

UNIVERSITY COUNCIL FOR GRADUATE STUDIES

Minutes, Meeting 449

April 6, 2018

2:00 p.m., 261 University Center

PRESENT: A. Hussey (ECON), A. Okunade (ECON), R. Fisher (CCFA), S. Brown (THEA), J. Goldsmith (COMM), E. Rakow (EDU), A. Curry (BIOM), S. Lee (NURS), T. Ryan (KWS), L. Weiss (SHS), M. Levy (SPH), J. Gikas (U. COLL), J. Berman (FS), H. Mahbubul (GSA), R. Poston (GS), J. Kierulff (GS)

ABSENT: R. Kreuz (CAS), H. Kurtz (CHEM), D. Peksen (POLS)(proxy=A. Hussey), J. Scraba (ENGL)(proxy=A. Okunade), C. Pierce (FCBE)(proxy=A. Okunade), L. MacGillivray (ICL), D. Strohmer (CEPR)(proxy=E. Rakow), R. Meier (ENGR)(proxy=A. Curry), A. Robinson (EECE)(proxy=A. Curry), B. Harrell (NURS), L. Mendel (SCSD), C. Chapell (U. COLL), J. Dhaliwal (GS), L. Griggs (GS)

GUESTS: Russ Deaton, ENGR; Abby Parrill-Baker, CAS; Paul Simone, CHEM

R. Poston opened the meeting at 2:05 p.m. when a quorum was attained.

449.9: R. Poston introduced Dr. Russ Deaton to the council. Dr. Deaton presented the council with a proposal for a new Master of Science degree in Engineering Management.

449.1: J. Berman moved (2/ E. Rakow) to approve the minutes from meeting #448, held on March 2, 2018. The motion was carried by voice vote.

449.2: R. Poston announced that there will be a Grant Writing Workshop hosted by the Graduate Student Association on April 11, 2018 from 12:00 – 2:00 PM in the University Center River Room.

449.3: R. Poston announced that Graduate Student Orientation will be held August 21, 2018 from 9:30 AM – 1:30 PM in the University Center Ballroom.

449.4: R. Poston announced that the Teaching Effectiveness Workshop for Graduate Teaching Assistants will be held August 24, 2018 from 8:00 AM – 12:00 PM in the Zone in the FedEx Institute of Technology.

449.5: R. Poston announced that the fall Graduate School Information Fair will be held September 27, 2018 from 3:30 – 6:30 PM in the University Center Ballroom. She also noted that the Graduate School will be hosting two information sessions on April 23, 2018 and April 26, 2018 from 4:00 – 7:00 PM in the FedEx Institute of Technology, room 315.

449.6: R. Poston provided the council with an enrollment management update. She noted that because our numbers are borderline or down compared to this time last year the Graduate School is doing a lot of marketing activities.

449.7: M. Kyle demonstrated where to locate the Graduate School calendar on the Graduate School website. M. Levy suggested adding the Graduation Deadlines calendar to the homepage.

449.8: J. Kierulff provided the council with an update regarding UniCAS. He noted that testing has begun and that they are working with integration with On Base. Training should begin at the end of the month. The tentative go live date is in June.

449.10: R. Fisher presented the council with a name change request for the Department of Communication to change their name to "Communication and Film" in order to better represent the programs they offer. L. Weiss moved (2/T. Ryan) to approve the name change request. The motion was carried by voice vote.

449.12: R. Fisher presented the council with a course revision request to add a 6000 level cognate to an existing 4000 level course, JRSM 4720. E. Rakow moved (2/ M. Levy) to approve the course revision request. The motion was carried by voice vote.

449.11: A. Hussey presented the council with a request from the Economics Department to make an existing course a part of the required core for the program. A. Okunade moved (2/E. Rakow) to approve the requested change. The motion was carried by voice vote.

449.13: R. Poston presented the council with a request from the Business Information and Technology Department to change one of the courses in their core. A. Hussey moved (2/M. Levy) to approve the requested change. The motion was carried by voice vote.

449.14: J. Gikas presented the council with two course revision requests to add 8000 level cognates to existing 7000 level courses. She explained this is in support of the proposed Doctor of Liberal Studies program currently being evaluated by THEC. She thanked everyone for their interdisciplinary and collaborative efforts. M. Levy moved (2/E. Rakow) to approve the requested course revisions. The motion was carried by voice vote.

449.15: J. Kierulff explained to the council that the minimum IELTS score is very low. Therefore, it has been suggested that the Graduate School raise the minimum score from 6.0 to a 6.5. There was much discussion regarding this proposed change. The issue was tabled (agenda item 449.16, section I). J. Kierulff provided the council with some updated language for the Graduate Catalog. This language makes it clear that international students can be accepted as non-degree seeking so long as they have an I-20 from another university. L. Weiss moved (2/E. Rakow) to approve this change to the Graduate Catalog. The motion was carried by voice vote.

R. Poston announced that a task force is being formed to evaluate graduate faculty status requirements. The task force will work together over the summer. Please let R. Poston know if you are interested in participating.

R. Poston announced that the Graduate School is looking into how we can use the advising tool, SSC Campus, at the graduate level. Please let her know if you are interested in using this tool.

There being no further business to discuss the meeting was adjourned at 2:53 PM.

Minutes respectfully submitted by M. Kyle.