



The University of Memphis

Faculty Senate

Presiding: John R. Petry

Secretary: Larry W. Houk

Senators Present: Mary V. Battle, Cynthia Bond-Hopson, Carol M. Eady, James Chumney, Graves E. Enck, Richard D. Evans, Khan M. Iftekharuddin, Gene G. James, Roger J. Kreuz, O. Richard Lightsey, David N. Lumsden, H. Richard Mahood, Thomas E. Mason, Christopher E. Matz, Sheryl A. Maxwell, Roger W. Meier, John T. Mueller, Michael S. O'Nele, James I. Penrod, Patricia M. Stevens, Caroline Royal-Evans, Robert J. Scoff, Leslie S. Scruggs, Thomas Stafford, Irvin L. Tankersley and Joan D. Thomas.

Senators Present by Proxy:

Senators Absent: Wilford A. Alston, Alan J. Bush, John A. Campbell, David W. Case, Cheryl A. Cox, John W. Hanneken, Erno Lindner, Satish K. Kedia (explained), Jerry R. Sparger, Stanley E. Stevens, Howard S. Tu and Ma'te' Wierdl.

T.B.R. Rep: Charles J. Biggers (absent).

The three hundred and thirty second (332nd) meeting of The University of Memphis Faculty Senate was held on Tuesday, November 30, 2004, in the Senate Chambers, University Center, room 404.

11.30.04:01 **CALL TO ORDER**

The meeting was called to order at 2:40 p.m. with a quorum being present.

11.30.04:02 **APPROVAL OF THE AGENDA**

The agenda was approved as written.

11.30.04:03 **GUEST SPEAKER**

Dr. E.W. Brody, Faculty Ombudsperson, made a presentation on the Faculty Ombudsperson's role and his interaction with The University of Memphis faculty. Dr. Brody's emphasized the need for faculty to decide which method of solving an issue that they should use, the Faculty Ombudsperson or filing a formal grievance. Both methods cannot be utilized at the same time. It must be one or the other from start to finish. In addition, he provided several contact communications media to contact him, his e-mail address, office telephone number and a telephone number where he can be reached 24/7. He also provided his web site address:

<http://academics.memphis.edu/provost/ombudsperson.html>, click on. Post Script: The

Faculty Ombudsperson business cards and a small poster was distributed by campus mail to each senators.

11.30.04:04 **APPROVAL OF THE MINUTES**

The minutes of the November 2, 2004, were approved as written.

11.30.04:05 **OLD BUSINESS**

Senator Battle provided the latest status on her review of the Faculty Handbook.

The senators reviewed the Status of Charges. Any changes, corrections, or other information regarding the Status of Charges should be forwarded to the Senate office via telephone call or e-mail.

11.30.04:06 **NEW BUSINESS**

Resolution, Senator T. Stafford

Resolved, That the Faculty Senate of The University of Memphis hereby request that the administration reinstate the Chinese Language program, to support the Fogelman College of Business and Economics' degree program in the area of International Business as well as other academic programs (i.e. Political Science, English, Anthropology, etc.). Discussion followed. The resolution passed. The Senate President to present the resolution to Provost Faudree at their next scheduled meeting. Post Script: The Provost replied to the resolution by memorandum.

Feedback on draft policy "Children on Campus":

Senator Stafford thanked the faculty for their feedback (telephone calls or emails replies) concerning the draft policy, "Children on Campus. He stated that the policy includes minor age students/visitors, authorized and unauthorized children. He stated that the feedback would aid him in the committee next meeting scheduled for December 3, 2004 on the policy. He reminded the senators that all university policies old or new are routed through the university's Policy and Review Board for final review.

11.30.04:07 **PRESIDENT'S REPORT**

The Senate President discussed the following issues:

- Strategic Planning Committee. He stated that the process is moving along just fine.
- NACAA Certification Committee. The committee met this fall. In general there were questions concerning the attitude of faculty at the university toward the athletic program. Overall, it was summarized that faculty attitude toward athletics were normal, there is no formalized movement at this campus against athletics.

11.30.04:08 **COMMITTEES REPORTS**

Executive Committee - J. Petry (speaker to the motion, M. Battle)

Motion: Move that the Academic Support Committee study and make recommendations concerning improving the offers (stipend, work load, and benefits) for teaching assistants and research assistants incrementally over a three-to-five year period

comparable to those offers by our peer institutions. It is also requested that the Committee review disparities in offers between colleges and departments. See agenda. Discussion followed. Questions were raised by senators G. James and M. O'Nele on disparities and funding. **The motion passed.**

Committee on Committees - E. Stevens

The Committee on Committees had no business to bring before the Faculty Senate.

Academic Policies Committee - P. Stevens

The committee is in the process of still gathering data. The committee's campus-wide survey generated. However, the committee is in the process of gathering and analyzing the data. Committee member I. Tankersley, shared some of the survey feedback with the senate.

Academic Support Committee - M. Wierdl

The Academic Support Committee had no business to bring before the Faculty Senate.

Faculty Policies Committee - C. Eady

The Faculty Policies Committee had no business to bring before the Faculty Senate.

Library Policies Committee - C. Matz

The Library Policies Committee had no business to bring before the Faculty Senate.

Research Policies Committee - R. Lightsey

The chair of the Research Policies Committee spoke to M. Murry, The University of Memphis counsel consulted, since it is an illegal act itself at other universities, there is no need to have a policy. Research shows clauses in university policy by other universities. In related area, the Mid-West Association of Graduate School would like to indorse a policy to prevent this from happening. The committee's recommendations at this time are preliminary in nature, but it is the committee's general censes that a policy should be done. Other professional association Broader issues information student.

11.30.04:09 OTHER COMMITTEES REPORTS

Reports from senators or faculty senate representatives about issues addressed in various university committees are as follows:

University Center Renovation Committee – Sen. M. O'Nele

The University center will be razed and a new building will be built for student activities.

Traffic & Parking Committee – Katherine Hawes

The Traffic and Parking Committee's work this year focused on the parking issues associated with the Central Lot, Lot 30 (FIT Building), and the parking for Wilder Tower. There is sufficient parking for the Wilder Tower. However, the parking is not as convenient as many of the patrons would prefer as evidenced by the level of illegal parking in the Tower's lot. The Traffic and Parking office has worked with Physical Plant and situation appears to be under control.

The Central Lot project is near completion and scheduled to open in Spring of 2005. And the modification to Lot 30 (the FedEx building) parking issue should be resolved.

Wade Jackson has resigned as chair of the Traffic & Parking committee and the new chair is Sam Brackstone.

A new campus plan study will start soon. It will be spearheaded by Edwina Washington, Asst. Vice President for Business Services (Business & Finance).

Strategic Planning Committee – David Cox, Chairman

(Process trying to create take it back to your specific redesign of President Web page a draft of Strategic Planning. Next week's comments needed about the draft on-going process)

Dr. Cox solicit comments from faculty announcement, see Helmsman article also.

Campus Police

Two years ago mutual aid full authority expand/extend agreement (year long)
Crime investigative unit reserves offices headquarter

Information Technology Academic Advisory Committee – Maurice Crouse

As of this date I receive one message about a meeting early last summer, but the meeting was during a time when I was out of town and could not attend. To my knowledge the committee has not met since then. At least, I have received no message about a meeting.

Academic Freedom & Responsibility Committee– William Smith, Chairman

The committee was reconstituted by the Senate and Provost after being dormant for a decade. The committee had no appeals, but we are in the process of establishing rules and procedures for hearing them when they arise.

PACAA Committee – Lloyd Brooks

The Provost's Advisory Council for Academic Advising (PACAA) committee deliberations were routine and of little interest to the university Senate. However, one item currently under review by the Council has potential interest on the Senate. This item is described below.

With the exception of a few departments, the University does not mandate that undergraduate students declare a major in order to remain in school.

A proposal was presented to the Council that students should be required to declare a major at some point in time, such as after completion of 60

hours, in order to continue enrollment. Items such as the point where this requirement should be enforced and the time and method of notification about the requirement to students were discussed by the Council. The Council also discussed policies relating to this issue that are in operation at other universities. No definite decision was reached. The proposal was tabled and will be presented again during a future meeting when more definite details about the proposal and issues raised by the Council can be presented and considered.

University Policy & Review Board– Sen. R. Scoff

The committee is functioning as it was established. Effective calendar year ending December 31, 2004, I am resigning from the University Policy & Review Board.

11.30.04:10 ANNOUNCEMENTS

Senator R. Scoff announced that he would be resigning from the Senate at the end of the month and pursuing a Ph.D. in engineering. Consequently his resignation will create a vacancy on the at large position on the senate's Executive Committee.

M. Battle Faculty Handbook (TBR Policy still follow up in January tentative report).

Staff Senate Canned Food Drive to benefit the Memphis Food Bank, Monday, November 29 – Thursday, December 2.

11.30.04:11 ADJOURN

The meeting was adjourned at 4 p.m.

Attachment

1. Faculty Ombudsperson, Dr. E.W. Brody's web page.
2. Resolution Chinese Language Program (College of Business & Finance)
3. Executive Committee's charge/motion
4. Other Committees Reports
5. Flyer Canned Food Drive – Staff Senate

Larry Houk, Secretary

RESOLUTION

Chinese Language – Fogelman College of Business & Economics

Whereas, In the past years China was not a trade power to be considered;

Whereas, The status of China in the international community has changed;

Whereas, China has emerged as a viable force in the international business community;

Whereas, If the current political and economic trend continues it will become difficult at best to attract qualified faculty and keep current talented faculty, with the loss of access in the area of Chinese language;

Whereas, The Wang Center for International Business wishes to create a new International MBA degree program with emphasis on China;

Whereas, The debate will continue within the faculty, instead use this opportunity to reinstate the Chinese Language program and capture the future:

Therefore be it

Resolved, That the Faculty Senate of The University of Memphis hereby request that the administration reinstate the Chinese Language program, to support the Fogelman College of Business and Economics' degree program in the area of International Business as well as other academic programs (i.e. Political Science, English, Anthropology, etc.).

Senator Thomas “Tom” Stafford
November 30, 2004

November 30, 2004

Teaching Assistants and Research Assistants

Background: The University of Memphis is striving to become recognized as a "great metropolitan research university." To help reach this goal, departments depend on finding well-qualified teaching assistants who help educate our students and graduate assistants who contribute to research. According to The Chronicle of Higher Education, the University of Memphis ranks second lowest of 83 "research intensive" universities in offers to English teaching assistants and to biology research assistants for 20 hours weekly in the academic year and for no health or dependent benefits. Members of the Executive Committee wish to work with the administration of the University by making the following request:

Charge # __: The Executive Committee of the Faculty Senate requests that the Academic Support Committee study and make recommendations concerning improving the offers (stipend, work load, and benefits) for teaching assistants and research assistants incrementally over a three-to-five year period comparable to those offers by our peer institutions. It is also requested that the Committee review disparities in offers between colleges and departments.

Resources:

The Chronicle of Higher Education (October 15, 2004): A1, A8-10

The Chronicle web site: <http://chronicle.com/stats/stipends>

Research facilities of the The University of Memphis