



Minutes of the Faculty Senate

Presiding: Thomas E. Banning (Engr Tech)

Date: 9-6-16

Secretary: R. Jeffrey Thieme (Mrktng & Suply Chain Mang)

Senators Present: Mohd Hasan Ali (Elec & Comp Engr), Luvell E. Anderson Jr. (Philosophy), Thomas E. Banning (Engr Tech), Brennan K. Berg (Kemmons Wilson Sch), Eugene H. Buder (Comm. Sci. Disorders) Coriana L. Close (Art), Lorinda B. Cohoon (English), Gerald Chaudron (Univ Libraries), Charles W. Crawford (History), Jill A. Dapremont (Nursing), Mark Sunderman (Fin, Ins, & Real Estate), Robert A. Hetherington (Theatre & Dance), Tiffany G. Johnson (Univ College), Donna R. Jones (Law), Henry A. Kurtz (Chemistry), Jeffrey G. Marchetta (Mech Engr), E. Trey Martindale (Instr & Curr Ldrship), James C. McCutcheon (Crim & Criminal Justice), Peter L. McMickle (Accountancy), Meghan E. McDevitt-Murphy (Psychology), Gray Matthews (Communication), John T. Mueller (Music), Esra Ozdenerol (Earth Sci), George E. Relyea (Public Health), Sandra Richardson (Bus Info Tech), Steven D. Schwartzbach (Bio Sci), Sajjan G. Shiva (Computer Science), Lamont D. Simmons (Social Work), Sharon L. Stanley (Political Science), (Economics), R. Jeffery Thieme (Mrktng & Suply Chain Mang), Micah M. Trapp (Anthropology), William P. Travis (Health & Sport Sci), Joseph C. Ventimiglia (Sociology), Francisco Vivar (Foreign Lang & Lit), Máté Wierdl (Mathematical Sciences), James F. Williamson (Architecture), Jeffery L. Wilson (Leadership), Sharon Wrobel (Sch Urb Aff & Pub Pol) Stephen A. Zanskas (Couns, Ed, Psy & Res)

Senators Present by Proxy: Erno Lindner (Biomed Engr) John L. Williams, Benwari L. Kedia (Management) Robert R. Wiggins, David Kemme (Economics) Jamin Speer, Brian A. Waldron (Civil Engr) Stephanie Ivey

Senators Absent: Jin Yang (Journalism), Military Sciences (vacant)

TBR Representative: Thomas E. Banning (Engr Tech)

Faculty Senate Information Officer: Jeffrey S. Berman (Psychology)

Guests: M. David Rudd (President Office), Karen Weddle-West Provost Office), Gloria F. Carr (Faculty Ombudsperson), Linda A. Bennett (UMAR), NOTE: Martha D. Robinson (UofM Lambert Liaison) was present, but due to an oversight no audio connection was made.

The four-hundred-and-thirty seventh meeting of the University of Memphis Faculty Senate was held Tuesday, September 6, 2016, in the Senate Chambers of the University Center.

9.9.16.01 Call to Order

The meeting was called to order at 2:40 p.m. with a quorum present.

9.9.16.02 Approval of Agenda

The agenda was approved as written with amendments: President Banning to correct speaker Black's title. President Banning clarified where the special business motions were coming from. Under the heading of Announcement: clarification that the next Senate meeting date is October 4 not October 6.

9.9.16.03 Approval of Minutes

The minutes for April 26, 2016, were approved with the change to reflect Senator Zanskas as present.

9.9.16.04 Special Business

President Banning stated that the Faculty Senate (FS) would move into Special Business. He presented to the Senate the Faculty Trustee procedures, specifications, as well as the calendar (timeline). He stated that the Executive Committee has completed this task over the summer as directed by the Faculty Senate (FS). Senator Kurtz spoke on behalf of the Executive Committee regarding the rationale for the motion.

President Banning yielded the floor for Senator Schwartzbach's presentation on his amended motions on the Faculty Trustee procedures, page 2 of document.

Senator Thieme as a point of information informed the Senate that Senator Schwartzbach's email motions on the above matter must be addressed first before taking action on his amended motion. Senator Schwartzbach proposed and Senator Matthews seconded the proposed motions. The proposed motions from the email are:

1. The trustee will be elected through a direct vote of all of the faculty using an online voting system.
2. The candidate receiving the most votes will be certified as the faculty selection for trustee.

Senator McMickle asked for a parliamentary ruling regarding the motion. Senator Jones, Parliamentarian, ruled the motion could be withdrawn and Schwartzbach withdrew his email motions.

President Banning yielded to the floor to Senator Schwartzbach, who presented his amendment. The amendment is as follows:

Senate at a regular meeting for approval. The Faculty Senate members will have the opportunity to discuss the merits of these candidates and propose amendments to this list. Amendments must be approved by a vote of the senators and the list of finalists must also be approved by the full Faculty Senate.

Upon approval, the finalists and their application materials will be made available to all faculty. A series of open, public forums will be scheduled where each candidate shall make a brief statement followed by a question-and-answer period. These will be recorded and made available for those not able to attend the live forums. ~~Feedback from all faculty will be solicited after these forums.~~ In addition, meetings will be set up with the university president and others

of the university president choosing. Feedback will be solicited from all faculty, from the University President and others of his choosing and all feedback will be distributed to the entire faculty, and feedback to the Executive Committee entire Faculty will be solicited. A forum for the members of the Faculty Senate will also be held.

~~All feedback will be made available to the Faculty Senate members. Each member of the Faculty Senate is required to hold a discussion with their home academic unit about the candidates for trustee. The senators must poll their unit to guide their subsequent voting.~~ **The Trustee will be elected using an online voting system by all of the faculty.** At a regular Faculty Senate meeting, the president of the Faculty Senate will lead a discussion of the candidates followed by a vote of all senators. ~~The final vote will be by roll call and each response recorded. In the event of a no one candidate receiving more than 50% of the votes, the normal senate procedures will be used to eliminate the candidate with the lowest number of votes and another vote will be held, doing so until one candidate exceeds, the 50% total.~~ **The candidate receiving the most votes, a simple majority, will be certified as the faculty selection for trustee.**

The Senate entered into debate on the amendment.

The amendment failed by show of hands 19 for, 22 against, and an undetermined number of abstentions, which resulted in confusion. Consequently, Senator Trapp asked for a roll call vote which was agreed upon by the Senate. The results of the roll call vote: of the 44 Senators present there were 24 votes against and the amendment failed on September 6, 2016.

President Banning put before the body the original EC motion on the Faculty Trustee. Prior to the vote Senator Sunderman put forth the amendment that the final vote would be by secret ballot instead of roll call vote. The amendment was seconded by Senator McMickle. The Senate entered into debate. **The above amendment failed on September 6, 2016.**

President Banning again put before the body the EC motion on the Faculty Trustee:

CRITERIA FOR FACULTY TRUSTEE

The Faculty Trustee is a faculty member selected for a two-year term on the University of Memphis Board of Trustees. The selection is conducted by the Faculty Senate.

Eligibility

The Faculty Trustee must be a tenured full-time faculty member with at least 5 years of experience at the University of Memphis.

Desired Qualities

This is a list of desirable qualities for a Faculty Trustee to help guide applications. It is recognized that faculty members will have a wide range of experiences and backgrounds.

Candidates should demonstrate:

- A commitment to shared governance and the faculty's role
- Any appropriate board experiences

- Evidence of leadership activities
- Understanding of wider university issues, such a budgeting, finance, personnel decisions, curricular issues, etc.
- The ability to work as part of group
- The ability to effectively communicate university issues and culture to others, especially those not from a university environment
- Other experiences appropriate to prepare one for service on this board

PROCEDURE FOR FACULTY TRUSTEE SELECTION

The Executive Committee of the Faculty Senate will serve in the role of search committee for the selection of the Faculty Trustee. The process will be initiated by the president of the Faculty Senate sending out a call for applications or nominations to all faculty with a deadline for these applications to be submitted. Each application should include a CV but, more importantly, a written statement addressing the candidate's experiences and qualification that would make them suited for this position.

After the deadline for applications, the Executive Committee will make available the materials from all applicants to members of the Faculty Senate. The Executive Committee will then proceed to screen the applicants and develop a list of 2–5 finalists. The Executive Committee will present their proposed list of finalists to the Faculty Senate at a regular meeting for approval. The Faculty Senate members will have the opportunity to discuss the merits of these candidates and propose amendments to this list. Amendments must be approved by a vote of the senators and the list of finalists must also be approved by the full Faculty Senate.

Upon approval, the finalists and their application materials will be made available to all faculty. A series of open, public forums will be scheduled where each candidate shall make a brief statement followed by a question-and-answer period. These will be recorded and made available for those not able to attend the live forums. Feedback from all faculty will be solicited after these forums. In addition, meetings will be set up with the university president and others of the university president's choosing, and feedback to the Executive Committee solicited. A forum for the members of the Faculty Senate will also be held.

All feedback will be made available to the Faculty Senate members. Each member of the

Faculty Senate is required to hold a discussion with their home academic unit about the candidates for trustee. The senators must poll their unit to guide their subsequent voting. At a regular Faculty Senate meeting, the president of the Faculty Senate will lead a discussion of the candidates followed by a vote of all senators. The final vote will be by roll call and each response recorded. In the event of no one candidate receiving more than 50% of the votes, the normal senate procedures will be used to eliminate the candidate with the lowest number of votes and another vote will be held, doing so until one candidate exceeds the 50% total.

A number of questions were raised by several senators. Senator Dapremont asked if any members of the EC apply for the position if this would constitute a conflict of interest, and what if any action would be taken? President Banning responded that he thought the person would recuse herself or himself, but also that he would take this question to the EC. Senator Marchetta asked what would happen if the person passes away. President Banning answered that there were no provisions for that. Senator Wiggins asked if a Senator was elected to the board, would they have to resign from the Senate? President Banning replied that it would be up to that Senator's department chair and dean.

Adopted by show of hands with 40 for, 0 against, and 2 abstentions on September 6, 2016.

9.9.16.05 Faculty Athletics Committee (FAC)

President Banning introduced guest speaker from the School of Law, Professor Lynda Wray Black, Faculty Athletics Representative (FAR) and chair of the Faculty Athletics Committee. Ms. Black explained that the FAR is appointed by University President M. David Rudd and she described her duties.

Senator Schwartzbach asked if the FAC meeting minutes were online and the response of Prof. Black was no. Prof. Black also replied that she would discuss the issue of the minutes with President Rudd.

9.9.16.06 Election of Senators to the Committee on Committees

President Banning asked the Senate to accept the Committee on Committees (CoCs) nominations as a slate with an up or down vote. The nominees are: Senators Charles W. Crawford (History), Brennan K. Berg (Kemmons Wilson School) and E. Trey Martindale (Instruction & Curr Leadership).

The aforementioned senators were elected by acclamation to serve on the Committee on Committees on September 6, 2016.

9.9.16.07. Election of Faculty to University Committees

President Banning again asked for the Senate to accept the Committee on Committees nominations as a slate and an up or down vote for the following university committees:

Faculty Athletic Committee (University President Rudd decided to increase membership on FAC by 2 additional members.) The Senate took action to fill committee position previously occupied by former Department Business Information Technology Senator and 2016-17 Past-President, Wade M. Jackson, who retired August 31, 2016.

Jeffery Wilson (Leadership)
Esra Ozdenerol (Earth Sciences)

Safety Committee

David Burchfield (Public Health)

Ad Hoc Budget & Finance Committee (Faculty Senate)

Genae D. Strong (Nursing)

Undergraduate Curriculum Council (designee for Faculty Senate President)

Lisa D. Beasley (Nursing)

OFFICE OF THE VICE PRESIDENT FOR BUSINESS & FINANCE

Facilities & Services Committee

Perveen Rustomfram (McWherter Library)
Culeta Armstrong (Nursing)

Public Records Committee

Peter L. McMickle (Accountancy)
George E. Relyea (Public Health)

Traffic & Parking Authority Committee

Mitchell M. Withers (Center for Earthquake Research and Information-CERI)
Sabyasachee Mishra (Civil Engineering)

Fee & Refund Appeals Committee

Bryna Bobick (Art)
Joy Goldsmith (Communication)
Glenda Wothers (Nursing)

The aforementioned faculty members were elected by acclamation to serve on the respective university standing committees on September 6, 2016.

9.9.16.08 Standing Committees Organizational Meeting

President Banning asked senators to meet with their committee members when the Senate meeting is adjourned and select their respective chairperson and share that information with the Office of the Faculty Senate, Ms. Featherstone. President Banning stated that there are no charges for committees at this time. President Banning asked if there were any objections to committee assignments. Hearing none, the Senators moved into the selection process. President

Banning stated that he will be working on the ad hoc Faculty Handbook Review Committee project tomorrow. At this time twenty-six faculty members have volunteered to be on the committee.

The standing committee chairs are:

Academic Policies Committee chair, Sharon Wrobel

Academic Support Committee chair Jeffery Wilson

Administrative Policies Committee chair, Peter L. McMickle

Faculty Policies Committee chair, Henry A. Kurtz

Library Policies Committee chair, Gerald Chaudron

Research Policies Committee chair, Brian A. Waldron

The names of the above chairpersons were provided to the Office of the Faculty Senate, Carolyn Featherstone.

9.9.16.09 Announcements

President Banning announced the Faculty Senate next meeting reminder, October 4, 2016.

Information on MomentUM was distributed to all senators. Contact Ms. Alissa Campbell Shaw acshaw1@memphis.edu, Director Annual Giving. Go to <https://MomentUM.emphis.edu>, the fall application deadline is September 12, 2016. Postscript: Spring application deadline is February 13, 2017.

NOTE: At today's meeting, the updated power point documents on introduction to the Faculty Senate and parliamentary procedures from Faculty Senate Orientation was distributed to all senators at the request of President Banning.

9.9.16.10 Adjourn: 4:37 p.m.