

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 432

December 11, 2015

2:00 p.m., 260 University Center

PRESENT: R. Kreuz (CAS), R. Dupont (CJUS), J. Scraba (ENGL), L. Brooks (FCBE), Q. Chu (FIR), A. Okunade (ECON), M. Logan (CCFA), T. de Velasco (COMM), G. Myatt (ART), J. Byford (ICL), D. Strohmer (CEPR), W. Haggard (ENGR), R. Meier (CIVL), D. WARK (SCSD), L. Weiss (SHS), G. Shiba (NURSE), M. Levy (SPH), B. Akey (UCOLL), K. Sisson (UCOLL), J. Berman (FS), K. Duckett (GSA), J. Dhaliwal (Graduate School), J. Kierulff (Graduate School)

ABSENT: G. Emmert (CHEM), V. Morris (EDU), C. Preza (EECE)(proxy=R. Meier), S.Lee (NURSE),

GUESTS: Dr. Karen Weddle-West (Provost), Joe Hayden (JOUR), Robin Poston (BIT), Ernie Rakow (EDU), Tim Ryan (SPRT)

J. Dhaliwal opened the meeting at 2:06 p.m. when a quorum was attained.

432.2: Dr. Karen Weddle-West addressed the council, thanking them for the opportunity to speak. She distributed copies of page forty-five of the Faculty Handbook, which pertains to the Faculty Senate's governance as related to the curriculum. She noted that the language needs to be updated, as THEC now sets general education curriculum requirements. She stressed, "The importance of following THEC rules cannot be overstated."

Next, Dr. Weddle-West informed the council of the Undergraduate Curriculum Council's (UCC) recommendations. The UCC raised some key points that need to be addressed. For instance, the UCC questioned why four Faculty Senators should serve on the curriculum committee. They asked what process would be put into place to ensure equity across disciplines of the four representatives. Lastly, the UCC pointed out that curricular materials emanate from the faculty, which proves false the assumption that mainly administrators are overseeing curricular changes. K. Weddle-West reminded the council that Faculty Senate representatives were added to the UCC and UCGS in 2006 or 2007 so that they could report back to the Faculty Senate.

One proposed solution to the problem is to have a Faculty Senate representative on every departmental curriculum committee. This would ensure the Faculty

Senate is involved from the very beginning. The second proposed solution is to develop a sub-committee consisting of two non-administrators from the UCGS and two Faculty Senators. The sub-committee would determine the best way to handle the Faculty Senate's role in the curricular process.

Dr. Weddle-West then called for feedback. M. Logan noted that it may be hard to monitor having a Faculty Senator on every departmental curricular committee. Perhaps it would be better if a Faculty Senate representative was added to every college and school curricular committee. L. Weiss stated that the number of Faculty Senate representatives to be added to the UCC and UCGS, four, seems arbitrary. He would like to hear the rationale behind this request.

Dr. Weddle-West requested that each college and school clearly articulate their process for electing UCC and UCGS members and post this on their respective websites. Each college and school is to submit this process to M. Kyle to be posted on the Graduate School website.

432.1: L. Weiss moved (2/R. Meier) to approve the minutes from UCGS meeting #431, held on November 6, 2015. The motion was carried by voice vote.

432.3: J. Dhaliwal announced that Graduate Education Week in Tennessee will be February 22 – 26, 2016. He reminded the council that the Graduate School needs a student speaker to take to Nashville on February 24, 2016. Please submit all nominees to M. Logan and M. Kyle.

432.4: J. Dhaliwal announced that the Student Research Forum will be on March 28, 2016. He reminded the council that the Graduate School needs a student speaker for this event, as well.

432.4: J. Dhaliwal reminded the council that the deadline for Graduate Faculty Status Applications is December 14, 2015.

432.5.11: Tim Ryan summarized his proposal to convert existing Sport Commerce concentration into a free-standing degree, to be housed by the Kemmons Wilson School. M. Logan moved (2/L.Weiss) to approve the proposal and course revisions requested by the Kemmons Wilson School. The motion was carried by voice vote.

432.5.7: L. Weiss summarized the curricular revisions and requests submitted by the School of Health Studies. There being no questions, M. Levy moved (2/R. Meier) to approve the curricular requests. The motion was carried by voice vote.

432.5.3: M. Logan, G. Myatt, and Joe Hayden summarized the curricular requests submitted by the College of Communication and Fine Arts. M. Logan noted that

the name change requested by the Department of Journalism has been heavily vetted by the college. G. Shiba moved (2/A. Okunade) to approve the curricular requests. The motion was carried by voice vote.

432.5.2: L. Brooks and Robin Poston summarized the curricular requests submitted by the College of Business. L. Brooks moved (2/M. Levy) to approve the curricular revisions. The motion was carried by voice vote.

432.5.1: R. Kreuz summarized the curricular requests submitted by the College of Arts and Sciences. L. Weiss moved (2/M. Logan) to approve the curricular requests. The motion was carried by voice vote.

432.5.4: Ernie Rakow summarized the curricular requests submitted by the College of Education. There being no questions, D. Wark moved (2/G. Shiba) to approve the curricular requests. The motion was carried by voice vote.

432.5.5: R. Meier summarized the curricular requests submitted by the College of Engineering. There being no questions, L. Weiss moved (2/G. Shiba) to approve the curricular requests. The motion was carried by voice vote.

432.5.6: D. Wark summarized the curricular requests submitted by the School of Communication Sciences and Disorders. There being no questions, M. Logan moved (2/M. Levy) to approve the curricular requests. The motion was carried by voice vote.

432.5.8: G. Shiba summarized the curricular requests submitted by the College of Nursing. There being no questions, B. Akey moved (2/J. Byford) to approve the curricular requests. The motion was carried by voice vote.

432.5.9: M. Levy summarized the curricular requests submitted by the School of Public Health. There being no questions, L. Weiss moved (2/G. Shiba) to approve the curricular requests. The motion was carried by voice vote.

432.5.10: B. Akey summarized the curricular requests submitted by the University College. There being no questions, G. Shiba moved (2/M. Logan) to approve the curricular requests. The motion was carried by voice vote.

432.6: R. Kreuz presented a motion to extend the policy on thesis committee chairmanship to emeritus faculty. J. Dhaliwal informed the council we will vote on this motion at the next UCGS meeting. There was much discussion regarding term limits and modifying the exact language regarding emeritus status.

432.7: J. Dhaliwal informed the council about how the Strategic Enrollment Committee has been discussing the issue of recruiting out-of-state tuition paying students. He noted that our strategy will change now that we are able to use

recruiting agents. The university is working with the Legal Office to develop a contract. Please contact J. Dhaliwal if you're interested in exploring the option of using such an agent.

432.8: J. Kierulff provided the council with a brief update on the Faculty Status Application automation process. He noted that the Graduate School is in the final stages of getting the system set up. The number of signatures required has been reduced from four to two.

432.9: M. Kyle announced that the spring 2016 Recruitment Fair will be held on February 25, 2016.

432.10: J. Dhaliwal provided the council with an update on the new application system. He informed the council that a RFP is slated to be out by the end of the year.

432.11: J. Dhaliwal reminded the council to monitor enrollments for the spring.

432.12: J. Dhaliwal informed the council that the Graduate School is working on making the GA compensation system more flexible. The Graduate School plans to post a formula or minimum payment amount online. K. Duckett shared some concerns held by graduate students regarding the minimum amount that will be set. J. Dhaliwal reminded the council to plan for a 2% reduction in the GA budget, but noted that he is working hard to prevent this reduction.

There being no further business to discuss the meeting was adjourned at 4:05 p.m.

Minutes respectfully submitted by Mary Kyle.