



Office of Student Financial Aid
103 Wilder Tower Memphis, TN 38152
Phone: 901.678.4825
Fax: 901.678.3590
Web: www.memphis.edu/financialaid
Online: [Contact Us](#)

GRADUATION PLAN (GRAD)

INSTRUCTIONS:

List below the courses and credits you still need to graduate in order by semester and year. Have your graduation analyst (listed on back or page 2) sign this form before returning it to the Student Financial Aid Office. If you will need more than **three** semesters to graduate, use additional copies of this form.

NOTE: This form is **REQUIRED** in conjunction with a Satisfactory Academic Progress Appeal when you are no longer able to graduate before reaching the maximum number of attempted hours (180).

A. STUDENT INFORMATION

Student Name: _____ **U ID Number:** _____

SSN (last four): XXX-XX-_____ **Phone Number:** _____

B. SEMESTER SCHEDULE

Semester/Year: _____

Semester/Year: _____

Course Name Course # Credits

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Course Name Course # Credits

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Semester/Year: _____

**GPA Required for Courses
In Major** _____

Course Name Course # Credits

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

GPA Required to Graduate _____

Total Credits Completed _____

Credits Currently Enrolled _____

Subtotal _____

Credits Remaining _____

Total (min. 120) _____

Anticipated Graduation Date _____

Student Signature: _____ **Date:** _____

C. CERTIFICATION BY GRADUATION ANALYST (See back or page 2 for list of graduation analysts)

I certify that the above information is correct to the best of my knowledge.

Graduate Analyst Signature: _____ **Date:** _____

Graduation Analysts

College of Arts & Sciences

- 901-678-5454
- casgraduation@memphis.edu

College of Communication and Fine Arts

- Ms. Terrell Stanford-Bush
- 901-678-2350
- tstanfrd@memphis.edu

College of Professional & Liberal Studies

- Ms. Jackie Cole
- 901-678-5716
- jdcollection@memphis.edu

Herff College of Engineering

- Ms. Betsy Loe
- 901-678-4852
- betsy.loe@memphis.edu

Kemmons Wilson School of Hospitality and Resort Management

- Ms. Deborah Thompson
- 901-678-2962
- djthmps4@memphis.edu

Loewenberg College of Nursing

- Angelica Jacques
- mwillms16@memphis.edu

School of Health Studies

- Carol Mahalite
- 901-678-5037
- cmahalite@memphis.edu

College of Education

- Ms. Mary Lanier
- 901-678-2377
- mlanier@memphis.edu

Fogelman College of Business & Economics

- Mr. Mark Alpente
- 901-678-4115
- malpue@memphis.edu

School of Communication Sciences & Disorders

- Trent Harper
- tharper6@memphis.edu

School of Public Health

- Emma Draluck
- kdraluck@memphis.edu

Graduate School- (All Masters, Specialists, Certificate and Doctoral Candidates)

- Contact mcllahan@memphis.edu

Cecil C. Humphreys School of Law

- 901.678.2660
- lawregistrar@memphis.edu