

## UNIVERSITY COUNCIL FOR GRADUATE STUDIES

Minutes, Meeting 448

March 2, 2018

2:00 p.m., 261 University Center

PRESENT: R. Kreuz (CAS), D. Peksen (POLS), J. Scraba (ENGL), T. Miller (FCBE), A. Hussey (ECON), A. Okunade (ECON), M. Logan (CCFA), S. Brown (THEA), J. Goldsmith (COMM), E. Rakow (EDU), L. MacGillivray (ICL), R. Meier (ENGR), A. Curry (BIOM), A. Robinson (EECE), S. Lee (NURS), Brad Harrell (NURS), L. Mendel (SCSD), L. Weiss (SHS), M. Levy (SPH), J. Gikas (U. COLL), C. Chapell (U. COLL), J. Berman (FS), H. Mahbubul (GSA), R. Poston (GS), J. Kierulff (GS), L. Griggs (GS).

ABSENT: J. Dhaliwal (GS), H. Kurtz (CHEM)(proxy=R. Kreuz), D. Strohmer (CEPR)(proxy=E. Rakow), T. Ryan (KWS)

GUESTS: Keith Sisson, UMRF Command Center

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R. Poston opened the meeting at 2:05 p.m. when a quorum was attained. She introduced our guest, Dr. Keith Sisson. Dr. Sisson informed the council of a unique opportunity for graduate students to work in the UMRF Command Center. He asked that the council spread the word about these open positions to graduate students and seniors interested in graduate school.

R. Poston announced that there will not be any changes in allocations for GA budgets.

**448.1:** C. Chapel moved (2/A. Okunade) to approve the minutes from the last UCGS meeting held on February 2, 2018. The motion was carried by voice vote.

**448.2:** J. Kierulff provided the council with an update on the new centralized application process through UniCAS. Of the four quadrants, three have been completed. J. Kierulff will be setting up appointments to meet with individual programs once work on quadrant four begins.

**448.3:** L. Griggs provided the council with an update on enrollments. He informed the council that application numbers are climbing.

**448.4:** R. Poston announced that the 2018-2019 Graduate Catalog has been published online.

**448.5:** R. Poston provided a recap of the Graduate Education Week events held February 26 – March 2, 2018. On Monday, February 26, 2018 the Graduate School hosted a lightning talk event on why students love their majors. On Wednesday, February 28, 2018 M. Kyle and Jennifer Beech travelled to Nashville to share our research activities with the state legislators.

**448.6:** M. Kyle announced that the Spring Graduate Information Fair will be held March 21, 2018 in the Rose Theatre Lobby from 12:00 – 2:00 PM.

**448.7:** R. Poston announced that the 30<sup>th</sup> annual Student Research Forum will be held March 26, 2018 in the University Center Ballroom. The deadline to submit registration information is March 9, 2018. J. Kierulff informed the council that judges are need for the Student Research Forum. M. Kyle noted that a student speaker still needs to be selected and asked for nominations.

**448.8:** J. Kierulff provided the council with information regarding international students and non-degree seeking status. If a student has an I-20 from another university they can enroll at the University of Memphis as a non-degree seeking student.

**448.9:** R. Poston announced the remaining professional development seminar opportunities available to graduate students.

**448.10:** R. Poston announced that the Thesis/Dissertation Preparation webpage had been updated to reflect changes in the process.

R. Poston announced that she is forming a task force to meet over the summer to look at our graduate faculty status requirements. J. Berman, R. Fisher, R. Meier, and L. Weiss volunteered to serve on the task force.

There being no further business to discuss the meeting was adjourned at 2:33 p.m.

Minutes respectfully submitted by M. Kyle.