewing 72 standards to be met for the accreditation process. Seventy-one (71) out of the 72 standards were very simple. The remaining standard is that we have a QEP.
- A QEP Committee was formed to address student learning. QEP doesn't have to impact the entire university.
- A survey of faculty was conducted to assess student core academic skills to enhance. Under the SACS QEP plan a very small group of students was involved. Combinations of courses called "learning communities" have been established, also called, Community of Course work. The committee felt that students were less than fully engaged.
- Incoming students will select 3 or 4 courses or block of courses that they will take together. This is not a new idea; Georgia State University has 50 different community courses.
- SACS officials will arrive on campus April 20-22, 2005 During the campus visit the team will interview administrators, etc. On Friday a formal report will be rendered. In that report the SACS team will advise us on our QEP Plan and make recommendations.
- The QEP Plan will be implemented over a 5-year period.
- We plan to start with 8 communities (also called groups).
- Initially, approximately 200 students will be impacted.
- The target date for implementation at UoM is Fall 2006.
- Faculty development training will be offered in Summer 2005.
- For additional information visit the UoM homepage, click on SACS to view the full document (draft). Web address: [www.memphis.edu/SACS/](http://www.memphis.edu/SACS/). He also encouraged Senators to look at the plan and check their email for future faculty actions in reference to QEP.

- Courses will be named by Fall 2005.
- A brief question and answer session followed. The question was asked, How are students identified? Reply, Various factors are used, such as no major declared, student commutes to campus, etc.
- Dr. Chrisann “Chris” Shiro-Giest, Vice Provost Academic Affairs stated that an oversight review on those courses offered under QEP is planned. The planned community entry level courses will mainly consist of General Education courses. Another focus of the program is to prevent student failure. Three groups of courses are given. If faculty participates than in the community course, then commitment should be for a year. Virtual participation is also available.
- For additional information on the SACS Reports or documentation, please contact the SACS co-chair, Dr. Daniel “Dan” Poje, Academic Affairs, ext. 3917 or e-mail: dpoje@memphis.edu.

#### **03.22.05.06 President's Report**

- Meeting with President Raines. Discussed the Budget Hearings, the Senate president was invited and attended the hearings.
- Meeting with Provost Faudree. Discussed Engaged Scholarship. Engaged Scholarship will be used in the matters of faculty promotion and tenure.
- Academic Freedom and Responsibility Committee reports to the Provost office on a yearly basis. The committee chairman is William “Bill” Smith, a faculty member in the Fogelman College of Business and Economics. In addition, Sen. David Case spoke on the draft of the committee’s academic freedom and responsibility committee procedures for hearings. The committee is awaiting approval on the draft procedures from Provost Faudree. President Petry stated that it is important that communication be to faculty, about the committee’s existence.
- President Petry presented the Senate’s clerical assistant, Carolyn Featherstone, with her five-year service pin. President Petry informed the Senators that during Ms. Featherstone’s years at UoM she had completed her undergraduate degree and currently is a Senator on the UoM Staff Senate. President Petry provided a brief overview of significant transitions that the Senate office has experienced over the years and stated that Ms. Featherstone has played a vital role in the various transitions. The motion was made to upgrade the position held by Ms. Featherstone to reflect the significant changes that the Senate office/position has gone thorough over the past several years. **The motion passed by acclamation.**
- President Petry highlighted the Baptist Memorial Health Care Corp., donation of \$1million dollars to fund health care programs at the UoM. The gift’s will fund programs in nursing, audio logy, speech pathology, and community health. The majority of the funds will be directed to the Lowenberg School of Nursing.
- President Petry reminded the Senators that the Senate elections will occur in March.

#### **03.22.05.07 Reports of Committees**

- Executive Committee. John Petry

The committee had no report, other than the sharing of information on Engaged Scholarship.

- Committee on Committees. Ed Stevens  
Academic Freedom and Responsibility Committee nominations: John I. Hochstein, Marjorie F. Luttrell, and Sandra L. Williams to serve on the committee for 2 years.  
**The nominations were approved.**

- Academic Policies Committee. Pat Stevens  
The committee will present its recommendation on plagiarism at the next Senate meeting.

- Academic Support Committee. Mate' Wierdl  
The committee had prepared a series of questions in regard to the university upgrade to Microsoft Outlook/Exchange programs ("campus standard for all faculty and staff email and calendar services") changes in anticipation of Information Technology (IT) personnel being in attendance at the meeting. The committee's concern was about e-mail portability, receiving and sending and security issues, and how much the implementation will cost the University.

- Administrative Policies Committee. Wilford Alston  
The committee gave no report. The committee chair was absent.

- Faculty Policies Committee. Carol Eady  
The committee gave no report. The committee chair was absent due to illness.

- Library Policies Committee. Chris Matz  
The committee had no formal charge given for this academic year. However, the committee worked on several issues based on its "standing charge" and took several points of action. The committee will provide a summary report of its activities.

- Research Policies Committee. O. Richard Lightsey  
The committee had no report but continues to work on its current charge.

### **03.22.05.08 Other Committees' Report**

- The Status of Charges was discussed and a copy of charges will be sent to all Senators.
- Joan Thomas. Academic Integrity Committee. Most of the cases heard so far this academic year involve students.
- Sheryl Maxwell. ERP Committee voiced concern about the forthcoming systems implementation.

- Strategic Plan Task Force. Discussed with Provost Faudree. Each TBR institution will have a Strategic Plan.

### **03.22.05.09 Announcements**

Women's History Month

Faculty Senate election will occur this month.

Ad hoc Marcus Orr Faculty Senate Lectureship Committee – J. Penrod, Chair. Members consider a speaker for the academic year in conjunction with other departments, therefore, \$5,000.00 in funds to pay for the speaker.

### **03.22.05.10 ADJOURNMENT**

The meeting was adjourned at 3:45 p.m.