

## UNIVERSITY COUNCIL FOR GRADUATE STUDIES

MINUTES, Meeting 441

March 3, 2016

2:00 p.m., 261 University Center

PRESENT: R. Kreuz (CAS), R. Dupont (CJUS), H. Kurtz (CHEM), L. Brooks (FCBE), A. Hussey (ECON), J. Page (CCFA), G. Myatt (ART), S. Lease (EDU), L. MacGillivray (ICL), R. Meier (ENGR), A. Curry (BIOM), A. Robinson (EECE), L. Mendel (SCSD), L. Weiss (SHS), S. Lee (NURSE), G. Shiba (NURSE), T. Ryan (KWS), M. Levy (SPH), C. Chapell (UCOLL), J. Berman (FS), Y. Kanamori (GSA), J. Dhaliwal (Graduate School), J. Kierulff (Graduate School), L. Griggs (Graduate Admissions)

ABSENT: J. Scraba (ENGL)(proxy=R. Kreuz), A. Okunade (ECON)(proxy=A. Hussey), T. de Velasco (COMM)(proxy=J. Page), D. Strohmer (CEPR)(proxy=S. Lease), T. Johnson (UCOLL)

GUESTS: David Sissel

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J. Dhaliwal opened the meeting at 2:05 p.m. when a quorum was attained. J. Dhaliwal introduced a guest speaker, David Sissel. Mr. Sissel served as Interim Dean of the Graduate School from 1993 until 1996. He presented the council with information regarding the UMAR Dorothy Arata Academic Award, which was established in honor of Dorothy "Dot" Arata, former dean of the Graduate School from 1982 until 1993. Information about the award was distributed to the council members. Help is need from the council to gather nominations for the award. Nominations will be collected by the Graduate School and reviewed in June, by a subcommittee. R. Dupont nominated H. Kurtz to chair the subcommittee.

**441.1:** R. Meier moved (2/M. Levy) to approve the minutes from the last UCGS meeting held on February 3, 2017. The motion was carried by voice vote.

**441.2:** The sub-committee formed to consider the graduate certificate transfer policy presented their findings. L. Weiss moved (2/R. Meier) to approve the policy, which states, "A maximum of 15 credits may be transferred from certificate programs to non-related graduate degrees, subject to approval of the graduate program. Moreover, all credits from a certificate program may be transferred to a relevant graduate degree where the entire content of a given certificate could satisfy some of the requirements of a graduate degree. Students should consult the degree program department in advance to

determine which of the certificate program credits are appropriate for transfer.”  
The motion was carried by voice vote.

**441.3:** The annual Student Research Forum will be held on March 27, 2017 in the University Center ballroom. J. Dhaliwal urged the council members to encourage their students to submit their abstracts to participate in the forum. J. Kierulff informed the council that the Graduate School needs instructors to serve as judges. He also reported that only 40 abstracts have been submitted thus far. Therefore, the deadline for submission has been moved until after spring break.

**441.4:** M. Levy moved (2/R. Meier) to approve the proposed graduate certificate in Health Systems Leadership. The motion was carried by voice vote.

**441.5:** J. Dhaliwal reminded the council that the national Conference on Undergraduate Research is coming up in April. M. Kyle informed the council that each college and school will be represented at the NCUR Graduate School Information Expo on April 6<sup>th</sup> and April 7<sup>th</sup>. The roster of attendees will be distributed to the College Directors. This list is sorted by discipline. J. Dhaliwal encouraged the council to use this list to reach out to prospective students in their area and invite the student to their open house.

**44.6:** J. Kierulff informed the council that the “go live” date for Decision Desk is March 13<sup>th</sup>, 2017. It will be a soft roll out of the new centralized application software. J. Kierulff noted there are new written training materials in addition to online training tools. He also volunteered to attend staff meetings to discuss Decision Desk and training. J. Dhaliwal strongly recommended that the council members get familiar with Decision Desk.

**441.7:** J. Dhaliwal summarized the events from Graduate Education Week in Tennessee. He shared with the council the findings of the TCGS study on the impact of graduate education in Tennessee. J. Dhaliwal also noted that M. Kyle was elected secretary of the TCGS.

**441.8:** J. Dhaliwal informed the council that each meeting L. Griggs will provide an enrollment management update. He encouraged the council members to become very familiar with how to use the dashboard to monitor enrollment, as enrollment management is critical to our future.

**441.9:** M. Levy moved (2/S. Lease) to approve the course revision to NURS 7906. The motion was carried by voice vote.

There being no further business to discuss the meeting was adjourned at 2:43 p.m.

Minutes respectfully submitted by Mary Kyle.