

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 406

February 3, 2012

2:00 p.m., 340B University Center

PRESENT: L. Bennett (CAS), G. Emmert (CHEM), Q. Chu (FIR), B. Kettinger (MIS), M. Logan (CCFA), B. McKeown (ART), J. Page (MUSIC), E. Rakow (COE), K. Meyer (LEAD), L. Weiss (HSS), D. Hochstein (ENGR), A. Curry (BIOMED ENGR), R. Meier (CIVIL), D. Wark (AUSP), , D. Gentry (SPH), B. Park (Library), L. Pivnick (Faculty Senate), J. Brownlee (Graduate School), L. Griggs (Graduate Admissions)

ABSENT: J. Phillips (ENGL), W. Rushing (SOCIO), J. Dhaliwal (FCBE; proxy = B. Kettinger), J. Amis (MGMT; on sabbatical, proxy=Q. Chu), G. Shiba (NURSING), D. Irwin (UNV. COLLEGE; proxy = Keith Sisson), A. Mount (GSA), K. Weddle-West (Graduate School)

GUESTS: Pam Dennis, Library

E. Rakow opened the meeting at 2:04 p.m. when a quorum was attained.

406.1 Approval of minutes: K. Meyer moved (2/ L. Bennett) to approve the minutes from meeting #405, held on December 2, 2011. The motion was passed by voice vote.

406.5.1 (New Business) Presentation by Pam Dennis, University Libraries: Ms. Pam Dennis delivered her presentation ***Library Instruction for Graduate Students*** to the council. The presentation included a review of all of the resources available to students and faculty through the Library. Many of these resources are accessible online through the library website, <http://www.memphis.edu/libraries/>. Anyone in need of assistance may visit the Research and Information Services (RIS) desk in the Library, set up a one-on-one consultation, or use the "Ask a Librarian" service online (<http://www.memphis.edu/libraries/help/askalibrarian.php>). M. Kyle informed the council that after the meeting she will distribute via email Ms. Dennis's notes and power point presentation.

406.2 Announcements:

406.2.1 NEW location for all of the Spring 2012 UCGS meetings: Due to on-going office renovations in the Administration Building we are no longer able to use room 177B for our Council meetings. Therefore, the UCGS meetings will be held in the University Center, room 340B for the remainder of the semester.

406.2.2 Spring 2012 Graduate School Recruitment Fair - March 19, 2012, Rose Theatre, 1:00 p.m. – 6:00 p.m.: E. Rakow reviewed the date, location, and time of the

Graduate Recruitment Fair, noting that the hours of this event have been extended in order to reach people that are working. It is advantageous to have faculty members and graduate students staffing the tables. These volunteers can rotate throughout the day.

406.2.3 Graduate Education Week in Tennessee, April 2 – 6, 2012: This information was shared with the council.

406.2.4 April 2, 2012 - Student Research Forum: An announcement about this event has been made to all students. J. Brownlee will be contacting all council members to serve as judges.

406.2.5 April 4, 2012 – Student Research Presentation at Graduate Education Week at Legislative Plaza: A graduate student will travel to Nashville, TN with K. Weddle-West to present their research at the Legislative Plaza on Capitol Hill. We are still in the process of selecting this student. Please send any suggestions to K. Weddle-West (kweddle@memphis.edu) or M. Kyle (marykyle@memphis.edu).

406.2.6 April 5, 2012 - Graduate Student Association event- Interviewing Skills and Developing a Competitive Curriculum Vita: The GAS will host this event in conjunction with Career Services. More information will be provided as it becomes available.

402.2.7 UCGS voted via e-mail, approved all tabled curricular items and revised post-masters certificate in Nursing Education: All of the tabled curricular items have been approved via email. Thank you all for your quick responses.

406.3 Discussion Items:

406.3.1 Accelerated Bachelors and Master's Degree programs: TBR wants to see a few proposals for ABM programs before making their final decision regarding the "double-dipping" issue of dual-counting hours. L. Bennett has prepared a proposal and will be meeting with K. Weddle-West to discuss it next week.

After reviewing all of the agenda items E. Rakow stated that there was one additional issue that needed to be addressed. The College of Education has changed its name and is now called the "College of Education, Health and Human Sciences." The name change request was approved by President Raines, as well as officially approved by the Tennessee Board of Regents. However, this request did not go through normal channels of approval. Several council members voiced their concerns about the name change and the failure to follow proper protocol. E. Rakow apologized for the mistake, noting that it was not deliberate.

There being no further business to address E. Rakow adjourned the meeting at 2:45p.m.

Minutes respectfully submitted by Mary Kyle.