



PhD Student Outstanding Teaching Award

Revised March 2025

Purpose and Scope

The purpose of the Fogelman College of Business and Economics (FCBE) Ph.D. Student Outstanding Teaching Award is to recognize the teaching excellence of PhD students at either the undergraduate or graduate level. Department Chairs, PhD Coordinators and faculty are invited to nominate PhD students, though students may also self-nominate.

Eligibility

Eligible candidates must be full-time FCBE Ph.D. students who have:

- Completed at least two full academic years of coursework at the University of Memphis.
- Independently taught at least two courses.
- Completed at least one full term of teaching.
- Received support from the department offering the course.
- Not previously received this award while in the FCBE Ph.D. program.

Application

The FCBE Associate Dean for Academic Programs and Research will issue a call for applications, with the deadline set early in the spring semester.

Applicants must submit a single PDF file containing the following documents:

1. A completed Nomination Form, available [here](#).
2. Two (2)-page statement summarizing the applicant's teaching philosophy, description of teaching innovations, pedagogical methods, use of technology, and other relevant information.
3. 2 letters of recommendation:
 - One letter from the Chair of the department offering the course taught by the student.
 - One letter from the PhD Coordinator in the student's concentration OR a faculty member familiar with the student's teaching (e.g., course coordinator).
4. SETE summaries and comments for all courses taught.
5. Course syllabi for all courses taught.

Applications must be submitted by either nominating faculty or the student via email to the Associate Dean for Academic Programs and Research by the due date specified in the call for applications.

Evaluation Process

Applications will be evaluated by the PhD Sub-council, based on the following criteria:

1. Innovations and/or creative approaches to the teaching function.
2. Impact of the candidate upon student attitudes and/or learning skills.
3. Assessment by faculty supervisors and/or others familiar with the candidate's teaching ability.
4. Evidence of the candidate's potential as a scholar.

The Ph.D. Sub-Council will rank all candidates and recommend up to 3 award winners to the FCBE Associate Dean for Academic Programs and Research. The final decisions will be made by the FCBE Dean.

Awards

Selected recipients of the FCBE Ph.D. Student Outstanding Teaching Award receive a \$1,000 award and a plaque. A maximum of three (3) awards will be made each year.

Nomination for University-wide Award

The college will nominate up to two (2) recipients of the FCBE PhD Student Outstanding Teaching Award for the university-wide Graduate Assistant Meritorious Teaching Award, overseen by the Graduate School.