



Minutes of the Faculty Senate

Presiding: Richard D. Evans (Fin, Ins, & Real Estate)

Date: 4-30-13

Secretary: Cynthia G. Tucker (English, elected this meeting)

Senators Present: Patti Bradford (Univ College), David C. Burchfield (Public Health), Gloria F. Carr (Nursing), Richard D. Evans (Fin, Ins, & Real Estate), Donald R. Franceschetti (Physics), Reginald L. Green (Leadership), Thomas Hrach (Journalism), Terrence Ishitani (Couns, Ed, Psy & Res) Donna R. Jones (Law), Benwari Kedia (Management), Kevin W. Merriman (Univ Libraries), Jiada Mo (Mech Engr), Heike Polster (Foreign Lang & Lit), Timothy D. Roche (Philosophy), Steven D. Schwartzbach (Biology), K. B. Turner (Crim & Criminal Justice), Roy B. Van Arsdale (Earth Sci), James F. Williamson (Architecture)

Senators Present by Proxy: Michael G. Huffman (Health & Sport Sci) Terra L. Smith, J. Harvey Lomax (Political Science) William D. Madlock

Senators Absent: Economics (vacant), Eddie Jacobs (Elec & Computer Engr), Michail Gkolias (Civil Engr), Arwin D. Smallwood (History)

New Senators Present: Thomas E. Banning (Engr Tech) Jeffery S. Berman (Psychology), Lawrence B. Blackwell (Theatre & Dance), Michael P. Cannito (Comm. Sci. Disorders), Dipankar Dasgupta (Computer Science), Michael R. Duke (Anthropology), Wade M. Jackson (Mang Info Systems), Evan T. Jones (Music), Erno Lindner (Biomed Engr), James M. Lukawitz (Accountancy), Larry R. Petersen (Sociology), Sandra J. Sarkela (Communication), R. Jeffery Thieme (Mrktng & Suply Chain Mang), Cynthia G. Tucker (English)

New Senators Present by Proxy: Vacant (Art) Cedar L. Nordbye, Michael G. Huffman (Health & Sports Sci) Terra L. Smith, Robert Kozma (Mathematical Sciences) Mate' Wierdl

New Senators Absent: Military Sciences(vacant), Sch Urb Aff & Pub (vacant), M. Elena Delavega (Social Work), Michael M. Grant (Instr & Curr Ldrship), Yongmei Wang (Chemistry),

TBR Representative: Reginald L. Green (Leadership, elected this meeting).

Faculty Senate Information Officer: Jeffrey S. Berman, appointed by Faculty Senate President

Guests: James Dorman (UMAR), David N. Cox (President Office), Thomas J. Nenon (Provost Office), David Zettergren (Business & Finance), Danita A. Macon (Information Technology Division), Alecia D. Lawrence and Carol Warren (Bursar), Thomas E. Banning (Past-President Faculty Senate).

The four-hundredth and nine meeting of the University of Memphis Faculty Senate was held Tuesday, April 30, 2013, in the Senate Chambers, Room 261 of the University Center.

4.30.13.01 Call to Order

The meeting was called to order at 2:40 p.m. with a quorum present.

4.30.13.02 Approval of Agenda

The agenda was approved.

4.30.13.03 Approval of Minutes

The minutes of April 16, 2013 were approved as submitted.

4.30.13.04 Welcome and Introduction of New Senators

President R. Evans extended a warm welcome to the incoming senate members. Additionally, he asked that the incoming senators introduce themselves.

4.30.13.05 President's Report

1. TN Board of Regents (TBR) Faculty Subcouncil Meeting (April 19): Faculty Subcouncil representative/President R. Evans reported on the April 19 meeting of the TBR Faculty Subcouncil, see his attached report.
2. Faculty Survey (upper Level Administrators): President R. Evans did not publicly characterize the results of the annual survey of the President, Provost and Deans, but choose to inform the members that the link to the surveys (current and past) could be found on the home page of the Senate web site. Past-President, T. Banning administered the survey. The comments that were submitted were either 'public' or 'non-public'. As in the past the Faculty Senate (FS) only publish the public comments. The FS submit all comments, public and non-public, to the appropriate administrator when distributing the results of the survey.
3. Plans for Upcoming Academic Year (2013-2014): Two major initiatives to take up during the 2013-14 academic year, involving FS standing committees with university level committees. .
4. Affiliate Research Faculty (AF): The Faculty Policies Committee recommendation: "We believe we have made the requested changes and that the policy now is consistent with the graduate faculty policy." Eddie Jacobs, Chair of Faculty Policies Committee. The intent to make the appointment for one year came under discussion.

A voice vote to table the recommendation or motion was adopted April 30, 2013.

4.30.13.06 Election of Tellers Committee

President R. Evans requested volunteers to serve as the Tellers Committee (count the votes) for election of senators to serve on the Executive Committee, At-Large, and Committee on Committees. Volunteers for the Tellers Committee (3 persons): David N. Cox, Thomas J. Nenon, and Senator G. Carr agreed to serve as the Tellers Committee.

4.30.13.07 Discharge of Outgoing Members

President R. Evans thanked the retiring members for their service and they proceeded to leave the chamber.

4.30.13.08 Election of 2012-2013 Officers

With the Tellers Committee in place, President R. Evans preceded with the election.

2. President R. Evans asked for nominations from the members for President-Elect (TBR Faculty Subcouncil Representative). Reginald L. Green (College of Education, Leadership) was self-nominated. No other nominations were received. Reginald L. Green was elected by acclamation.

3. President R. Evans asked for nominations from the members for Secretary. David C. Burchfield (School of Public Health) and Cynthia G. Tucker (College of Arts & Sciences, English) were self-nominated. No other nominations were received. Cynthia G. Tucker was elected by ballot vote

4. President R. Evans asked for nominations from the members for Parliamentarian: Wade M. Jackson (Fogelman College of Business and Economics, Mang Info Systems) and Heike Polster (College of Arts & Sciences, Foreign Lang & Lit) were self-nominated. No other nominations were received. Wade M. Jackson was elected by ballot vote.

4.30.13.09 Election of Two At-Large Members to Executive Committee

President R. Evans asked for nominations from the members for the two At-Large Positions. Jeffrey S. Berman (Psychology), David C. Burchfield (Public Health), Robert Kozma (Math Sci), Cedar L. Nordbye (Art), Heike. Polster (Foreign Lang & Lit) and Steven Schwartzbach (Biology) were self-nominated. W. Jackson's name was removed per his election as Parliamentarian.

David C. Burchfield and Heike Polster were elected by ballot vote.

4.30.13.10 Election of Five Members to Committee on Committees

President R. Evans asked for nominations from the members for Committee on Committees. L. Blackwell (Theatre), R. Kozma (Math Sci), C. Nordbye (Art) S. Sarkela (Communication) were self-nominated. To meet the requirements of the constitution, the 5th member of the committee will be elected at the first fall 2013 meeting of the Faculty Senate. The following four senators elected to serve on the Committee on Committees: L. Blackwell R. Kozma (Math Sci) C. Nordbye (Art) and Sandra J Sarkela (Communication) by acclamation.

4.30.13.11 Guest Speakers

Guest Speakers, David Zettergren, Vice President of Business and Finance along with Danita Macon, Information Technology Division (ITD), Alecia D. Lawrence and Carol Warren (Bursar) provided an update to the Senate regarding the All Faculty and Staff email, dated 4-19-2013, Subject: Important Computer Security Information, from David Zettergren's office.

Scans for credit card information of all university owned computers, are planned to start June 3, 2013. Only desk top computers and work stations will be affected by this change in policy. The scanning will be done on a continuous basis. Senators requested information on how to encrypt file, Ms. Macon (ITD) will provide information on file encryption procedures. No removal of data will be done without prior permission of the owner. The Local Support Provider (LSP) for respective area will sit down with the users for discussion on prior to removal. NOTE: T. Banning is Information Security Advisory Committee (ISAC) representative for the Faculty Senate.

4.30.13.12 Standing Committee Assignments

President R. Evans asked that the senators (including those that comprised the Executive Committee of the Faculty Senate) to meet briefly after the meeting to elect the chairpersons for

the standing committees for which they had indicated a preference. They were also encouraged to join those committees that may not have enough initial members. NOTE: A copy of the 2012-2013 Calendar of meetings was given to each member for planning purposes.

4.30.13.13 Announcements

1. **April National Awareness Month (1-30) for:** Alcohol, Autism, Minority Health, Sexual Assault.
2. **Professional Privilege Tax**, State of TN's legislation permitting a governmental entity to remit the \$400 Professional Privilege Tax on behalf of its eligible, full-time employees, the U of M will remit the tax for faculty and staff, refer to <http://www.state.tn.us/revenue/tntaxes/proftax.shtml> for a listing of professional licenses subject to this tax. The TN license must be current and active in order to qualify. These payments will be included on your W-2 as taxable income. The deadline to submit on or before April 30, 2013.
3. **Study Day**, Thursday, May 2, 2013, UM1704, Study Week & Final Examination Scheduling
4. **Reception**, hosted by President Raines, Thursday, May 2, 2013, 9:30-11:30 a.m., Atrium of the Administration Building.
5. **Faculty Awards Luncheon**, Monday, May 6, 2013, 12 noon to 2 p.m., Fountain View Suite in the University Center (invitation only event)
6. **Commencement of the University of Memphis** on Saturday, May 11, 2013, Fed Ex Forum:
10:00 a.m. – College of Arts and Sciences, College of Communication and Fine Arts, University College and Doctoral hoodings for these colleges
3:00 p.m. - Fogelman College of Business and Economics, College of Education, Health and Human Sciences, Herff College of Engineering, Loewenberg School of Nursing, School of Public Health, School of Communication Sciences and Disorders and Doctoral hooding for these colleges/schools.
*Cecil C. Humphrey's School of Law will commence on Sunday, May 12, 2013 at 3 p.m. at the Cannon Center for the Performing Arts. The Law School is excited and proud to announce that Robert F. Kennedy, Jr. will be the Class of 2013 Graduation Speaker
7. **Staff Appreciation Day 2013**, May 22nd, first floor of the University Center
8. **TBR Faculty Sub-council Meetings:** Quarterly meetings in Nashville, TN, July 19, October 18 (January and April 2014 dates to be announced).
9. **2013-14 Faculty Senate Calendar of Meetings** visit:
<http://www.memphis.edu/facultysenate/calendar.php>

4.30.13.15 Adjourn: The meeting was adjourned at 4:11 p.m.