

Incomplete Grade Extension

Office of the Registrar, University of Memphis, 003 Wilder Tower / Ph: 678-2810

The following student is granted an extension of the incomplete grade deadline.

Student's Name:

Last

First

Middle

Student's U-Number: U_____

Term and Year the Incomplete Grade was Awarded: _____

Subject Area: _____ Course Number: _____ Section Number: _____

Month, Day, and Year the Incomplete will be Removed: _____

Reason for the Extension: _____

Signature: Instructor

Date

Signature: Department Chair

Signature:

Vice Provost for Graduate Programs *****Required for Graduate Extensions*****

Submit approved form to the Office of the Registrar, Records Corrections and Analysis, 003 Wilder Tower, by the incomplete grade deadline.