



## Minutes of the Faculty Senate

**Presiding:** Wade M. Jackson (Business Information Tech)

**Date:** 12-1-15

**Secretary:** R. Jeffrey Thieme (Mrktng & Suply Chain Mang)

**Senators Present:** Charles D. Bailey (Accountancy), Thomas E. Banning (Engr Tech), Susan L. Neely-Barnes (Social Work), Vania Barraza Toledo (Foreign Lang & Lit), M. Jerome Bartholomew (Earth Sci), Gerald Chaudron (Univ Libraries), Charles W. Crawford (History), Jill A. Dapremont (Nursing), Richard D. Evans (Fin, Ins, & Real Estate), Ladrica C. Menson-Furr (English), Donald R. Franceschetti (Physics), Max Garzon (Computer Science), Michail Gkolias (Civil Engr), Robert A. Hetherington (Theatre & Dance), Meghan E. McDevitt-Murphy (Psychology), Wade M. Jackson (Business Information Tech), Donna R. Jones (Law), Benwari Kedia (Management), Henry A. Kurtz (Chemistry), Erno Lindner (Biomed Engr), Gray Matthews (Communication), Jeffrey G. Marchetta (Mech Engr), James C. McCutcheon (Crim & Criminal Justice), Lorraine Meiners-Lovel (Univ College), R. Jeffery Thieme (Mrktng & Suply Chain Mang), Joseph C. Ventimiglia (Sociology), David W. Spencer (Music), Micah M. Trapp (Anthropology), Walter H. Manning (Comm. Sci. Disorders), Dursun Peksen (Political Science) George E. Relyea (Public Health), Steven D. Schwartzbach (Biology), Ronald E. Spielberger (Journalism), Nicole Thompson (Instr & Curr Ldrship), William P. Travis (Health & Sport Sci), Máté Wierdl (Mathematical Sciences), James F. Williamson (Architecture), Stephen A. Zanskas (Couns, Ed, Psy & Res)

**Senators Present by Proxy:** Aaron L. Robinson (Elec & Computer Engr) Eddie Jacobs, Michael Schmidt (Art) Coriana Close, Reginald L. Green (Leadership) Steven L. Nelson

**Senators Absent:** Economics (vacant), Military Sciences (vacant), Somogy Varga (Philosophy), Sch Urb Aff & Pub (vacant)

**TBR Representative:** Michail Gkolias (Civil Engr)

**Faculty Senate Information Officer:** Jeffrey S. Berman (Psychology)

**Guest:** Linda Bennett (UMAR) Trey Martindale (College of Education), and other faculty

**Postscript:** It should be noted that for a 2<sup>nd</sup> time there was no representative from the Provost's Office present at the meeting.

The four-hundred-and-thirty first meeting of the University of Memphis Faculty Senate (FS) was held Tuesday, December 1, 2015, in the Senate Chambers of the University Center (room 261).

#### **12.01.15.01 Call to Order**

The meeting was called to order at 2:40 p.m. with a quorum present.

#### **12.01.15.02 Approval of Agenda**

The agenda was approved with one change. The report by Senate President-Elect Gkolias was removed at his request.

#### **12.01.15.03 Approval of Minutes**

The minutes of the November 10, 2015 meeting were approved as written. Senator Thieme informed the Senate of changes in the administration of the minutes from this point forward. The goal will be to deliver draft minutes to senators by the end of the week of the meeting. Also, the draft minutes will be posted on the FS web site instead of being sent as an attachment to make them readily available to a wider audience. The final version of the minutes will then be posted once approved by the FS with modifications as needed.

#### **12.01.15.04 President's Report**

President Jackson reported that his meeting with University President M. David Rudd was cancelled. Cancellation was due to President Rudd's University obligations.

President Jackson (with input from FS Information Officer Berman and President-Elect Gkolias) reported that changes have yet to be made to either the Undergraduate Council or Graduate Council structures. Direct representation from the FS is to be increased from one to four members and the FS is to oversee the elections of faculty members of the council.

President Jackson informed the Senate that he is now a member of the Strategic Resource Investment (SRI) Initiative, SRI Facilities Management Committee. The Facilities Management Committee is a SRI Governance Committee. Also, the university is moving forward with SRI and we are on track with our parallel process (hold harmless) year of the transition.

President Jackson announced that Governor Haslam is recommending legislation that would provide for a local governing board for the UofM as well as the other 4-year institutions under the TN Board of Regents (TBR). Also, TBR approved a new name change for the current Loewenberg School of Nursing at the University of Memphis. The School will now be known as the Loewenberg College of Nursing.

#### **12.01.15.05 Report of Executive Committee**

President Jackson presented the following motion from the Executive Committee regarding a senate representative to the Coalition on Intercollegiate Athletics (COIA). The Coalition is an alliance of faculty senates from NCAA Football Bowl Subdivision (FBS) schools. Our previous representative was Senator Schwartzbach.

Motion: Move that the Faculty Senate elect Senator Brennan Berg to serve as UofM Coalition on Intercollegiate Athletics (COIA) representative.

**Adopted by unanimous voice vote on December 1, 2015.**

### **12.01.15.06 Report of Committee on Committees**

Senator Thompson, chair of the Committee on Committees is seeking two nominations for the Faculty Tenure and Promotion Appeals Committee and one nomination to be a Faculty Appeals Advocate, including nominations from the floor.

Tenure and Promotion Appeals Committee:

Angiline Powell (Instruction and Curriculum Leadership) agreed to serve another 3 year term.

From the floor, Jeffrey G. Marchetta (Mech Engr) volunteered to serve.

Faculty Appeals Advocate:

The Faculty Appeals Advocates (total of 3) were established by the Faculty Senate to provide candidates for Tenure and Promotion help during an appeal of an unfavorable tenure and promotion decision.

From the floor Joseph C. Ventimiglia (Sociology) volunteer to serve.

The above nominations were presented to the Senate as a slate.

**Adopted by unanimous voice vote on December 1, 2015.**

### **12.01.15.07 Reports of Standing Committees**

**Academic Policies Committee**, under the chairmanship of Senator Kedia reported on two items: change in Admission Requirements for Freshman and Alternative Credit Project. Senator Kedia referenced the emails distributed to the senators from Provost Karen Weddle-West and Vice Provost Richard Irwin for clarification.

- Change in Admission Requirements for Freshman – Senator Kedia pointed out the Provost’s response to the committee that the statement cited in the memo previously shared with the members of the Faculty Athletics Committee (FAC) concerning the elimination of the minimum admission requirements for incoming undergraduate students was erroneous. The Provost followed through on her commitment to the committee that she would arrange to retract the memo and correct the situation in part by addressing the FAC members and other faculty to explain more clearly a “recruitment initiative” focused on the Top Ten percent of high school graduates.
- Alternative Credit Project (ACP) status – Senator Kedia pointed out Vice Provost Irwin’s statement that the only courses approved/used from the American Council on Education (ACE) ACP inventory have been select general education courses. President Jackson stated that the college of Business has a student enrolled in a non-general education course under ACP. The Vice Provost’s email includes the statement that the courses were designed as an experiment. Senator Kedia informed the Senate that the Vice Provost would like feedback from the Senate concerning ACP, and that the Vice Provost is somewhat reluctant to move forward. After a broad discussion on the courses offered

and what departments had been affected, Senator Schwartzbach proposed the following resolution/motion:

**Resolution/Motion**

"Whereas the University has a clearly defined process by which courses are approved for credit thorough the department curriculum committee and the full undergraduate curriculum committee,

Whereas the courses offered by private vendors through the alternative credit project have not been approved by this process

And whereas students are already enrolled and expressing interest in using these courses to receive course credits applied to a University of Memphis degree

Be it resolved that University of Memphis degree credit will not be granted for any private vendor course that has not been submitted to and approved by the appropriate departmental and undergraduate curriculum committees."

**Adopted by voice vote with 1 abstention on December 1, 2015.**

President Jackson added additional information about a university program designed to recruit Shelby county students in the top 10 percent of their graduating class.

**Administrative Policies and Research Policies Committees**

Senator Gkolias, chair of the Research Policies Committee informed the body that all three of the following motions deal with the proposed university Data Breach Policy (UM) and were a collaborative effort between the Administrative and Research Policies Committees:

Motion#1: The University of Memphis Information Technology Services should immediately begin to develop an Information System Security and Cybersecurity Policy, with Faculty Senate input and, once approved, it should be made public.

**Adopted by unanimous voice vote with on December 1, 2015.**

Motion#2: The Faculty Senate moves that Information Technology Services develop and implement a plan, with Faculty Senate input, to educate and communicate its policies and practices to its stakeholders.

Discussion ensued, resulting in several amendments to the main motion.

Senator Evans moved to replace the word input with approval.

**Adopted with twenty-one for, six against, and nine abstentions on December 1, 2015.**

Senator Schwartzbach moved to change the wording to read: "...a plan approved by the Faculty Senate...".

Adopted by unanimous voice vote on December 1, 2015.

Amended motion:

"The Faculty Senate moves that Information Technology Services develop and implement a plan approved by the Faculty Senate to educate and communicate its policies and practices to its stakeholders."

Adopted by unanimous voice vote on December 1, 2015.

**Motion to reconsider motion #1 for amending**

Motion#1: The University of Memphis Information Technology Services should immediately begin to develop an Information System Security and Cybersecurity Policy, with Faculty Senate input and, once approved, it should be made public.

Senator Ventimiglia moved to replace "with Faculty Senate input" with "approved by the Faculty Senate."

Adopted by a vote of twelve for, eleven against, and five abstentions on December 1, 2015.

A motion was made to replace "approved" with "with input and approval."

Adopted by unanimous voice vote on December 1, 2015.

Amended motion: The University of Memphis Information Technology Services should immediately begin to develop an Information System Security and Cybersecurity Policy, with input and approval by the Faculty Senate and, once approved, it should be made public.

Adopted by unanimous voice vote on December 1, 2015.

### **Research Policies Committee**

Reference: Data Breach Policy (UM)

President Jackson presented the following motion on behalf of the committee chair, Senator Gkolias. (Senator Gkolias had to leave the meeting to attending another university meeting on behalf of the Faculty Senate.)

Motion#3: The Faculty Senate moves that the university immediately informs faculty holding sensitive data of the facilities, procedures and infrastructure available at ITS to safeguard the confidentiality and integrity of their data appropriately.

Adopted by unanimous voice vote on December 1, 2015.

### **12.01.15.08 Old Business**

Administrative Policies Committee, under the chairmanship of Senator Marchetta - Regarding the FS annual administrators survey on the President, Provost, and Deans. The committee has worked with the Center for Research (CREP) to develop a new survey and the committee is bringing forth the following motion:

Motion: The Administrative Policies Subcommittee would like to have the proposed Administrator Surveys (President, Provost, and Dean) and the timeline for the administration of

the survey be accepted by the Faculty Senate, and that they be sent to the Provost and President for review.

**Adopted by unanimous voice vote on December 1, 2015.**

Senator Evans voiced his concern Question number 22: Inspires confidence that tenure and promotion decisions are based solely on merit. The phrase “solely based on merit” conflicts with the current Faculty Handbook that states that a person may not get tenure due to other considerations (such as staffing). Therefore, a standard for evaluating a President, Provost, and Deans that is not solely based on merit may be in conflict with an organization’s necessary restructuring due to staffing needs. After discussion, Senator Evans moved to reconsider the motion and modify the question by sending it back to the committee.

**Fails by voice vote on December 1, 2015.**

Senator Dapremont moved to amend the motion on question 22 by changing the phrase "based solely on merit" with "made following policy". Senator Hetherington asked and received clarification that this change would be for all three survey instruments.

Question #22 now reads: Inspires confidence that tenure and promotion decisions are made following policy. (This change is for all three survey instruments)

**Adopted by unanimous voice vote on December 1, 2015.**

With the changes to question #22, the Administration Surveys motion was reintroduced for clarification.

Motion: The Admin Policies Subcommittee would like to have the proposed Administrator Surveys (President, Provost, and Dean) and the timeline for the administration of the survey be accepted by the Faculty Senate and that they be sent to the Provost and President for review.

**Adopted by unanimous voice vote on December 1, 2015.**

### **12.01.15.09 New Business**

Information Officer Berman stated that until we get the four additional representatives, he is serving as sole representative this year on behalf of the FS on the University Council of Graduate Studies (UCGS). Dr. Berman brought to the senators attention the logs (broken down by college) of the proposed graduate curriculum changes for 2016-17 AY for all of the colleges to TBR. The UCGS will meet December 11, 2015. Dr. Berman senators to respond to him by email with any issues or concerns before December 11. Dr. Berman asked the Senate Office to resend the log out again to the senators. President Jackson stated that undergraduate curricular changes are posted on UMdrive.

Senator Williamson stated that at the last Senate meeting he asked about what actions, if any, had been taken in response to the FS ad hoc Faculty Compensation Committee Report made last

Spring. It was explained that the policy had been integrated into the larger budget policy, but what was not addressed was whether any action if any was going to be taken on those proposals. Motion: Move that the Faculty Senator invite the Provost or other appropriate administrators to make a report about what if any actions will be taken to implement the recommendations of the FS Faculty Compensation Committee made last Spring.

**Adopted by voice vote with one abstention on December 1, 2015.**

#### **12.01.15.10 Announcements**

**President's Listening Tour**, The forum will be held on Thursday, December 3rd at 3:00 p.m. in the University Center, Ballroom. There will be a simulcast on the Lambuth Campus in Hyde Hall, Room 215 and a live stream will be available for those who are unable to leave their workstations. **Postscript: Per email communication from the President Office the town hall meeting was cancelled and will be rescheduled in January 2016.**

**Retirement Announcement** Ellen Watson, Chief Information Officer and Vice Provost, Information Technology Services will retire on Dec. 11. Ellen joined the University of Memphis in 2008 from Saint Louis University, where she held the same position.

**Holiday Party**, University President M. David Rudd invites you to a "Time to Shine". Friday, December 11, 2015, 9-11 a.m., UC Atrium. Wear an ugly holiday sweater.

**myMemphis Portal change**, effective Wednesday, January 6, 2016 a new myMemphis portal. Can access the new portal now, go to <https://myuofm.memphis.edu/> Want to give feedback contact Danny Linton: telephone: 678-4970 or email [dmlinton@memphis.edu](mailto:dmlinton@memphis.edu)

**Warm Welcome 2 - Jan 14& 15, 2016**, new residence hall, Centennial Place, you complete and return a volunteer form by Dec. 23. T-shirts and nametags for the volunteers will be available at the Centennial Place Meeting Room on Friday, Jan. 8, from 1 to 4:30 p.m. Please come to hear about the move-in procedures and enjoy the FREE refreshments. Please click on the Volunteer Form to complete and submit your form. This form can also be found at <http://www.memphis.edu/reslife/resourses/warmwelcome2.php>

**Offensive E-Mail Communications Reminder**, if you receive an electronic communication that you regard as offensive, threatening or suspicious, please forward it to [abuse@memphis.edu](mailto:abuse@memphis.edu).

**Articulation Agreement Reminder** general education courses, an articulation agreement governs the coordination of all aspects of degree programs in which a student might participate at the two campuses, especially the transfer of class credits.

#### **12.01.15.11 Adjournment**

The meeting adjourned at 3:53 pm.