

From: [Damon M Fleming \(dmflmng1\)](#)
To: [FCBE Faculty](#); [FCBE Staff](#)
Subject: Critical updates: Fall 2020 preparations
Date: Friday, July 31, 2020 5:18:10 PM
Attachments: image001.png

Hi Colleagues:

The Fall 2020 situation is constantly evolving.

This message is to provide updates and changes to the information we discussed today at the Fall 2020 Q&A meeting:

- **Faculty now have the choice for the mode of instruction (i.e., in-person, hybrid, remote) for the Fall 2020 semester. Changes to the mode of instruction for courses (e.g., hybrid to REM) need to be discussed with your Department Chair before preparing your course syllabi.** Department Chairs will submit changes to mode of instruction to the Dean's Office so the class schedule can be updated. See [University Room Changes Memo](#) for details on modes of instruction.
- **Course syllabi are due August 10.** Syllabus must be posted on eCourseware and [FCBE website](#) as well as emailed by faculty to all enrolled students. Content regarding COVID is being prepared by the University and will be sent out to all faculty by the middle of next week.
- **Faculty seeking [accommodations for medical reasons](#)** should continue to complete these requests. Approved accommodations will be used to plan the class schedule for Spring 2021.
- **Staff will remain working remotely until notified otherwise** under existing Alternative Work Arrangements.

Thank you so much for your patience and resilience.

Be well, and stay safe.

Damon

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