## 2019-2020 LOAN REQUEST AND ADJUSTMENT FORM (LOANR)

### INSTRUCTIONS:
You were offered the maximum amount of subsidized and/or unsubsidized loans for which you are eligible on your myMemphis account. If you would like to make adjustments to your existing loan award, please complete this form and submit it to the Student Financial Aid Office. Please allow 5 to 7 business days to process your request. **Requests to cancel loans cannot be processed more than 60 days past disbursement date.**

### A. STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Student Name: ______________________________</th>
<th>U ID Number: ______________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSN (last four): XXX-XX-________</td>
<td>Phone Number: ______________________________</td>
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</tbody>
</table>

### B. LOAN REQUEST/ADJUSTMENT

#### Subsidized Loan

- _____ I request my subsidized loan to be reinstated
- _____ I request an additional subsidized loan in the amount of $______________ for
  - (circle one) Fall 2019 Spring 2020 Fall/Spring (will be split evenly)
- _____ I request my total subsidized loan to be decreased down to receive an award of only $______________ for
  - (circle one) Fall 2019 Spring 2020 Fall/Spring (will be split evenly)
- _____ I request my subsidized loan to be cancelled

#### Unsubsidized Loan

- _____ I request my unsubsidized loan to be reinstated
- _____ I request an additional unsubsidized loan in the amount of $______________ for
  - (circle one) Fall 2019 Spring 2020 Fall/Spring (will be split evenly)
- _____ I request my total unsubsidized loan to be decreased down to receive an award of only $______________ for
  - (circle one) Fall 2019 Spring 2020 Fall/Spring (will be split evenly)
- _____ I request my unsubsidized loan to be cancelled

Student Signature: ______________________________ Date: ______________________________
What is a Federal Direct Loan?
*The Federal Direct Loan Program is a cooperative effort between the federal government and educational institutions: 1) The federal government provides the loan funds, 2) Schools determine the loan amount and interest subsidy, confirm eligibility, and determine the loan period.
* Direct Loan provides funds to help you meet your educational expenses. However, unlike gift aid, loans must be repaid.
* Federal Direct Loans are offered in two forms: subsidized and unsubsidized.

**Subsidized:** You will not be charged any interest while you are in school (as long as you remain at least a half-time student). The federal government “subsidizes” the interest during this period. Students receiving a subsidized loan first disbursed after July 1, 2012 and before July 1, 2014 will be responsible for the interest that accrues on the loan during the six month grace period. **Only available to undergraduate students who qualify.**

**Unsubsidized:** You are responsible for your interest. Your interest accrues within sixty (60) days of disbursement and may either be paid while you are in school or capitalized and added to the principal amount borrowed. As with subsidized loans, principal repayment begins six months after enrollment in an educational institution ceases.

How Much Can I Borrow?
* Your total financial aid, including Federal Direct Loans, can never exceed the University’s cost of attendance. The limits indicated are the federal maximums which you can receive during two terms of enrollment.
* The maximum loan amount for one semester cannot exceed half of the academic year loan limit.
* In addition to annual loan limits, there are aggregate loan limits. Students may never borrow more than the aggregate loan limit for all subsidized and unsubsidized loans at the University of Memphis and other schools.

![Academic Year Loan Limits](chart)

![Aggregate Loan Limits](chart)

Do I Need a Loan?
* If you do not need to borrow the maximum amount, you can choose to borrow less. In deciding the appropriate amount, you should follow these steps:
  1. What are your costs for an academic year? Add you costs together for tuition/fees, room and board, books and supplies, transportation and personal expenses.
  2. Subtract your resources from these costs. Consider all aid and private scholarships you have received as well as money from savings and your family.
  3. Decide if you need to borrow. Before you borrow funds, are there other resources available to you? Review your expenses to see if you can reduce your costs.
  4. Consult the repayment chart to the right. What will be the monthly payment if you borrow this amount? Remember to consider what you may borrow in future years.
  5. Select the amount that you can manage to repay. What you borrow today must be repaid, with interest, in the future. **Remember to be as conservative as possible when borrowing funds.**