



THE UNIVERSITY OF
MEMPHIS

Faculty Senate

Presiding: Edward H. Perry

Date: 10/07/08

Secretary: Linda C. Finch

Senators Present: Jan R. Acuff, Thomas E. Banning, Mary V. Battle, Jeffrey S. Berman, Joel D. Bumgardner, Thomas D. Cox, Richard D. Evans, Donald R. Franceschetti, Nicholas V. Holland III, Wade M. Jackson, William H. Jermann, Candace C. Justice, Walter G. Kirkpatrick, Balaji C. Krishnan, James M. Lukawitz, Daniel C. Lustig, H. Richard Mahood, E. Trey Martindale, William C. McKeown, David A. Nofsinger, Frances Pearson, Richard L. Petersen, Catherine L. Phipps, Lawrence A. Pivnick, Jean-Pierre Reed, Susan L. Roakes, Hoke Robinson, Stephan J. Schoech, Michelle L. Stockton, Margaret Vandiver, and Tracy White.

Senators present by Proxy: Roger W. Meier (William T. Segui)

Senators Absent: Robert Patrick Connolly, Earth Sciences (vacant) Economics (vacant), Jaime M. Ferran, Management (vacant), Mathematical Sciences (vacant), Christian Mueller, and David A. Nofsinger.

T.B.R. Faculty Sub-Council Rep: Jeffrey S. Berman

Guest: David N. Cox (President's Office).

The three-hundred and sixty-sixth meeting of The University of Memphis Faculty Senate was held Tuesday, October 7, 2008, in E.C. Ball Hall Auditorium (room 124).

10.07.08.01 CALL TO ORDER

The meeting was called to order at 2:48 p.m. with a quorum present.

10.07.08.02 APPROVAL OF AGENDA

The agenda was approved.

10.07.08.03 APPROVAL OF MINUTES

It was moved to approve the minutes of the Faculty Senate meeting of September 9, 2008.

10.07.08.04 PRESIDENT'S REPORT

President E. Perry honored Dr. Stanley E. "Ed" Stevens, Faculty Senate President, 2006-2008 with a special award plaque in recognition of his dedication to the Faculty Senate and the University.

Administrative Retreat was attended by members of the Executive Committee on September 15th and was a worthwhile day of information and exchange of ideas.

President E. Perry presented a status report on the changes to the Faculty Handbook approved by the Faculty Senate on January 21, 2008 and April 15, 2008. “Sheryl Sheri” Lipman, University Legal Counsel is reviewing three (3) of the changes that might have some legal implications.

President E. Perry reported that recently approved Faculty Senate Constitutional changes are in effect will be made to the on-line Constitution document as soon as access and training in Luminis website management is complete.

10.070.8.05 Guest Speaker

President E. Perry introduced The University of Memphis President, Dr. Shirley C. Raines.

President Raines presented/reviewed the following:

- Student enrollment
- First-year retention rates
- Overall graduation rates for 1097-2007
- Annual cost/fees increase
- Further budget reductions
- Priorities
 - Maintain programs and courses so students can complete studies and graduate on time
 - Every student matters
- Everyone has the opportunity to provide ideas to generate costs savings/efficiencies
- Enrollment projections
- All searches will required Presidential review, including those currently in progress
- Submit any ideas for efficiency/savings to David N. Cox, (President’s Office), email: davidcox@memphis.edu

10.07.08.0 NEW BUSINESS

Dr. Sylverna V. Ford, Dean of the University Libraries

Dr. S. Ford presented a budget status report of the University Libraries. After a general overview of the library goal, mission, services, and facts, Dr. Ford noted the rise in subscription and operation costs. She reported that a shared development officer is working to build library endowments. A number of questions were raised from Senators on budgetary constraints, accreditation issues related to current probationary status (in 3rd year of the 4) of the library through the Association of Southeastern Research Libraries (ASERL), costs of keeping library open overnight, and implications of losing research support. Although no firm action plan for the library was presented, Dr. Ford

noted that an additional \$500,000 is needed presently to remove the probationary status assigned through ASERL.

Executive Committee Report

President E. Perry brought forward a motion to revise wording to the Faculty Handbook (Appendix A, Section 5-Submittal Deadline for Policy and Procedures Changes) by inserting the word “substantive” approved by the Faculty Senate spring 2007. Senator J. Berman provided the history of the proposed Faculty Handbook revision.

The Motion read:

“Any substantive administration proposal for any change to the *Faculty Handbook* must be submitted for approval to the Faculty Senate prior to the first senate meeting of the spring term preceding the academic year in which the proposed change would take effect.”

Discussion ensued on the definition of substantive with the following proposed clarification to the motion.

“Administration proposals for any change to the *Faculty Handbook*, other than grammatical, format, or spelling changes, must be submitted for approval to the Faculty Senate prior to the first senate meeting of the spring term preceding the academic year in which the proposed change would take effect.”

After further discussion, the amended Motion passed with a unanimous Faculty Senate vote in favor.

Senator T. Martindale, Technical Services representative, noted that members of the Faculty Senate Executive Committee (President E. Perry, Secretary L. Finch, and Carolyn Featherstone –Senate office) will receive technical training to be able to edit and modify the Faculty Senate website in an effort to keep information current and accessible.

Committee on Committees

Senator B. Kirshan, chairman for the committee on Committees, provided nominations of faculty representatives on four (4) university committees.

MOTION 1:

“Move that the Faculty Senate approved the nomination of Kenneth Lambert (Accountancy) to serve on the **Enterprise Systems Advisory Committee (ESAC)**.”

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

MOTION 2:

“Move that the Faculty Senate approved the nomination of the following faculty members to serve on the **Strategic Planning Committee:**

Gang Qi (Engr)

Denis D. Grele (Foreign Languages & Literatures)

Lillian Bargogliotti (Nursing)
Perveen Rustofram (University Libraries)
Dawn Wiest (Sociology)

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

MOTION 3:

“Move that the Faculty Senate approve the nomination of Roger D. Iles (Marketing Supply Chain Management) to serve on the division of Business & Finance, **Fee and Refund Appeals Committee.**”

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

MOTION 4:

“Move that the Faculty Senate approved the nomination of Michael L. Kennedy (Biology) and Douglas Campbell (Economics) to serve on the **Sustainability Committee.**”

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

General university standing committees:

Nominations for the General Education and Tenure and Promotion Committees had not been confirmed and will be made at a future Faculty Senate meeting.

Ad Hoc and Standing Committee Summary Reports

President E. Perry reported to the Senators that Summary Reports filed by Faculty Senate Standing and ad hoc Committees will be made available on the Faculty Senate website: <http://www.memphis.edu/facultysenate/>

Ad Hoc Shared Governance Committee

“Ed” Stevens, member of the ad hoc Shared Governance Committee, presented four (4) motions with rationale for consideration by the Faculty Senate.

Motions:

1. Any faculty member on ANY University Standing Committee shall be selected and approved by the Faculty Senate, commencing immediately after the approval of this recommendation.

After brief discussion, **Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008**

After brief discussion, Motion1 passed with a unanimous Faculty Senate vote in favor.

2. All faculty, approved to serve on a University Standing Committee, shall be trained in their role as representatives of the faculty. They will agree to serve as

faculty representatives by attending meetings and regularly reporting to the Senate about the meeting's content.

There was discussion of what "trained" would entail. The decision was made to insert the following statement as the last sentence of the motion for clarification purposes.

"The Committee on Committees will develop an information packet that provides guidelines for the Senate roles."

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

3. Timely reports on Standing Committee activities will be submitted to the Faculty Senate.

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

4. An Information Officer, who is a technology-savvy senator, shall be appointed by the President of the Faculty Senate to serve as an ex-officio member of the Executive Committee. With the increased faculty involvement from motions 1-3, this person will (a) monitor the selection through the Committee on Committees, (b) track implementation, and (c) gather timely reports of activities.

Adopted by voice vote, with 0 nays and 0 abstentions on October 7, 2008

10.07.08.08 OLD BUSINESS

President Perry provided a status report on the Resolution passed September 9, 2008 regarding the unapproved 2005 change to the Faculty Handbook (Chapter 4, ¶ 2) related to Tenure and Promotion guidelines for faculty review. Discussions continue between the Provost and President Perry on this matter.

10.07.08.09 ANNOUNCEMENTS/EVENTS

UofM Voluntary Buy-Out Program (VBP), Go to the program website at <http://www.memphis.edu/vbp>. Application period Sep 29-Nov 12, 2008, Deadline: Nov 12, 2008, Call (901) 678-4502 or email: vbp@memphis.edu

Sustainable Technology Awareness Day, on Tuesday, October 7, 2008, free event, held on the Student Plaza in front of the Administrative Building, from 10 am to 2 pm.

Honorary Degree nominations, guidelines for awarding honorary degrees are located at: <http://policies.memphis.edu/UM1648.htm>

10.07.08.10 ADJOURN

President E. Perry adjourned the meeting at 4:00 p.m.