

GEORGE JOHNSON FELLOW AWARDS PROGRAM
Fogelman College of Business & Economics
Revised: October 23, 2014

1. Purpose

The George Johnson Fellow Awards Program of the Fogelman College of Business & Economics recognizes outstanding individual faculty contributions in achieving the College's mission in the categories of teaching, research, and service.

2. Eligibility Criteria

All full-time faculty of the FCBE are eligible to apply for this award except faculty members with significant administrative duties (associate deans, department chairs, and other administrators), chairs of excellence, and those holding George Johnson Professorships. Candidates can self nominate or be nominated by a College faculty member. The nominating faculty member should possess sufficient knowledge of the nominee's exemplary contributions to merit the award. A formal letter of nomination to the George Johnson Selection Committee (c/o Associate Dean for Administration and Faculty, Fogelman College of Business & Economics) is required by the designated deadline. The nominator's letter should identify reasons why the nominee is qualified to participate in the competition for the Award.

A George Johnson Fellow Awardee is ineligible to receive another award in the same category (e.g., teaching) for three years. However, an Award winner is eligible to receive another George Johnson Award in a different category (i.e., research or service) during the intervening years. Consistent with the intent of this award, efforts will be made to achieve appropriate distribution across the award categories, academic ranks, and FCBE disciplines, but the primary objective is the quality of the nominees. There is no requirement that faculty from all departments receive awards.

3. Call for Nominations

Each year in the fall semester, the Associate Dean for Administration and Faculty will issue a call for nomination of candidates for the George Johnson Fellow Awards. The Associate Dean will inform nominees and ask them to accept or decline their nomination. If a faculty member is nominated in more than one category (e.g., teaching and research), the faculty member must choose one category in which he/she desires to become a candidate. Faculty accepting nominations must submit in hard copy an application package of supporting documentation of their accomplishments (e.g., SETE scores for teaching-related awards and recognitions, supportive letters, commendations, etc.) for up to three (3) years in the category of the award nomination (e.g., teaching). Applicants are responsible for assembly of their packets including all supporting documents and letters of recommendations (up to five letters can be included). Candidates should provide a record sufficiently consistent in quality and scope to reflect sustained and distinguished contributions. Documentation of accomplishments should be descriptive, concise, and complete. Application packages must be submitted to the Associate Dean by the announced deadline.

4. Selection Criteria

Contributions made while on the faculty of the University of Memphis will receive greater weight in the selection process. The following criteria were developed as general guidelines for evaluating nominees for George Johnson Fellow Awards in teaching, research, or service. The overall level of accomplishment and resulting benefits to the University, College, and the nominee will be primary considerations for selection. The nominees who are judged to have the strongest evidence of excellence will be selected for the Awards, regardless of academic rank.

•Teaching

In teaching, evidence of meritorious performance could include such factors as:

- The nominee has exemplary performance in the classroom
- Student perceptions of the nominee are highly favorable in terms of SETE scores and/or other indicators
- Indications that the nominee challenges students to further develop their knowledge and skills
- Administrative assessment of the nominee's teaching effort exceeds expectations
- The nominee is highly regarded among FCBE peers in the area of teaching
- Novel or innovative approaches are used in the classroom
- The nominee is providing value to students (e.g., alumni letters, employer testimonials, learning outcomes, mentoring, advising student business clubs, and thesis or dissertation advising)

•Research

Meritorious evidence of research excellence, commensurate with one's rank and experience, could include:

- Sustained and exceptionally high-quality research performance outcomes (e.g., outstanding record of productive research, scholarly publications, and related achievements, including faculty annual research evaluations performed by the nominee's Department Chair)
- A continuing record of exemplary academic and professional citizenship appropriate to the discipline (e.g., fellowship in significant professional associations, major leadership roles in highly regarded professional organizations, etc.)
- Significant professional achievements at the national or international level which enhance the external stature and visibility of the university, college and the faculty [e.g., multiyear citation counts, as in *Journal Citation Report's Social Sciences Citations Index (SSCI)* and *Sciences Citations Index (SCI)* relevant to the nominee's specialization field(s) or interdisciplinary research area(s), discipline; internal (University, College, Department) and external (other universities, formal professional associations) best papers or research awards received.]
- Major scholarly activities that bring recognition to the University and College (e.g., major national and international conference presentations/symposia, etc.)
- Strong, miscellaneous scholastic activities which were performed, but not appropriate for inclusion in one of the above areas (e.g., on-going high-potential research activities including working papers)
- The nominee is highly regarded among FCBE faculty members, or peer institutions, in the area of research

•Service

Distinguished service accomplishments could include:

- Service activities that strongly contribute to College and/or University missions
- Service on Departmental, College, and/or University committees including leadership roles and any extraordinary functions relating to these committee assignments
- Grants and/or monetary awards relating to internal and/or external service activities that provide a direct benefit to the College
- Consulting activities that provide services and/or outreach opportunities with direct benefits to the college
- Active participation on business, civic, governmental, professional, and other appropriate advisory boards that results in positive recognition for the college
- Service-related activities that result in funds from external sources that are not appropriate for inclusion in one of the above areas
- Miscellaneous service related activities that were performed, but not appropriate for inclusion in one of the above areas

5. Selection Process and Recommendations

The George Johnson Fellow Awards Committee is appointed by the Dean. The Committee has an advisory role and is charged with evaluating applications for the Fellows. The Associate Dean calls the first meeting of the Committee and charges it with the responsibility of evaluating applicants and making recommendations for the George Johnson Fellow Award. The Committee elects a chair, reviews and deliberates on the materials submitted by each candidate, summarizes the qualification of the candidates, determines who is qualified for the Fellow award, and provides a written justification to the Dean, by the designated deadline. The Dean, in conjunction with relevant others, will select the recipients.

6. Awards

The George Johnson Fellow Award includes a stipend of \$10,000 and the right to use the title of George Johnson (Teaching, Research, or Service) Fellow for three years. Awardees will be allowed to use their stipends for salaries, travel, supplies, or other expenses in any proportions they choose. The award recipients may acknowledge the support of their fellow awards on the relevant work produced, as follows. “This work is made possible in part through the support of the (insert academic year) George Johnson (Teaching, Research, or Service) Fellow Award in the Fogelman College of Business & Economics at the University of Memphis.”

7. Awardee Obligations

A. George Johnson award recipients will submit a “group report” summarizing their activities for submission to the Dean, Provost, President, and the grantor. The report should describe related professional outcome activities completed during the previous three years. The annual performance reviews can serve as a resource for most of the documentation relating to (T) teaching, (R) research and (S) service activities. These reviews and other appropriate information supplied by recipients will be used to compile the report. A sample activity list is shown below:

- **Advising.** List function and group served (T, S)
- **Articles.** List bibliographical entry (R)
- **Awards.** List award name and granting organization (T, R, S)
- **Books.** List bibliographical entry (R)
- **Book Chapters.** List bibliographical entry (R)

- **Committee.** List level (department, college, or university) with each committee name. If service is as a committee chair, make this notation (T, R, S)
- **Funded Grants.** List name, amount, funding source, and duration (T, R, S)
- **Journal/Conference Review Board.** List journal and/or organization (S)
- **Outreach.** List topic and group served (S)
- **Proceedings/Conference Presentations.** List bibliographical entry (R)
- **Teaching Innovations.** Any innovations incorporated into instruction/course delivery (T)
- **Other civic or professional service.** List service and organization name (S)
- **Other related item(s)** not fitting into one of the above categories (T, R, S)

B. Recipients of George Johnson Awards have the responsibility of serving on future George Johnson Award selection advisory committees, as requested.