**OUTSTANDING PAPER AWARDS PROGRAM**

**Fogelman College of Business & Economics**

**Guidelines for Submissions and Evaluating of Papers for Best Paper Awards**

Approved by the Sub-Council for Ph.D. Programs and Research

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**General**

During the fall semester of each academic year, the Fogelman College of Business & Economics invites College faculty members to submit papers for the annual outstanding paper award. The purpose of the outstanding paper award is to recognize the success of College faculty members when they have made significant research contributions to their discipline. The Associate Dean for Academic Programs and Research will announce the call for submissions and specify the deadline for submissions.

There are three categories of awards:

**Preeminent Publication Award**

* Awards will be given for unconditionally accepted peer-reviewed regular papers, excluding papers that are rejoinders or comments to previously published papers.
* Awards will be administered as follows:
  + Sole authors in FCBE will receive a $3,000 award.
  + Joint authors in FCBE will share a $6,000 award equally (i.e., 2 authors receive $3,000 each; three authors receive $2,000 each; etc.)
  + In the case of joint authorship with those outside FCBE, the award(s) will be given to only the FCBE faculty member(s).
* Awards will be given for articles published or accepted in the journals listed in the Appendix, including those outside a faculty member’s home department.
* There is no limit on number of awards that can be given to an individual.
* The publication or acceptance date of the submitted paper is between August 1 of the preceding calendar year and July 31 of the current calendar year.
* Papers submitted for the Preeminent Publication Awards are not eligible for submission to the other two categories of the FCBE outstanding paper awards.
* Chairs of Excellence and Endowed Chairs are eligible to submit papers for Preeminent Publication Award.

***Submission***

A full-version PDF of the published/accepted article and the acceptance notification from the editor are to be submitted to the Associate Dean for Academic Programs and Research by the deadline stated in the call for submissions.

**Competitive Conceptual/Theoretical Publication Award & Empirical Publication Award**

When considering the various publications the faculty have produced each year, there is obviously a great variety of published work. Variety includes not only differences in the areas of specialty within the College but also the basic nature of the work completed. As a result, we define two categories of research: (1) Conceptual/Theoretical, and (2) Empirical. Each publication submitted for consideration must be entered in only one of these two categories and there will be an award (or awards) for each category. If there is a question concerning the categorization of the paper, the PhD sub-council will decide.

Conceptual/theoretical articles are those that make a contribution to the literature without collection and analysis of data. Empirical articles are those that report on the collection and analysis of data. The intent of establishing these two classification categories is to provide recognition for the two distinctly different types of work. The College does not imply that one type of contribution to the literature is superior or inferior to the other.

For Competitive Conceptual/Theoretical Publication Award and Competitive Empirical Publication Award, the 1st place award recipient in each category receives a plaque and $1,000; the 2nd place award recipient receives a plaque and $500.

***Criteria***

The Sub-Council for Ph.D. Programs and Research will employ the following criteria in evaluating papers submitted for the Conceptual/Theoretical Publication Award and the Empirical Publication Award.

1. Eligibility and Submission:

Articles eligible for consideration must have been published and either appear in print or online fully formatted between August 1 of the preceding calendar year and July 31 of the current calendar year. Submissions with a publication date that precedes the actual printing and availability will be considered on a case-by-case basis with appropriate documentation. Submissions must consist of a photocopy of the article from the journal or an article reprint supplied by the journal. No other stage of forthcoming acceptances will qualify for the competition.

Before submission, the submitter must remove author names and all other references on the paper that reveal author identity (e.g., email addresses, author citations, etc.).

The submission must include a memo which provides a statement delineating the relative contributions of the authors, evidence of journal quality, relevance of the contribution to the discipline and other factors the submitter feels appropriate. (See items 3-6 below)*.* There is no limit on the number of papers that may be submitted in total or in specific categories, nor is there a limit on submissions from year to year. Chairs of Excellence and Endowed Chairs may not submit papers for consideration. However, while Chairs of Excellence and Endowed Professors may not submit papers for consideration, coauthors who have made the major contribution to the work may submit a paper for consideration. Papers submitted for the Preeminent Publication Awards are not eligible for the Outstanding Paper Awards.

A PDF version of the paper (without author information), the memo, and a title page with author identification are to be submitted to the Associate Dean for Academic Programs and Research by the deadline.

1. Blind Review Process

Upon receipt of the paper and supporting materials, the Associate Dean will notify the faculty member of receipt of the submitted materials. The Sub-Council members will review the papers and make their evaluations without knowing the authors.

1. Relative Contributions

For coauthored articles, a statement of the various contributions of each author should accompany the work. This statement should describe the role, type, and amount (in approximate percentages) of contribution by each author. In addition, the order of the names appearing on the article should be explained if significant. To be consistent, and to maintain their anonymity, authors should describe their contribution as, “My role was . . .” or “I contributed to the research by . . .” If there is a question concerning the relative contribution to the paper the Sub-Council will decide.

1. Journal Quality

The author must provide evidence concerning the quality of the journal in which the research is published. The quality of the journal should be recognized in the journal rankings of one of the departments in the College. In addition, externally published rankings of the journal, acceptance rates, citation indices, author affiliation indices, and whether or not the journal is affiliated with a professional or scholarly organization or university may be an indication of quality.

1. Relevance

The Sub-Council will evaluate and consider the relevance of each article. For example, if the journal where the article was published is not a U.S. journal, the Sub-Council will make a determination of the article’s importance to U.S. readers. In addition, when possible, consideration will be given to the stage of development of the article’s basic topic in the literature. For example, is the basic topic of the article one that has been a popular theme in the literature in recent years or is the article one that deals with a basic topic that is at the early stages of development and appears to be an important future theme in the literature?

1. Other Factors

The Sub-Council may consider other factors relative to each article submitted for consideration as it determines necessary. Factors such as the general methodology of the article, the type and quality of data utilized, and the statistical techniques selected for empirical articles are examples of factors the Sub-Council may consider.

***Evaluation***

In the process of evaluating each article submitted, the Sub-Council member representing the discipline of the author(s) will be expected to take a lead role in discussing and evaluating the article under consideration. That Sub-Council member should be prepared to respond to questions pertaining to the article under consideration as well as questions concerning the journal in which the article was published.

Each Sub-Council member will score every article in each category (conceptual/theoretical and empirical) on a 5-point scale (5 highest, 1 lowest). The initial ranking, for purposes of discussion, will be on the basis of the mean or trimmed mean score. The Sub-Council will then finalize the rankings of each category of papers based upon a review of the papers and supporting materials submitted, the mean scores, and comments of individual Sub-council members. The top two papers in each category (or more, should ties occur) will be conveyed to the Dean’s office.

**Appendix:**

**PREEMINENT PUBLICATION JOURNALS**

(Revised: 10.25.2021)

**Accounting**

The Accounting Review

Accounting, Organizations and Society

Contemporary Accounting Research

Journal of Accounting and Economics

Journal of Accounting Research

**Business Information and Technology**

Information Systems Research

Journal of Management Information Systems (added 1.18.17)

MIS Quarterly

**Economics**

American Economic Review

Econometrica

Economic Journal

Journal of International Economics

Journal of Monetary Economics

Journal of Political Economy

Quarterly Journal of Economics

RAND Journal of Economics

Review of Economic Studies

Review of Economics and Statistics

**Finance, Insurance, and Real Estate**

Journal of Finance

Journal of Financial and Quantitative Analysis

Journal of Financial Economics

Real Estate Economics

Review of Financial Studies

**Management**

Academy of Management Journal

Academy of Management Review

Administrative Science Quarterly

Journal of Applied Psychology

Journal of Management

Organization Science

Personnel Psychology

Strategic Management Journal

**Marketing and Supply Chain Management**

Journal of Marketing

Journal of Marketing Research

Journal of Consumer Research

Management Science

Marketing Science

Journal of Operations Management

Operations Research

Productions and Operations Management

Journal of Business Logistics

Journal of Supply Chain Management