

## UNIVERSITY COUNCIL FOR GRADUATE STUDIES

Minutes, Meeting 446

December 1, 2017

2:00 p.m., 261 University Center

PRESENT: R. Kreuz (CAS), D. Peksen (POLS), J. Scraba (ENGL), T. Miller (FCBE), A. Hussey (ECON), A. Okunade (ECON), M. Logan (CCFA), J. Goldsmith (COMM), E. Rakow (EDU), R. Meier (ENGR), A. Curry (BIOM), S. Lee (NURS), Brad Harrell (NURS), T. Ryan (KWS), L. Mendel (SCSD), L. Weiss (SHS), M. Levy (SPH), J. Gikas (U. COLL), C. Chapell (U. COLL), J. Berman (FS), H. Mahbubul (GSA), R. Poston (GS), J. Kierulff (GS), L. Griggs (GS).

ABSENT: H. Kurtz (CHEM), S. Brown (THEA)(proxy=M. Logan), L. MacGillivray (ICL)(proxy=E. Rakow), D. Strohmer (CEPR)(proxy=E. Rakow), A. Robinson (EECE)(proxy=R. Meier), J. Dhaliwal (GS)

GUESTS: Susan Neely-Barnes, Social Work; Jennifer Beech, Graduate School

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R. Poston opened the meeting at 2:04 p.m. when a quorum was attained.

**446.1:** C. Chapell moved (2/L. Mendel) to approve the minutes from the last UCGS meeting held on November 3, 2017. The motion was carried by voice vote.

**446.2:** R. Poston introduced the Graduate School's new Graduation Analyst, Ms. Jennifer Beech. Ms. Beech joins the Graduate School from undergraduate enrollment services.

**446.3:** M. Kyle informed the council that the Graduate School is looking for a student speaker to present their research at the Student Research Forum on March 26, 2018. She noted that more information regarding Graduate Education Week in Tennessee 2018 will be forthcoming.

**446.4:** Please see the attached appendix for a list of all newly approved notification items and programs

**446.4.2:** M. Logan presented the curricular revisions submitted by the College of Communication and Fine Arts. L. Weiss moved (2/M. Levy) to approve the curricular requests submitted by the College of Communication and Fine Arts. The motion passed by voice vote.

**446.4.3:** E. Rakow presented the curricular revisions submitted by the College of Education. C. Chapell informed the council that the University College was not consulted about the creation of the new concentration in Early Childhood/Special Education PreK-3 (EDU 11). E. Rakow will look into this and get back to the University

College. L. Weiss moved (2/B. Harrell) to approve the curricular requests submitted by the College of Education. The motion passed by voice vote.

**446.4.1:** R. Kreuz presented the curricular revisions for the College of Arts and Sciences. He noted that request AS 6 be withdrawn. When he arrived at the Department of Social Work he introduced Ms. Susan Neely-Barnes, Chair of the Department of Social Work. She presented the council with three proposals. The first proposal is to create a graduate certificate in School Social Work. The second proposal is to change the name of the department to the "School of Social Work." The final proposal is for a doctoral degree in Social Work. M. Logan inquired how many new faculty members will be needed for the doctoral program. Ms. Neely-Barnes responded that three more lines are needed, which will be funded by tuition paying students. A. Okunade moved (2/M. Logan) to approve the curricular requests submitted by the College of Arts and Sciences. The motion passed by voice vote.

**446.4.4:** R. Meier presented the curricular revisions submitted by the College of Engineering. E. Rakow moved (2/L. Mendel) to approve the curricular requests submitted by the College of Engineering. The motion passed by voice vote.

**446.4.5:** C. Pierce presented the curricular revisions submitted by the College of Business. C. Chapell moved (2/A. Hussey) to approve the curricular requests submitted by the College of Business. The motion passed by voice vote.

**446.4.6:** T. Ryan presented the curricular revisions submitted by the School of Hospitality and Hotel Resort Management. L. Weiss moved (2/M. Levy) to approve the curricular requests submitted by the School of Hospitality and Hotel Resort Management. The motion passed by voice vote.

**446.4.7:** L. Mendel presented the curricular revisions submitted by the School of Communication Sciences and Disorders. M. Logan moved (2/R. Meier) to approve the curricular requests submitted by the School of Communication Sciences and Disorders. The motion passed by voice vote.

**446.4.8:** L. Weiss presented the curricular revisions submitted by the School of Health Studies. E. Rakow moved (2/T. Ryan) to approve the curricular requests submitted by the School of Health Studies. The motion passed by voice vote.

**446.4.9:** M. Levy presented the curricular revisions submitted by the School of Public Health. L. Mendel moved (2/B. Harrell) to approve the curricular requests submitted by the School of Public Health. The motion passed by voice vote.

**446.4.10:** C. Chapell presented the curricular revisions submitted by the University College. M. Levy moved (2/T. Ryan) to approve the curricular requests submitted by the University College. The motion passed by voice vote.

**446.5:** R. Poston announced that the deadline for doctoral students to submit dissertation on CD, receipt for graduation fees, and required documents is December 11, 2017.

**446.6:** R. Poston informed the council of the language selected by the Comprehensive Exam Task Force. The graduate catalog will now read, "This examination will normally contain both written and oral components, covering the major and collateral fields of study. Decision on the examination component(s) will be made by the program faculty members to preserve subject area competency, and any waiver of written or oral component will be documented and included in the record." R. Poston thanked committee members for their hard work on this project. R. Meier asked if the waiver being granted was on a student by student basis. R. Poston responded that it can be based on a program by program basis. L. Weiss moved (2/R. Meier) to approve the new language regarding comprehensive exams. The motion was carried by voice vote.

J. Berman inquired as to why we are still requiring students to submit their dissertations on compact discs. R. Poston replied that the Graduate School is working to modernize the processes of the Graduate Analyst.

M. Levy asked that it be reflected in the minutes the great appreciation the UCGS has for retiring member M. Logan. M. Levy thanked M. Logan for her contributions to the UCGS and the university as a whole.

There being no further business to discuss the meeting was adjourned at 3:14 p.m.

Minutes respectfully submitted by M. Kyle.

## **APPENDIX A - NEWLY APPROVED NOTIFICATION ITEMS AND PROGRAMS**

### **NOTIFICATION ITEMS**

Graduate certificate in Analytical Chemistry

Graduate certificate in Organic Chemistry

Graduate certificate in School Social Work

Graduate Certificate in Data Analytics for Management

Graduate certificate in Disability Support Services

Name change from the Department of Social Work to the School of Social Work

Name Change - Business Intelligence and Analytics Graduate Certificate to "Data Analytics for Technology"

Name change - "reading" concentration to "literacy" for the ICL MS

Name change - "reading" concentration to "literacy" for the ICL EdD

Name change - "Sport Commerce" MS to "Sport and Hospitality Management" MS

Concentration request in Sport Commerce

Concentration request in Hospitality Management

Concentration in early Childhood/Special Education PreK-3

### **NEW ACADEMIC PROGRAM PROPOSALS**

MS in Disability Support Services

Doctor of Social Work