

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 437

October 7, 2016

2:00 p.m., 261 University Center

PRESENT: R. Kreuz (CAS), R. Dupont (CJUS), L. Brooks (FCBE), T. de Velasco (COMM), S. Lease (EDU), R. Meier (CIVL), A. Robinson (EECE), L. Mendel (SCSD), L. Weiss (SHS), S. Lee (NURSE), T. Ryan (KWS), M. Levy (SPH), T. Johnson (UCOLL), J. Berman (FS), Y. Kanamori (GSA), J. Dhaliwal (Graduate School), J. Kierulff (Graduate School), L. Griggs (Graduate Admissions)

ABSENT: H. Kurtz (CHEM), J. Scraba (ENGL)(proxy = R. Kreuz), A. Hussey (ECON)(proxy = L. Brooks), A. Okunade (ECON), J. Page (CCFA)(proxy = T. de Velasco), G. Myatt (ART) (proxy = T. de Velasco) L. MacGillivray (ICL)(proxy = S. Lease), D. Strohmer (CEPR) (proxy = S. Lease), W. Haggard (ENGR), G. Shiba (NURSE), C. Chapell (UCOLL)

GUESTS:

J. Dhaliwal opened the meeting at 2:02 p.m. when a quorum was attained. He informed the council that the meetings this fall will be shorter than in the past. He encouraged members to submit agenda items for discussion.

437.1: S. Lease moved (2/ L. Weiss) to approve the minutes from the last UCGS meeting held on September 2, 2016. The motion was carried by voice vote.

437.2: J. Dhaliwal informed the council that the Tennessee Higher Education Commission (THEC) is currently revising their policies regarding academic program proposals and modifications. There will be no clear indication of what their revised policies will be until January 2017. Therefore, the current UCGS curricular revision process and schedule will remain the same. J. Dhaliwal requested the members to distribute this among their departments and provide feedback to the Graduate School. He also noted that he has been speaking to the new Executive Director of THEC, Mike Krause. J. Dhaliwal plans to meet with Mr. Krause within the next few months.

437.3: J. Dhaliwal presented the council with a proposal to change the name of the Helen Hardin Honors Program to the Helen Hardin Honors College. He noted that the Honors Program is important to the Graduate School because often our

own graduate students come from this program. J. Berman moved (2/M. Levy) to approve the name change. The motion was carried by voice vote.

437.4: J. Kierulff provided the council members with a brief update regarding the implementation of the new application system, Decision Desk. He noted that he is still missing some crucial data and revisions to content from several departments. J. Dhaliwal asked the council to encourage their departments to work with Jim to resolve any outstanding issues, as it is urgent that the Graduate School complete this project as soon as possible. Anyone with questions regarding the implementation of Decision Desk can arrange to meet with J. Kierulff. There was some discussion about how the data is transferred from Decision Desk to Banner. At the next meeting there will be more discussion about the particulars surrounding the Decision Desk implementation.

437.5: This item was addressed in conjunction with item 437.2.

437.6: J. Dhaliwal reminded the council members that the University of Memphis is hosting the National Conference on Undergraduate Research (NCUR) in April. There will be a two day Graduate School Information Expo on April 6th and April 7th from 12:00 – 5:00 PM each day. Individual colleges and schools should plan to host open houses as well.

437.7: J. Dhaliwal informed the council that enrollment management will be a recurring item on the UCGS agenda. He thanked the members for all they have done to increase our enrollment figures. He reminded the council members that the Graduate School is here to support each program.

437.8: J. Dhaliwal reminded the council members to continue promoting their graduate certificate programs.

There being no further business to discuss the meeting was adjourned at 2:36 p.m.

Minutes respectfully submitted by Mary Kyle.