



### Course Substitution Form

(Complete this form for EACH course approved for substitution.)

Please send the completed form to

[gsgraduateanalyst@memphis.edu](mailto:gsgraduateanalyst@memphis.edu)

The following graduate student has been given approval to substitute a course for a required course in his/her approved graduate certificate or graduate degree program:

Student's Full Legal Name: \_\_\_\_\_

Student ID Number: U \_\_\_\_\_

Degree: \_\_\_\_\_

Major: \_\_\_\_\_

Area of concentration, if applicable: \_\_\_\_\_

#### TO BE COMPLETED BY DEPARTMENT:

Department	Course No.	Course Title

is an approved substitution for:

Department	Course No.	Course Title

Justification for course substitution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Required Approvals:

Major Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate Studies Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

College Director of Graduate Studies: \_\_\_\_\_ Date: \_\_\_\_\_