

GSIS TEXTBOOK INFORMATION

You may have reading assignments due for your first day of class, so it is important that you order or pick up your textbooks in advance.

We have made arrangements for you to purchase or rent your GSIS textbooks in advance online from the University Bookstore. **Your online order will be packaged and made available when you check into your residence hall, Saturday, May 30.** The University Bookstore will not be open on the 30th.

If you live in the Memphis area, you may visit the bookstore and pick up your GSIS textbooks.

To order your textbooks on-line from the University Bookstore, follow these steps:

1. Go to www.umemphisshop.com
2. Click on "Books."
3. Scroll down and click on "Textbooks & Course Materials."
4. Under "Select Your Term," choose "Summer 2015."
5. Under "Select Your Department" choose the prefix for the courses you have been assigned to:
POLS; ECON or ESCI or HIST
6. Under "Select Your Course," choose the number of the course to which you have been assigned:
POLS 1501; ECON 2120 or ESCI 1401 or HIST 1120
7. Under "Select Your Section" **choose 160 for all of your classes. 160 is the designated section for all GSIS classes.**
8. Click "Submit"
9. The course prefix, course number, section number and instructors name will appear at the top of the page.
For example POLS: 1501: 160: Niki Detraz. Below you will see the book. Choose one of the options by clicking in the box.
10. After you have made your selection click "Add to Cart."
11. Click "Select another course" and repeat steps 4 through 8.
12. After you have selected your next book (you have 2 courses), click "Go to Cart."
13. Check your order, answer the question concerning your preferences regarding conditions and click on "Checkout."
14. Under "New Customers" select "Continue as Guest."
15. Under "Delivery Options" select "Store Pickup." Your books will be delivered to the residence hall and can be picked up at check-in.
If you choose "Ship to Residence or Business," your books will be sent to your home address – We do not advise this, since this may delay your shipment. Click on "Next."
16. Enter the "Contact Information" and click "Next."
17. Choose your form of payment and complete the "Account Information." Click "Next."
18. If you are renting your books, complete the information requested.
19. Review your order and click "Place Order."
20. Print your receipt.

The University Bookstore will be open from 8:00 a.m. to 4:30 p.m, Monday - Friday. You may return your rental books or sell your books back at that time and you and your family will be able to purchase U of M souvenirs. After 8/17/15 you will need to make your own arrangements to return any rented books.

When ordering online the ship-to name should be the student's.

If renting, please note that you are signing a contract. If books are not returned on time you will be penalized.

Books for summer classes are due in the store 8/17/15.

The number for the University Bookstore is 901.678.2011

You may order your books from other on-line sources such as Amazon or Chegg, but these orders must be shipped to your home and unless you request expedited shipping, you may not receive them in time.