

## FCBE Faculty Committee Meetings - Updates on COVID-19

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To: FCBE Faculty <fcbefaculty@memphis.edu>

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Dear Fogelman Faculty:

Following up on President Rudd's email, although spring break is extended and instruction will resume on March 23, the University will remain open and day-to-day campus operations will continue.

There are several upcoming tasks for FCBE committees that must be accomplished over coming weeks including mid-tenure evaluation by department T&P committees, outstanding paper selection, summer research proposal evaluation by the PhD sub-council, selection of George Johnson Fellow Awards and Staff Awards, and revision to Faculty Roles and Rewards document by the Continuous Improvement Committee.

To be consistent with current local, state, and federal health guidance and to help reduce risks on our campus, we are asking the committee chairs to manage the meetings to complete these tasks while providing flexibility to the committee members so that they can participate in the meetings virtually if possible and limiting the number of in-person meetings unless they are absolutely necessary. Please refer prevention practices, recent campus directives, and FAQs at <https://www.memphis.edu/health/coronavirus/>

The Dean's office will remain open until and unless we are notified otherwise by the University. Please don't hesitate to let me know if you have any questions or concerns during this process.

Best,  
Chen

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