

**UNIVERSITY COUNCIL FOR GRADUATE STUDIES  
AND RESEARCH**

**MINUTES  
Meeting 352**

**December 3, 2004  
12:00 p.m., Alumni Center**

**Present:** D. Arant (UColl), L. Bennett (CAS), S. Blanton (POLS), L. Brooks (MIS), M. Butler (GSA), Linda Clemens (HSS), R. Koch (NURS), K. Kreitner (Music), M. Logan (CCFA), J. Marchetta (MECH), Shahram Pezeshk (CIVIL), C. Purtle (ART), E. Rakow (COE), T. Sayger (CEPR), S. Slack (BIOM), D. Wark (AUSP), B. Weltman-Aron (FLL)

**Ex Officio:** J. Brownlee (GS), K. Weddle-West (Assistant VPGS)

**Absent:** C. Danehower (FCBE), D. Larsen (ESCI), T. McInish (FIR), A. Meyers (VPR)

**Guest:** S. Schaeffer, III (Director, ALC)

During lunch provided by the Graduate School, Sandy Schaeffer introduced the partnership between the Office of Academic Affairs and the Advanced Learning Center to expand professional development for U of M faculty that will complement the University's focus areas and strategic goals. A draft statement was distributed. Mr. Schaeffer realizes that there has been too much emphasis on technology per se. The center is moving into broader-based technology aimed at faculty development. One emphasis is increasing grants from \$40M in 2004 to \$200M by 2008. There was wide-ranging discussion after his presentation. It was suggested that representatives from US agencies such as NSF, NIH, and NEH be included in the training so that faculty have a clearer idea of what is available and what the agencies are looking for. It was pointed out that working with Accounting and Human Resources can be problematic; A. Meyers is aware of the problem. Another suggestion was to target training around the needs of the individual colleges and to include developmental follow-up. A final suggestion was to institute a university-wide prep course for PhD students.

After thanking Mr. Schaeffer, the meeting was called to order at 1:00 pm.

352.1 E. Rakow moved (2/L. Clemens) that the minutes of Meeting 351, 11/05/04, be approved. The motion was carried by voice vote.

352.2 Announcements

352.2.1 K. Weddle-West drew members' attention to the James Madison Fellowships (announcement included in packet).

352.2.2 K. Weddle-West drew members' attention to the National Defense Science and Engineering Graduate Fellowship (announcement included in packet).

352.2.3 K. Weddle-West requested that department urge their students to submit FAFSA forms.

352.3 Old Business

352.3.1 K. Kreitner moved (2/M. Logan) that the revised Thesis/Dissertation Faculty Advisory Committee form be approved. The motion was carried by voice vote.

352.4 New Business

352.4.1 Retention Appeal: K. Weddle-West announced that the student who requested a hearing before the UCGSR had withdrawn her appeal.

352.4.2 Curricular Revisions:

352.4.2.1 L. Bennett introduced the course revisions for the College of Arts and Sciences. D. Arant moved (2/L. Clemens) that the revisions be approved. The motion was carried by voice vote.

352.4.2.2 L. Brooks introduced the course revisions for the Fogelman College of Business and Economics. K. Kreitner (2/R. Koch) moved that the revisions be approved. The motion was carried by voice vote.

352.4.2.3 M. Logan introduced the course revisions for the College of Communication and Fine Arts. L. Bennett (2/B. Weltman-Aron) moved that the revisions be approved. The motion was carried by voice vote.

352.4.2.4 E. Rakow introduced the course revisions for the College of Education. T. Sayger (2/D. Arant) moved that the revisions be approved. The motion was carried by voice vote.

352.4.2.5 S. Slack introduced the course revisions for the Herff College of Engineering. M. Logan (2/E. Rakow) moved that the revisions be approved. The motion was carried by voice vote.

352.4.2.6 D. Wark introduced program changes from the School of Audiology and Speech-Language Pathology. After discussion, E. Rakow (2/T. Sayger) moved that the revisions be approved. The motion was carried by voice vote. There were no course revisions.

352.4.2.7 R. Koch introduced the course revisions for the Loewenberg School of Nursing. K. Kreitner (2/T. Sayger) moved that the revisions be approved. The motion was carried by voice vote.

352.4.2.8 D. Arant requested that course revisions from University College be tabled.

352.5 Discussion Items

352.5.1 Retention Appeal: K. Weddle-West feels that the Council needs an internal protocol for dealing with retention appeals. She asked Council members to consider those specified in the attached letter and suggest additions, if needed. It was suggested that the formality of the procedure be stressed and that *Roberts' Rules of Order* be used.

352.5.2 SACS Requirement 3.6.1 "The institution's post-baccalaureate professional degree programs and its master's and doctoral degree programs are progressively more advanced in academic content than undergraduate programs." This is the only academic requirement in which the University was found to be out of compliance. K. Weddle-West drew Council members' attention to the enclosed responses from peer institutions and suggested that the University adopt the University of Alabama's requirements. It was pointed out that master's outcomes should be compared with undergraduate ones and that the differences should be quantifiable. Faculty members should be made aware of the necessity of keeping samples of papers to be used as evidence if called upon to do so.

Distribution Items:

- Draft Statement about the partnership between Academic Affairs and the Advanced Learning Center
- 352.1 Approval of Minutes of Meeting 351, 11/05/04
- 352.2.1 James Madison Fellowships
- 352.2.2 National Defense Science and Engineering Graduate Fellowship
- 352.3.1 Thesis/Dissertation Faculty Advisory Committee form

Minutes respectfully submitted by Nancy Hurley