



Memphis, Tennessee 38152

Student Aid Office
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2016-2017 GRE Fee Reduction Certificate Guidelines and Request
Effective 07/01/2016 through 06/30/2017

- To be eligible for a GRE Fee Reduction Certificate, an applicant must have on file the 2016-2017 Free Application for Federal Student Aid (FAFSA) and must be a U.S. citizen or resident alien who is a college senior or an unenrolled college graduate,
 - College seniors must be (1) receiving financial aid through an undergraduate college in the U.S., American Samoa, Guam, U.S. Virgin Islands or Puerto Rico **AND EITHER** (2) a dependent, who has an Institutional Student Information Report (ISIR) that shows a parental contribution of not more than **\$2,500** for the senior year, **OR** (3) self-supporting and have an ISIR that shows a contribution of not more than **\$3,000** for the senior year.
 - Unenrolled college graduates must have (1) have applied for financial aid, **AND** (2) have an ISIR that indicates self-supporting status and a contribution of not more than **\$3,000**.
- Individuals previously approved for a GRE Fee Reduction Certificate may retake a GRE test for 50 percent of the full test fee of \$195 within submitting a new Fee Reduction Certificate and ISIR form if testing within one calendar year of their approval date. These individuals can download the Declaration of Eligibility form available at www.ets.org/gre/feereductions, and follow the directions on the form.
- The coordinator must complete and sign the certificate and note in the student's file that a GRE Fee Reduction Certificate has been issued by the coordinator signing the certificate, as well as the Registrar's Office affixing the seal or school stamp on it, it attests to the applicant's eligibility in accordance with the GRE Board requirements indicated above. Allow the coordinator 24 hours to complete the GRE Fee Reduction Certificate Request.
- The applicant needs to follow the directions on the GRE Fee Reduction Certificate to register for a GRE test.

If you meet these requirements and want to request a GRE Fee Reduction Certificate, please provide the information below:

Please print clearly and use black or blue ink.

Student Name: _____
Last First M. I.

U ID #: _____ Phone #: _____

SSN: XXX-XX- _____ Email: _____

This certificate will be used for the following test(s), please check one:

_____ Computer-based General Test _____ Paper-based General Test _____ Subject Test

Student's Signature _____ Date _____

Approved _____ Denied _____ Reason _____

Coordinator's Signature _____ Date _____