



Minutes of the Faculty Senate

Presiding: Thomas E. Banning (Engr Tech)

Date: 12-5-17

Secretary: R. Jeffrey Thieme

Senators Present: Mohd Hasan Ali (Elec & Comp Engr), Thomas E. Banning (Engr Tech), Reza Banai (Sch Urb Aff & Pub Pol), Brennan K. Berg (KWS), Mary K. Boudreaux (Leadership), Eugene H. Buder (Comm. Sci. Disorders), Gerald Chaudron (Univ Libraries), Michael K. Chisamore (Architecture), Coriana L. Close (Art), Lorinda B. Cohoon (English), Jill A. Dapremont (Nursing), Leigh Falls Holman (Couns, Ed, Psy & Res), David M. Gray (Philosophy), Robert A. Hetherington (Theatre & Dance), Donna R. Jones (Law), David M. Kemme (Economics), Henry A. Kurtz (Chemistry), Erno Lindner (Biomed Engr), Jeffrey G. Marchetta (Mech Engr), Gray Matthews (Communication), James C. McCutcheon (Crim & Criminal Justice), Meghan E. McDevitt-Murphy (Psychology), Peter L. McMickle (Accountancy), Sanjay Mishra (Physics), John T. Mueller (Music), DeAnna N. Owens-Mosby (Instr & Curr Ldrship), Esra Ozdenerol (Earth Sci), George E. Relyea (Public Health), Sandra Richardson (Bus Info Tech), Michael Sances (Political Science), Steven D. Schwartzbach (Biology), Sajjan G. Shiva (Computer Science), Mark Sunderman (Fin, Ins, & Real Estate), R. Jeffery Thieme (Mrktng & Suply Chain Mang), William P. Travis (Health Studies), Joseph C. Ventimiglia (Sociology), Francisco Vivar (Foreign Lang & Lit), Brian A. Waldron (Civil Engr), Máté Wierdl (Mathematical Sciences), Jin Yang (Journalism)

Senator Present by Proxy: Michael R. Duke (Anthropology) Clare L. Boulanger, Kristen P. Jones (Management) Robert R. Wiggins

Senators Absent: Charles W. Crawford (History), Tiffany G. Johnson (Univ College), Laura C. Taylor (Social Work), Military Sciences (vacant)

Faculty Senate Information Officer: Jeffrey S. Berman (Psychology) appointed this meeting

Guests: M. David Rudd (President Office), Karen Weddle-West (Provost Office), Jeanine Smith (Business and Finance), Katharine Traylor Schaffzin (Board of Trustees Faculty Representative), Lawrence A. Pivnick (UMAR liaison), Martha Robinson (Lambuth liaison), Gloria Fulton Carr (Faculty Ombudsperson), Randal Buddington (faculty member)

The four-hundred-and-forty eighth meeting of the University of Memphis Faculty Senate was held Tuesday, December 5, 2017, in Senate Chambers of the University Center, room 261.

12.5.17.01 Call to Order

The meeting was called to order at 2:40 p.m. with a quorum present.

12.5.17.02 Approval of Agenda

The agenda was approved with modifications. President Banning informed the Senate that the order of business would be changed to accommodate the schedules of the three speakers (University President M. David Rudd, Senator Waldron, and Faculty Ombudsperson, Gloria F. Carr).

12.5.17.03 Approval of Minutes

The minutes for November 7, 2017 were approved as written.

12.5.17.04 Report of Research Policies Committee

President Banning introduced Research Policies Committee chair, Senator Waldron. The Committee's Report was distributed to the Senate prior to the meeting. Senator Waldron summarized the committee's charge on cost reimbursement contracts and responded to various questions about the report. He also provided clarification on scenarios that were given to him. President Banning recognized faculty member Dr. Randal Buddington (School of Health Studies) who asked Senator Waldron about cost underestimation and cost overrun (residuals). Senator Waldron responded to Dr. Buddington and summarized the committee report stating that better communication of changes via the research web site and research staffers to the investigators is key. Senator Waldron asked for a vote to accept the committee's report. The Faculty Senate (FS) voted to accept the report.

Report accepted by voice vote on December 5, 2017.

President Banning requested that Senator Waldron convert the recommendations from the committee report into motions for the next FS meeting.

12.5.17.05 President's Report

President Banning reported that the FS had several informative breakfasts/lunch meetings with University President Rudd and encourage Senators to continue attending the meetings. He reported that the Paid Parental Leave (PPL) policy has been sent to the State of TN (Finance division) for approval. President Banning referenced his email concerning the subject matter. He expressed thanks to the PPL committee members, faculty (specifically faculty member and former Senator Micah Trapp), Office of Provost and Finance representatives, Staff Senate and Human Resources. Producing the policy was a team effort. President Banning stated that following this policy release to the state, the next action is development of a policy on campus friendly environment. President Banning informed the Senate that the Family Friendly Campus (FFC) committee consists of similar members to the PPL committee. The FFC has met twice and will continue its work in the next calendar year.

President Banning reported that the Information Technology Services (ITS)/Faculty Support Committee, chaired by Senator Schwartzbach, had one meeting and will be meeting once a month. The meeting was attended by President Banning and Robert Jackson (ITS/CIO). The committee consist of eight faculty members and eight ITS staffers.

12.5.17.06 Report of Old Business

President Banning asked Senator Kurtz, chair of the ad hoc Faculty Handbook Review Committee, to report on the status of the Faculty Handbook Committee. Senator Kurtz reported that he and Senator Buder, chair Faculty Policies Committee, met with Janis Brownlee (Office of the Provost) regarding revisions of the Faculty Handbook. Senator Kurtz stated that at this point the committee is starting the process of rewriting the Faculty Handbook along with the members of the Faculty Policies Committee with a focus on structure and will bring back those changes to the Senate.

12.5.17.07 Report of Committee on Committees

President Banning yielded the floor to Senator Dapremont, chair of Committee on Committees, regarding nominees to serve as Trustees on the Sick Leave Banks-Faculty and Staff (Policy: Sick Leave Banks-Faculty and Staff, UM 1609). Senator Dapremont put before the body the following nominees to serve as Trustees:

Sick Leave Banks-Faculty Staff (faculty nominees):

George E. Relyea (School of Public Health- Biostatistics)

Carolyn Ransford Kaldon (Center Research Educational Policy{CREP})

Steven L. Nelson (College of Education-Leadership)

Y'Esha V. Williams (Nursing)

Kenneth R. Lambert (Fogelman College of Business & Economics - Accounting)

Slate elected by voice vote on December 5, 2017.

Sidebar: President Banning gave notice to the Senate that department or unit elections should take place no later than March 2018.

12.5.17.8 Guest Speaker University President M. David Rudd

President Banning yielded the floor to University President M. David Rudd to speak on the University Budget-Financial Report. University President Rudd summarized the financial report that he will be giving to the UofM Board of Trustees (BOT) at its December 7, 2017 meeting on the UofM Lambuth campus. He reminded the Senate that in prior discussion with FS President Banning it was agreed that he would deliver a financial report to the Senate a couple times a year. University President Rudd updated the Senate on the original budget, state appropriations, and overall E & G funds. He reported that the UofM had the lowest tuition increase of all public institutions in the State of TN. He also reported that many things that were previously unfunded have been folded into the budget, including the School of Public Health and the UofM Marching Band, The Mighty Sound of the South. We are gradually adding unfunded areas into the university budget, but nothing big is unfunded. University President Rudd announced that a \$2M investment in engineering labs is expected to be finished this spring (April 2018 target date for completion). The UofM's primary success has been in the area of student retention. The university does not need to grow beyond 22,000 students to be financially sound and we can now concentrate on student quality. President Rudd open the floor for questions. Senator Kemme

(Economics) noted that expenditures are still greater than revenues and asked where the difference was coming from. University President Rudd responded that there are about \$36M in carry forward monies overall for academic units and departments. He went on to comment that the University has set aside a half-million dollars for merit increases for next year. The broad definition of merit includes compression. In response to a question from Senator Sunderman (Fin, Ins, & Real Estate), University President Rudd stated that UMGlobal is growing and doing great. He is considering changes in online student tuition because we are not competitive and he will discuss the possibility of a flat rate with the BOT. In response to a question from Senator Wierdl (Math) asking for clarification on the number of incoming freshmen, University President Rudd replied that there are about 2,600 students in the incoming class. He went on to mention that the majority of our growth is in online courses. In the US News & World Report rankings we are solidly ranked in tier 2. The main thing that holds us back is the graduation rate. The core challenge for our students is financial. The company we launched, UMG Ventures (an on campus call center for FedEx), is helping in this regard and we will try to expand it. The next target is a 55% graduation rate. Sidebar: University President Rudd informed the body that the UofM Football Coach's pay increase is totally privately funded.

12.5.17.9 Old Business

President Banning yielded to the floor to Senator McMickle, chair Administrative Policies Committee (APC), to bring forth the recommendations/motions contained in the committee's report. Senator McMickle gave a historical background on the university president's financial expenditures and emphasized that all of this occurred prior to University President Rudd's tenure as university president. Senator McMickle presented the APC's motions on the UofM Foundation Account via a power point presentation. The motions cited below were distributed to Senators prior to the meeting. The motions were presented and agreed by the Senate to be voted on as a slate.

Committee Motion 1:

The Administrative Policies Committee moves that the University of Memphis Faculty Senate express by formal declaration to the University of Memphis Board of Trustees, the Faculty Senate's desire for the Board of Trustees to move quickly to continue the issuance of the mandated President's Expenses Report and require that future President's Expenses Reports detail any expenditures to one contractor that collectively amount to over \$10,000, especially any categorized as Other Expenses.

Also, to convey to the Board of Trustees that the Faculty Senate desires that the Board of Trustees require that the President Expenses Report be included with the other financial statements of the University published on the University's website.

The Committee further moves that the Faculty Senate charge their Administrative Policies Committee, or the Committee's successor, to annually report to the Senate on the Board of Trustees' progress in implementing these recommended improvements, until such time that, in the opinion of the Faculty Senate as a majority, adequate progress has been achieved.

Committee Motion 2:

Because a change in Foundation issued contracts is expected soon, the Administrative Policies Committee only moves that the University of Memphis Faculty Senate charge their Administrative Policies Committee to report at the last meeting of the 2017-18 Faculty Senate on the progress of the University of Memphis and the University of Memphis Foundation in moving all service contracts under the auspices of the University's Division of Procurement and Contract Services and at that meeting determine if continued monitoring by the Administrative Policies Committee is warranted.

Committee Motion 3:

The Administrative Policies Committee moves that the University of Memphis Faculty Senate express by formal declaration to the University of Memphis Board of Trustees and the University President, the Faculty Senate's desire for the on-line posting of the full details of current University contracts be reinstated on-line posting of the full details of current University contracts be reinstated; except for the names of Contractors providing Computer Security Services.

The Committee further moves that the Faculty Senate charge their Administrative Policies Committee, or the Committee's successor, to annually report to the Senate on the Board of Trustee's progress in implementing this request, until such time that, in the opinion of the Faculty Senate as a majority, adequate progress has been achieved.

Committee Motion 4:

The Administrative Policies Committee moves that the University of Memphis Faculty Senate express by letter to President Rudd and the current University of Memphis Foundation's Board of Directors' President, the Senate's suggestion that the Foundation's Charter be Amended to require that the University President be a member of the Foundation's Board of Directors and the Foundation's website be made separate and autonomous from the University's website. [This would still allow for the University's website to reference and link to the Foundation Website.

Committee Motion 5:

The Administrative Policies Committee moves that the University of Memphis Faculty Senate express by letter to President Rudd and the current University of Memphis Foundation's Board of Directors' President, the Senate's suggestion that the Foundation make every effort to become more open about its activities.

Committee Motion 6:

The Administrative Policies Committee moves that the University of Memphis Faculty Senate charge their Administrative Policies Committee, or the Committee's successor, to report at the end of this Senate term on the Board of Trustees' progress on implementing the legislatively mandated Internal Controls.

Adopted by voice vote with 0 abstentions on December 5, 2017.

Note: President Banning stated that all six motions will go back to the EC and then they will be forwarded to administration.

12.5.17.10 Faculty Ombudsperson Annual Report

President Banning yielded the floor to Gloria F. Carr, Faculty Ombudsperson, and apologized to Dr. Carr and the Senate for the delay in including her report on the Senate agenda. President Banning stated that he previously agreed to include Dr. Carr's annual report at the first fall meeting of the FS. The annual Report (power point presentation) consisted of data from fall 2016 - summer 2017. There were a total of twenty-one cases reviewed. Dr. Carr summarized some statistics from the cases including sources of referrals, academic ranks of clients, and categories of complaints. She informed the Senate that the Office of Faculty Ombudsperson now operates under and reports to the Office of Legal Counsel.

12.5.17.11 Announcements

President Banning announced the next meeting of the Uof M, Board of Trustees (BOT) on December 7, 2017 will be hosted at the UofM Lambuth campus, the December 11, 2017 breakfast meeting with University President Rudd, and the Faculty and Staff Holiday Gathering at the University Center Atrium on December 12, 2017.

12.5.17.12 Adjourn

The meeting adjourned at 3:49 p.m.