

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 358

7 October 2005

2:00 p.m., 177B Administration Building

PRESENT: L. Bennett (CAS), P. Betts (SUAP), L. Brooks (MIS), S. Chrietzberg (T&D), T. Dalle (ENGL), C. Danehower (FCBE), J. Frazer (GSA), D. Larsen (ESCI, proxy C. Danehower), M. Logan (CCFA), J. Marchetta (MECH), K. Hendrix (COMM), E. Rakow (COE, proxy L. Weiss), T. Sayger (CEPR), L. Weiss (HSS); K. Weddle-West (AVPGS), C. Serex (Curriculum Planning)

ABSENT: D. Arant (UNIV), J. Brownlee (Graduate School), R. Koch (NURS), T. McInish (FIR), S. Pezeshk (CIVL), S. Slack (ENGR), D. Wark (AUSP); C. Schiro-Geist (VPAA)

GUESTS: A. Edwards (Graduate Admissions)

The meeting was called to order at 2:10 PM.

358.1 Approval of Minutes of Meeting 357, 9/02/05. L. Bennett moved (2/L. Weiss) that the minutes be approved. The motion was carried by voice vote.

358.2 Announcements: K. Weddle-West drew members' attention to the handouts describing the numerous awards and fellowships available and to several articles of interest, particularly the new TOEFL test in the Chronicle of Higher Education and the engineering trends published by ASEE. She also noted that the TBR Minority Fellowship is no longer being announced, since the Geier funds are scheduled to expire in 2006. She has applied for a Petersen's Grant to Promote Inclusion and Diversity in Graduate Education. N. Hurley announced deadlines for faculty awards.

358.3 Old Business

358.3.1 Academic probation for Non-Degree students: K. Weddle-West distributed a revised statement for members to bring before their constituents, with the aim of holding a vote at the November meeting of the council.

358.3.2 Reactions to SACS report (item 357.4.3 on September's agenda – 4/6000): Members had been asked to poll their constituents about requiring the same sort of discrimination between 7000 and 8000 level cognates as is required at the 4000/6000 levels. The consensus of the various college councils is that some courses lend themselves to such differentiation and others do not. But in all cases doctoral students are held to higher standards than are master's students. It was decided to allow the departments and colleges to make their own policies as appropriate.

358.4 New Business

358.4.1 Grade Appeals Committee Selection: four members, two regular and two alternates need to be named. J. Marchetta and L. Weiss volunteered to be regular members; K. Hendrix and T. Sayger volunteered to be alternates. K. Weddle-West will appoint one further regular and one further alternate member from the Graduate Faculty. Recommendations

for student members were solicited with the result that Beth Jacobs (ANTH) and Amanda Winters (MECH) will be asked to serve in addition to J. Fraser (GSA). Council members were asked to email suggestions for student alternates to K. Weddle-West.

- 358.4.2 National Defense Education Act: This report from the CGS website contains valuable data that forces us to think deeply and differently to avoid losing the US cutting edge lead in the sciences to EU institutions. It points up the need to develop a picture of what graduate education means for the Memphis area, as well as the need to become policy-oriented.
- 358.4.3 Growing Graduate Enrollment Committee Report: This presentation demonstrated needs and strategies for increasing graduate enrollment. Although, the Provost has provided significant increases in funding to enhance stipends,, lack of health insurance for GAs is a major stumbling block to enrollment. D. Zettergren is investigating possible sources and K. Weddle-West has developed a proposal that TBR has agreed to at least look at. There was a good deal of discussion about possible strategies, though nothing specific emerged.
- 358.4.4 Applications, Acceptances, and Enrollment through the End of Registration: Attention was drawn to these statistics.
- 358.4.5 Updating of Guidelines for Graduate Faculty Status: N. Hurley explained that, in the course of updating the Guidelines to correspond to the revised Council Bylaws, she had discovered some other anomalies. She asked Council members to review her revisions and be prepared to discuss and possibly vote on them in November.
- 358.4.6 A. Edwards announced that all departments must be trained in the use of MATRIX, the new document imaging program, by the end of October or the vendor will pull the product. LSPs will install the necessary browsers. She will email college directors with the details.

There being no further business, the meeting was adjourned at 4 PM.

Distribution Items

- 358.1 Minutes of Meeting 357, 9/02/05
- 358.2.1 University of Memphis Awards/Fellowships
- 358.2.2 Charlotte W. Newcombe Doctoral Dissertation Fellowships
- 358.2.3 The Woodrow Wilson Dissertation Fellowships
- 358.2.4 Ford Foundation Diversity Fellowships
- 358.2.5 New Test of English as a Foreign Language Will Put Emphasis on Speaking – Chronicle of Higher Education
- 358.2.6 ASEE Data Reveal Engineering Trends
- 358.2.7 Reminder and Guidelines for Faculty Awards
- 358.4.2 National Defense Education Act
- 358.4.3 Growing Graduate Enrollment Committee Report
- 358.4.4 Applications, Acceptances, and Enrollment through the End of Registration
- 358.4.5 Updated Guidelines for Graduate Faculty Status