



The University of Memphis

Faculty Senate

Presiding: Sheryl A. Maxwell

Secretary: Teresa S. Dalle

Senators Present: Jan R. Acuff, Reza Banai, Jeffrey S. Berman, Jennifer A. Borek, James T. Campbell, David W. Case, Teri L. Castelow, Cheryl A. Cox, Chhabil Dass, Theresa S. Dalle, Steven Fell, Robert J. Frankle, Gary K. Golightly, Gene G. James, Satish K. Kedia (Daniel C. Swan), William H. Jermann, O. Richard Lightsey, David N. Lumsden, Christopher E. Matz, Robert E. McDonough, Roger W. Meier, Albert A. Okunade, Alan W. Proffitt, Gang Qi, Jean-Pierre Reed, Leslie S. Scruggs, Thomas Stafford, Patricia M. Stevens, Stanley E. Stevens, Irvin L. Tankersley, Howard S. Tu and Lecolion Washington

Senators Present by Proxy: Joel D. Bumgardner (Amy Curry)

Senators Absent: Alan J. Bush (explained), Carol O. Eady (explained), Candace C. Justice, Walter G. Kirkpatrick, H. Richard Mahood, Sanjay R. Mishra, and Joan D. Thomas

Representative to the Faculty Sub-council of the TBR: Charles J. Biggers (absent)

04. 18. 06. 01 CALL TO ORDER

The President called to order the three hundred and forty-fifth meeting of the University of Memphis Faculty Senate in 404 University Center at 2:40 P.M. on April 18, 2006, with a quorum present.

04. 18. 06. 02 APPROVAL OF AGENDA

The agenda was approved with New Business to be discussed immediately after approval of minutes.

04. 18. 06. 03 APPROVAL OF MINUTES

Faculty Senate minutes for the March 21, 2006, Senate meeting were approved.

04. 18. 06. 04 NEW BUSINESS

President S. Maxwell gave a brief background on the actions of the Senate in reference to the voting on recommendations of the Task Force for Undergraduate Curricula, a joint committee (Senate and Provost). President S. Maxwell specifically cited the passed recommendations dealing with W, C, I graduation requirements. The Faculty Senate at its April 13, 2004 meeting (meeting # 326) voted to keep the W, C, and I courses. She announced that Provost Faudree has signed a letter approving the elimination of the W,C, I requirement and that he did so without consultation of the Faculty Senate and only upon the recommendation of the University Undergraduate Council (UUC). President S. Maxwell explained the origins of the W, C, I courses (Writing, Computational, and Integrative), which were approved by the Senate in 1987 as a means of students applying the knowledge gained in general education courses to their majors. President S. Maxwell stated that since the Faculty Senate should have had input on any elimination of the W,C, I requirement, she has written a document, "Writing, Computation, and Integrative Intensive Courses (W.C.I.) Issue," which outlines her concerns and that of the Faculty

Senate Executive Committee on a process that bypassed the Faculty Senate. She explained the three parts of the document. First, the Executive Committee recognizes that the Constitution of the Faculty Senate and the Bylaws of the University Undergraduate Council (UUC) have overlapping and conflicting statements of mission. Second, the Executive Committee objects to the process of how the issue was handled by UUC. Third, The Executive Committee objects to Provost Faudree's unilateral decision, which jeopardized crucial elements of shared governance.

President S. Maxwell then drew the Senate's attention to Provost Faudree's response, a copy of which was provided to all Senators. President S. Maxwell stated that the UUC consists of 15 members, but not all are faculty. Dr. Dan Poje stated that only faculty are voting members. President S. Maxwell stated that she had met with Vice-Provost, Dr. Chrisann. Shiro-Geist about the issue, and there seemed to be a disagreement of who has authority on various academic issues. She suggested that it was not bad to have two different bodies working on the same issue; the problem was lack of communication between the two bodies. Sen. P. Stevens explained that UUC had authority over TBR general education requirements and courses; however, the W,C,I courses are not TBR general education courses.

There is a committee that was asked to look at the general education requirements but which has not met. President S. Maxwell stated that the committee's responsibility could now be to determine if knowledge gained from general education courses is being implemented within the major. Sen. G. James reminded the Senate that degree and graduation requirements are under the auspices of faculty, not under one committee that is not made up of the faculty as a whole. He stated that the Faculty Senate is the body that initiated the W, C, and I requirements and is the only body that can remove it. Sen. P. Stevens stated that the UUC acts on behalf of undergraduate faculty, and Sen. G. James responded that the faculty on the UUC are not elected. President S. Maxwell said that when Provost Faudree was asked how the members were selected, he did not know. Sen. R. Frankle stated that the Provost did not like the earlier vote on the W, C, I course requirements taken by the Faculty Senate and had asked President S. Maxwell to change the Senate constitution to read that the Faculty Senate did not need to approve all graduation requirements. Sen. Frankle commended President S. Maxwell for not doing so. President S. Maxwell expressed the idea that the Senate was not considered a strong body at the UoM. She suggested that the Senate look at its own constitution and review it with input from all faculty. Sen. G. James suggested that the Senate President talk to President Raines about the issues and look at the duties of the Faculty Senate and at the accrediting agencies' policy statements. Sen. R. Frankle stated that the Senate should affirm its right to power to approve graduate requirements and seek accrediting agency guidelines. There was some discussion of whether the diploma read in a way that suggested that the faculty approve the graduation of each student; however, it was pointed out that the diploma stated upon "recommendation of faculty" not "approval" of the faculty.

Sen. R. Frankle moved the following: **The Senate endorses the document entitled "Writing, Computation, and Integrative Intensive Courses (W, C, I) Issue," which**

outlines the objections of the Senate Executive Committee. The motion was seconded by Sen. W. Jermann. Sen. J. Berman proposed a friendly amendment to approve the document with correction of typographical errors. **The amendment to the main motion passed.** President S. Maxwell stated that shared governance is a time to look at what is being done and see who is doing parallel work. She indicated that she told Provost Faudree that his action was a move backward from shared governance and that there is a lack of communication and trust. President S. Maxwell referred to Provost Faudree's statement on shared governance from his memorandum of April 17 which stated that the various committees "need to continue to work to clarify and distinguish between the roles of each of these groups to make each as effective as possible." He also stated that the Faculty Senate will receive minutes of the UUC and a Senator from the Faculty Senate will attend UUC meetings as liaison. There being no further discussion, a vote was taken and the motion passed.

Sen. C. Matz then spoke on library issues. He handed out a list of databases completed in fall 2005 that could compensate for the relocation of the Reference Room, which is being turned into a Learning Commons areas with 24/7 student access to computers. Sen. Matz stated that the plan to make the change began without the knowledge of the library faculty. The Senate members each had a copy of the letter sent to the university faculty from the faculty of the university libraries addressing several concerns: the proposed relocation, the lack of a base budget funding, and the use of 12-year-old software. Sen. Matz stated that there had been no effort to make the library faculty part of the process, that such a move would make it difficult for librarians to provide help, and that there was a disagreement in the portrayal of the budget by the Provost's office and the library. Sen. Matz stated that Provost Faudree had responded to the letter in a general email to the faculty. In response to a question of whether the Senate could do anything, Sen. Matz stated that he was throwing the topic out for discussion. Sen. J. Berman stated that this was another issue of lack of communication and consultation. It was pointed out that the Provost asserted that there was agreement and there is, therefore, a disparity and lack of agreement of what constitutes shared governance.

Sen. J. Berman then moved to have the Senate make a statement about the issue: **The Faculty Senate is concerned about the lack of adequate consultation with the faculty of the university concerning proposed changes to the university library.** The motion was seconded.

There was some discussion on the focus and purpose of the statement and whether the issue of proposed changes to graduation requirements and proposed change to the university library should be covered in one statement. President S. Maxwell stated again that the Senate has to work with the Provost on defining shared governance and that there has to be communication and trust. It was noted that under Article II of the Faculty Senate Constitution, the role of the Senate in graduate requirements and use of the library are covered:

Art.II, Sec. 1 C Approve graduation and general education curriculum requirements;

Art. II, Sec. 1 F Evaluate and make recommendations on policies for the academic use and operation of various academic support functions including the University Library and

Computer Service; the university calendar, and other services or functions that directly affect academic matters.

Sen. C. Matz stated that the UoM is the only school among its peer institutions that lacks the databases included on the handout and the library would need another \$300,000 next year just to pay bills. It was also noted that the Administration Policies Committee, whose function is to review policies associated with building and grounds and faculty use of facilities, might be the proper committee to look into the library issue. A possible charge to do so may be made to the next Senate.

There being no further discussion, the Senate voted to pass the motion. **The motion passed.**

04.18.06.05 REPORTS OF COMMITTEES

The various committees gave their year-end reports.

- **Executive Committee**, President S. Maxwell, Chair. The committee had no report.
- **The Committee on Committees**, S. Stevens, Chair. The committee charges for the year are finished. However, it has received a charge for nominees to serve on four standing committees for the Vice President for Business and Finance. The chair stated that this charge be given to the new 2006-07 Committee on Committees.
- **Academic Support Committee**, A. Bush, Chair. The Committee had no report.
- **Academic Policies Committee**, I Tankersley, Co-Chair and L. Scruggs, co-chair. The committee had no report.
- **Faculty Policies Committee, J. Berman, Chair**. J. Berman, Chair, stated that the committee needed a definition of shared governance but came up with criteria which needed discussion. It also agreed that the procedure for choosing members of the low- producing programs committee was in violation of the recommendation made by the committee in the fall. Faculty had no time to approve the committee, which was to include participation by faculty from affected programs. Sen. J. Berman moved to reconsider our vote of representation on the low-producing programs committee. That move was seconded . Then there was a motion to table by Sen. W. Jermann and bring it up at the next Senate. The motion was seconded, voted on, and passed.
- **Administrative Policies Committee**, C. Cox, Chair. The committee chair, stated that Dr.Barbara Bekis was unable to meet with the committee concerning Supplemental Instruction due to her spouse medical emergency the day of the meeting. The charge was not closed but will be continue.

- **Research Policies Committee**, D. Swan, Chair. The committee chair, stated that several recommendations came from the committee concerning Intellectual Property Rights. Some of the committee's recommendations: no need for a separate statement for students; thesis and creative works need to be added; consider joint authorship of students and faculty and issues of ongoing date of ownership and sharing. The legal counsel as of April 18, 2006, has not finished the draft of Intellectual Property Rights, therefore, the committee request that the charge be continued.
- **Library Policies Committee**, C. Matz Chair. The committee had no report. Even though the committee had no formal charge to act upon. The members viewed and brought forth to the senate floor several issues based upon the committee's standing charge.

In closing, President S. Maxwell stated that she wanted charges handled in a timely way and that if at all possible that charges should not be carried forward.

04.18.06.06 OLD BUSINESS

President S. Maxwell report on the Senate's views of its role in shared governance, which is summarized in the handout, "Shared Governance—Participatory Decision-Making." The Executive committee believes that the components for shared governance structure are in place. Also, to provide continuity, the Executive Committee needs to have a President-Elect for one year, a President to serve for two years, and a past-president to serve for one year. Furthermore, she stated that the Constitution of the Senate needs to reflect shared governance components. A summary of the responses of the various committees to shared governance is included in the document. Sen. A. Proffitt stated that shared governance is not so much process and structures as it is attitude. He also stated that the Senate must be quicker to respond to issues and that it must determine what other committees the Provost has and how to cross-communicate.

04.18.06.07 PRESIDENT'S REPORT

1. Meeting with Dr. Raines--President S. Maxwell stated that she had not had a chance to meet with President Raines.
2. Meeting with Dr. Faudree--The following issues were discussed with Provost Faudree: Supplemental Instruction funding, W, C, I change and Senate Committee, funds monies for Marcus Orr Faculty Senate (MOFS) lecture in Higher education, Academic Audit, SIRS, concern about Faculty Handbook Policy changes, and wireless access.
3. President S. Maxwell acknowledged the presence of several members of the library faculty, Dr. Dan Poje, Academic Affairs and Dr. David Cox, President Office.
4. Other-- Dr. David Cox, Executive Assistant to the President, reported to the Senate on Strategic Planning. He stated that the development of actual actions

and programs is in the final stages. Various divisions will be brought together. In the next few months, the faculty will see what is being planned.

5. Dr. R. Frankle noted that a few years ago, the Senate would have had the opportunity to discuss issues of Strategic Planning. The “body” that represents the faculty has not gotten anything from the Administration to look at. Dr. Cox stated that he would return to the Senate with specifics on the process.
6. A presentation of flowers was made by Dr. Pat Stevens to Dr. Sheryl Maxwell on behalf of the Senate.

04.18.06.08 ANNOUNCEMENTS/EVENTS

Student Athletes: Men’s Basketball and Football Teams will be special guests of Gov. Phil Bredesen , ceremony in the House & Senate Chambers on April 19, 2006, in Nashville, TN, honoring their achievements.

Faculty Senate election, April 25, 2005. Election of Officers, Committee on Committees members, and TBR Faculty Sub-council representative. Please review the roles and duties of the officers, committee on committees, and sub-council by contacting the current membership holders and by reviewing the Faculty Senate constitution.

Faculty Convocation is scheduled for April 21, 2006, 2- 4 p.m. Michael Rose Theatre Lecture Hall

Vice Chancellor, Paula M. Short will visit with the UoM Faculty Senate, April 25, 2006

Alumni Association Distinguished Alumni Awards Gala is scheduled for April 29, 2006, at the Air National Guard at 6:30 p.m. Call 901 678-3119 or go to <http://www.memphis.edu/alumni/daa.html>

Staff Appreciation Day is May 11, 2006, 11 a.m. to 1 p.m.

Memphis in May Student Affairs Conference (Division of Academic Affairs), 17th Annual Conference, May 19, 2006 in the Fogelman Executive Center and the FedEx Institute of Technology, Conference questions, contact Sherry Crone at scrone@memphis.edu or 678-3750, registration www.memphis.edu/mimsac

04.18.06.09 ADJOURN

The meeting adjourned at 4:25 p.m.

Teresa Dalle, Secretary