

## UNIVERSITY COUNCIL FOR GRADUATE STUDIES

Minutes, Meeting 453

November 2, 2018

2:00 p.m., 261 University Center

PRESENT: R. Kreuz (CAS), H. Kurtz (CHEM), D. Peksen (POLS), J. Scraba (ENGL), C. Pierce (FCBE), R. Fisher (CCFA), S. Brown (THEA), J. Goldsmith (COMM), A. Hall (EDU), L. MacGillivray (ICL), S. Nordstrom (CEPR), R. Meier (ENGR), A. Curry (BIOM), A. Robinson (EECE), S. Lee (NURS), R. Fuller (KWS), L. Mendel (SCSD), L. Weiss (SHS), H. Mahbulul (GSA), R. Poston (GS), J. Kierulff (GS), L. Griggs (GS), C. Chapell (U. COLL), Brad Harrell (NURS), M. Levy (SPH), J. Gikas (U. COLL)

ABSENT:

GUESTS: David Cooley, Office of Legal Counsel

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R. Poston opened the meeting at 2:02 p.m. when a quorum was attained.

**453.1:** C. Chapell moved (2/R. Meier) to approve the minutes from meeting #452. The motion was carried by voice vote.

**453.3:** Curricular Triage meetings will be held November 5 and 6.

**453.4:** On November 8, 2018 the Graduate School will host a Study Break event.

**453.2:** David Cooley presented information to the council on degree pathway agreements and MOUs.

**453.5:** On November 12, 2018 there will be a Professional Development Seminar hosted by the GSA on Leadership and Community Engagement. The event is from 12:00 PM - 2:00 PM in the University Center Senate Chambers.

**453.6:** On November 14 a Thesis/Dissertation workshop will be held on Refworks and Q&A. The event will be from 4:00 PM - 5:30 PM in McWherter 225.

**453.7:** R. Poston announced that nominations for the TCGS Master's Thesis Award are due to the Graduate School by November 15, 2018.

**453.8:** The Graduate School will be attending the SMU vs. Tigers watch party on the field on November 15, 2018.

**453.9:** R. Poston announced that Graduate Education Week in Tennessee will be held February 11-15, 2019.

**453.10:** R. Poston reminded the council of upcoming deadlines of importance.

**453.11:** R. Poston provided the council with an update on the new application system, UniCAS. M. Kyle noted that the Graduate School has graduate assistants trained in OU Campus to assist with updating webpages.

**453.12:** R. Poston informed the council that errors are still being found in course descriptions in the Graduate Catalog. This is particularly true when it comes to prerequisites and grading modes. She encouraged the council to review all course descriptions for accuracy.

**453.13:** R. Poston informed the council that there is a need for a grade appeal and retention policies task force. R. Kreuz will lead the task force.

**453.14:** R. Poston informed the council that there is a need for a task force on the admission language in the Graduate Catalog. This is because our catalog specifics that an undergraduate degree is required for admission. However, there are programs, such as the PharmD/MBA that do not adhere to this policy.

**453.15:** The Graduate School will hold extended hours (open until 5:30 PM) on certain days surrounding deadlines.

**453.16:** R. Poston informed the council about a new Graduate School scholarship pilot program. Proposals will be accepted on a first come first serve basis.

**453.17:** R. Poston provided the council with an overview of the Graduate School's 2019 recruitment plans.

**453.18:** R. Poston noted that the Graduate Faculty Status process has been reconfigured by ITS and the new form is live. She also noted that program leader training is November 15, 2019. Lastly, she reminded the council that there are still basketball marketing opportunities available. R. Fisher noted that the credit-by-exam form is not user friendly for online students.

There being no further business to discuss the meeting was adjourned at 2:57 p.m.

Minutes respectfully submitted by M. Kyle.