

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 369

2 March 2007

2:00 p.m., 177B Administration Building

PRESENT: D. Arant (UNIV), L. Bennett (CAS), P. Betts (SUAP), R. Cox (ESCI), C. Danehower (FCBE), R. Gudmestad (HIST), R. Koch (NURS; proxy, J.Thomas), C. Langstraat (ACCT), M. Logan (CCFA), E. Rakow (COE), H. Perkins (ICL), S. Slack (ENGR), N. Wallace (ART), D. Wark (AUSP), L. Weiss (HSS), C. Williams (ENTH)

Ex Officio: K. Weddle-West (VPGS), J. Brownlee (Graduate School)

ABSENT: S. Chrietzberg (T&D), K. Nelson (GSA), E. Perry (Faculty Senate), C. Schiro-Geist (Sr. VPAA), C. Serex (Curriculum Planning), D. Sherrell (MKTG)

The meeting was called to order at 2:10pm, there having been a previous meeting in the same room that ran past 2pm.

369.1 Approval of Minutes of Meeting 368, 12/6/06: L. Bennett (2/L. Weiss) moved that the minutes be approved with corrections to the names of those present. The motion was carried by voice vote.

369.2 Announcements: Dr. Weddle-West announced activities associated with the newly designated "Graduate Education Week in Tennessee" April 2-6, 2007. She asked for suggestions, recommendations, and ideas from the council regarding daily events during this week.

369.3 Old Business

369.3.1 Graduate Education Week in Tennessee: Dr. Weddle-West announced approval of this designation (April 2-6, 2007) and is awaiting notification from Governor Bredesen regarding the proclamation.

369.3.2 Residency Requirements (367.4.4) KWW discussed the requests received regarding residency requirements. M.Logan asked if there are enough requests to change the policy or create exceptions. P. Betts commented on program changes

and that higher education is not what it used to be. She encouraged departments to carve out requirements. L. Bennett stated that the council discussed this issue last Fall. She suggested that the University be more flexible. E. Rakow stated that full-time versus part-time support makes a difference in how hours are paid for.

L. Bennett requested a statement from graduate admissions for students who lack GRE scores and transcripts. KWW will draft the statement for consistency.

369.4 New Business

369.4.1 William Akey, Assistant Vice Provost for Enrollment Services, provided an update regarding Banner admissions and enrollment. Priority is given to graduate admissions. He reported some problems with Matrix and Banner. Although the system is good it is very complicated and technical.

D. Wark said that the list was very helpful due to incomplete applications. He compliments the graduate admission staff for being helpful and courteous.

More training can be scheduled due to TBR modifications. W. Akey suggested using two monitors so that both Banner and Matrix can be viewed simultaneously.

369.4.2 The Student Research Forum will be the first activity of Graduate Education Week. With the assistance from Kevin Roper, local legislators and community officials will act as judges for the event. KWW asked the council to encourage student participation and encourage faculty to act as judges.

Sharon Nichols, MA will be the invited guest speaker at this year's event.

KWW asked the council to send her recommendations for one student to represent The University of Memphis at the poster session on April 4 at the Legislative Plaza.

369.4.3 S. Slack presented the Electrical Engineering Concentration Proposal. The proposal includes: 1. Termination of four concentrations within the Electrical Engineering major (renamed Electrical and Computer Engineering) 2. Addition of two concentrations within the Electrical and Computer Engineering major: (a) Computer Engineering, and (b) Electrical Engineering. M.Logan (2/E.Rakow) moved that the proposal be approved as presented. The motion was carried by voice vote.

369.4.4 S. Slack presented the Electrical Engineering Name Change Proposal. The proposal states a Modification of title of the Electrical Engineering major to Electrical and Computer Engineering. (L.Weiss (2/H.Perkins) moved that the proposal be approved as presented. The motion was carried by voice vote.

369.4.5 Induction ceremony for doctoral students. KWW discussed an induction ceremony for doctoral students to reduce ABD rates. Polled doctoral student

recommendations included a) Recognizing Doctoral Students, b) Facilitating Graduation of Doctoral Students, c) Acknowledging Change in Status from Doctoral Student to Doctoral Candidate.

Suggestions from the council included recognition at new student orientation and receipt of lapel pin. KWW asked the council to take suggestions to the College Councils for input.

369.4.6 C. Danehower reviewed change in prerequisites to the MBA program. J. Thomas (2/L.Bennett) moved to approve changes as presented. The motion was carried by voice vote.

C. Danehower reviewed adding a course as an option to the MS Accounting Degree. L. Weiss (2/E. Rakow) moved to approve the addition as presented. The motion was carried by voice vote.

369.4.7 CGS Petersen's Award. M. Logan congratulated Dr. Weddle-West on receiving the grant. KWW reviewed the guidelines for grant submissions to receive travel funds for the recruitment of underrepresented students.

There being no further business, the meeting was adjourned at 3:20 pm.

Minutes respectfully submitted by Regina Rastall.