



## Minutes of the Faculty Senate

**Presiding:** Pat Travis (Health Sciences)

**Date:** 09-27-2022

**Secretary:** R. Jeffrey Thieme (Marketing & Supply Chain Management)

**Senators Present:** Reza Banai (City and Regional Planning), Mervin J. Bartholomew (Earth Sciences), Lynda Black (School of Law), Theodore Burkey (Chemistry), Melanie Conroy (World Languages and Literatures) Gerald Chaudron (Libraries), Tori Cliff (Journalism and New Media), Frances Fabian (Management), Hal Freeman (Liberal Studies), Rhema Fuller (Hospitality), Edith Gnanadass (Leadership), Rebecca Howard (Art), Stephanie Huette (Psychology), Andrew Hussey (Economics), Eddie Jacobs (Electrical and Computer Engineering), Brian Janz (Info & Tech), Jessica Jennings (BioMedical Engineering), Shelley Keith (Criminology and Criminal Justice), Travis Kelly (Military Sciences, Naval Sciences), Maggie Landry (School of Social Work), Jeni Loftus (Sociology), Jeff Marchetta (Mechanical Engineering), Scott Marler (History), James McGinnis (Engineering Tech), Sanjay Mishra (Physics and Materials Science), Deborah Moncrieff (Sciences & Disorders), Deanna Owens-Mosby (Instruction and Curriculum Leadership), Patrick Murphy (Counseling, Edu Psychology & Research), Fawaz Mzayek (Public Health), Matthew Parris (Biological Sciences), Dursen Peksen (Political Science), Michael Perez (Anthropology), Zabi Rezaee (Accountancy), Martha Robinson (Lambuth Campus), Brian Ruggaber (Theatre & Dance), Sajjan Shiva (Computer Science), Michael Anderson Shults (School of Music), Genae Strong (Nursing), Mark Sunderman (Fin, Ins, and Real Estate), Kevin Taylor (Philosophy), Jeff Thieme (Marketing & Supply Chain), Jennifer Thompson (Architecture), William Travis (Health Sciences), Alistair Windsor (Mathematical Sciences), Leah Windsor (English), and

**Senators Present by Proxy:**

**Senators Absent:** Jill Dapremont (Past President), Amanda Young (Communication & Film).

**Faculty Senate Information Officer:**

**Guests:** Abby Parrill-Baker (Provsot), Bill Hardgrave (UofM President), Stanley Hyland (UMAR Representative)

The four-hundred-and-ninetieth meeting of the University of Memphis Faculty Senate was held on Tuesday, September 27, 2022, via the Zoom video conferencing platform due to restrictions imposed in response to the COVID-19 global pandemic.

### **09.27.22.01 CALL TO ORDER (2:40 P.M.)**

President Pat Travis called the virtual meeting to order at 2:40 pm with a quorum present.

### **09.27.22.02 APPROVAL OF AGENDA**

The agenda was approved as written with the removal of motions in New Business because the motions were not sent out with other materials last Friday. Those motions are postponed until the October Faculty Senate (FS) meeting.

### ***President Hardgrave Remarks***

President Travis introduced University President Bill Hardgrave who thanked the FS for giving him time on the agenda. He reported that events of the past month prompted a review of the University's entire security program including its structure, procedures, protocols, and communications. That effort should finish this week. He solicited Senators to send suggestions to the Executive Committee (EC) to forward to him. He thanked faculty for their involvement in the strategic planning process. He is seeing very insightful input from faculty. After a 3-year investigation by NCAA, a final decision was handed down this morning. Overall, he believes it is a good outcome for the University and he endorses their decision.

### **09.27.22.03 APPROVAL OF MINUTES**

#### ***Faculty Senate – August 30, 2022***

The minutes of the August 30, 2022, Faculty Senate meeting were approved as written.

### **09.27.22.04 PRESIDENT'S REPORT**

#### ***President's Council***

President Travis reported that President-elect DeAnna Owens has gone to many meetings on his behalf. He has returned to attending the meetings himself. He will send out minutes from President's Council each week. He reported that there are a number of events coming up soon. First is discover your major day, tomorrow in the University Center. Next is the Excellence in Academic Advising awards this Friday. There is a statewide conference on student retention on October 7. A campus safety statement will be formalized and coming out soon. Finally, a COVID survey report will come out soon.

#### ***President's Meeting with the EC***

President Travis reported that the EC met with University President Hardgrave. They discussed enrollment. We should know final numbers for fall enrollment soon. The drop in incoming freshmen is the greatest concern. University President Hardgrave has increased the number of recruiters in an effort to increase enrollment.

#### ***Provost's Meeting with the EC***

President Travis reported the EC will also have monthly meetings with the Provost.

### ***Clarification on Screen Sharing at Senate Meetings***

President Travis reported that it's a standing rule than anyone speaking before the Senate that needs to share information on the screen must share the materials with the FS Office prior to the meeting. Participants are not allowed to share their screen. The FS Office will control the materials on the screen.

#### **09.27.22.05 OLD BUSINESS**

President Travis reported that faculty have the option to opt out of having observers in their courses in Canvas. Also, a faculty member submitted a suggestion on the university's discrimination policy. That suggestion resulted in a charge from the EC to the Administrative Policies Committee.

#### **09.27.22.06 REPORTS**

##### ***Standing Committee Reports***

*Committee on Committees: Scott Marler*

President Travis yielded to Committee on Committees Chair Scott Marler who reported that they are soliciting faculty for a number of university committees.

*Academic Policies Committee: Brian Janz*

President Travis yielded to Academic Policies Committee Chair Brian Janz who reported that the Committee has nothing to report. The chairmanship of the Committee will be moving to Edith Gnanadass.

*Academic Support Committee: Andrew Hussey*

President Travis yielded to Academic Support Committee Chair Andrew Hussey who reported that the Committee met with ITS. ITS security awareness training will be open for faculty from 10/1/22 through 2/23. High Performance Computing (HPC) upgrades occur on a regular cadence, and they are planning the next upgrade cycle that includes collaboration with the research community and procurement. ITS is reviewing options for decommissioning UMWiki. One option is MS Teams. University computers have standard encryption and anti-virus software. The next step is to implement a solution that grants just-in-time administrative access to those users who need it, allowing ITS to strengthen our security posture by removing administrative rights granted by default. Network Access Control (NAC) software has been deployed to university computers. ITS is monitoring to ensure appropriate anti-virus software and software updates are enabled. The next step is to enable compliance with these standards beginning in Fall Semester 2022. SoftDocs implementation is in phase 2. SoftDocs is a product for providing web forms and workflows and it is integrated with Banner. The first phase was replacing DocuSign forms with SoftDocs. Phase 2 expands functionality to include workflow and Banner integration.

*Faculty Policies Committee: Jeff Marchetta*

President Travis yielded to Faculty Policies Committee Chair Jeff Marchetta who reported that the Committee received two requests for changes to the Faculty Handbook. One change is from the

Office of Legal Counsel and is related to a reference used to cite TCA (Tennessee Code Annotated). The second is from the Office of the Provost which requested a change to the SACS accreditation statement. Both changes were approved by the Faculty Policies Committee and will be presented in a motion for FS consideration in October.

*Research Policies Committee: Mike Gkolias*

President Travis yielded to Research Policies Committee Chair Mike Gkolias who reported that the Committee is working on reviewing the intellectual property policy.

*Administrative Policies Committee: Ted Burkey*

President Travis yielded to Administrative Policies Committee Chair Ted Burkey who reported that the Committee has been charged with reviewing the survey of faculty evaluations of administrators. He noted that last year's response rates were low. The Committee is looking into what peer institutions do.

*Library Policies Committee: Frances Fabian*

President Travis yielded to Library Policies Committee Chair Frances Fabian who reported that the Committee will be scheduling some meetings in the coming weeks.

*Budget and Finance Committee: Zabi Rezaee*

President Travis yielded to Budget and Finance Committee Chair Zabi Rezaee who reported that the Committee met on September 16. The Committee reviewed charges and divided into two sub-committees. One sub-committee will focus on salary comparisons with R1 peer institutions. This sub-committee is hoping to submit a report in January or February. The second sub-committee will focus on salary compression. This sub-committee is hoping to submit a report in January or February. The Committee will also review the annual university budget proposal. The Committee has two requests for the EC. First, the Committee wants to know when it will hear about the potential 1% raise. Second, the Committee wants to know the status of the proposed university budget council.

**09.27.22.07 NEW BUSINESS**

There was no New Business.

***Trustee David Kemme***

President Travis yielded to Trustee David Kemme who reported that at the last Board of Trustees (BoT) meeting, most of the business was routine. University President Hardgrave discussed strategic planning. He encouraged everyone to be involved in the strategic planning process. The budget is sound. Undergraduate enrollment is down and is a concern. Graduate enrollment is up. The BoT approved changes to the Faculty Handbook regarding tenure and promotion. Any additional raise is contingent on enrollment. At the time of the BoT meeting, enrollment wasn't

known, so it wasn't discussed. Overall, the university is doing well. The good news is that the NCAA investigation is finally over. He is happy about the final decision.

**09.27.22.08 ADJOURN**

The meeting adjourned at 3:08 pm.